



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
MARCH 13, 2023  
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West  
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNLIKA/live>

**NOTICE OF RECORDING**

**CALL TO ORDER**

**AGENDA: ADOPTION OF AGENDA**

**MINUTES: REGULAR MEETING – FEBRUARY 27, 2023**

**ACTION ITEMS:**

1. **BYLAW #1759 – Dog Bylaw**  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings
2. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**  
RE: Budget 2023
3. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**  
RE: Local Government Fiscal Framework (LGFF)
4. **CORRES: Alberta Municipalities**  
RE: 2023 Provincial Budget Analysis
5. **CORRES: SouthGrow Regional Initiative**  
RE: Southern Alberta Economic Development Forum
6. **CORRES: Royal Canadian Legion – Alberta/NWT Command**  
RE: Commemorative History Book
7. **REQUEST FOR DECISION: Culture Days Letter of Support**
8. **INFORMATION BRIEF: Claresholm Housing Authority**
9. **INFORMATION BRIEF: KalTire Replay Grant Program**
10. **INFORMATION BRIEF: Canadian Federation of Independent Business**
11. **INFORMATION BRIEF: Council Committee Reports**
12. **INFORMATION BRIEF: Council Resolution Status**
13. **ADOPTION OF INFORMATION ITEMS**
14. **IN CAMERA:**
  - a. **Land – FOIP Section 16**
  - b. **Advice from Officials – FOIP Section 24**
  - c. **Advice from Officials – FOIP Section 24**

**INFORMATION ITEMS:**

1. Oldman River Regional Services Commission Board Meeting Minutes – December 1, 2022
2. ORRSC Periodical Spring 2023 – Campgrounds
3. Alberta SouthWest Regional Alliance Board Meeting Minutes – February 1, 2023
4. Alberta SouthWest Bulletin – February 2023
5. Newcomer Employment Workshop for Local Employers – March 27, 2023
6. SouthGrow Regional Initiative Monthly Report – March 2023

**ADJOURNMENT**



**Claresholm**

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
FEBRUARY 27, 2023**

**Place: Council Chambers  
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West  
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>**

**COUNCIL PRESENT:** Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Brad Schlossberger

**ABSENT:** Councillor Craig Zimmer

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

**AGENDA:** Moved by Councillor Meister that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – FEBRUARY 13, 2023**

Moved by Councillor Cutler that the Regular Meeting Minutes of February 13, 2023 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

- 1. DELEGATION RESPONSE: Claresholm RCMP Detachment**  
**RE: Q3 Report for Claresholm**

MOTION #23-025

Moved by Councillor Kettles to recommend the following priorities to the Claresholm RCMP Detachment for the 2023 fiscal year: traffic safety, police/community relations and public visibility, crime reduction and prevention of property crimes, and drug enforcement.

**CARRIED**

- 2. BYLAW #1758 – Land Use Bylaw Amendment**  
**RE: 1st Reading**

Moved by Councillor Cutler to give Bylaw #1758, a Land Use Bylaw Amendment, 1st Reading.

**CARRIED**

- 3. BYLAW #1759 – Dog Bylaw**  
**RE: 1st Reading**

Moved by Councillor Meister to give Bylaw #1759, the Dog Bylaw, 1st Reading.

**CARRIED**

- 4. CORRES: Alberta Health Services, Community Engagement & External Relations**  
**RE: Office of the Auditor General Report – COVID-19 in Continuing Care**

Received for information.

- 5. CORRES: Alberta Seniors, Community and Social Services**  
**RE: Celebrate and Declare Seniors' Week 2023**

Received for information.

- 6. REQUEST FOR DECISION: Highway 2 Sanitary Sewer Repairs**

MOTION #23-026

Moved by Councillor Kettles to award the Highway 2 Sanitary Sewer Repair Project to McNally Contractors (2011) in the amount of \$207,032 plus GST with the additional \$70,000 budget being funded 1/3 from TELUS and 2/3 from the Utility Capital Reserve.

**CARRIED**

- 7. REQUEST FOR DECISION: Recreation Fees Policy Update - Campground**

MOTION #23-027

Moved by Councillor Cutler to adopt the updated Policy #5.7.10 (v2.2) the Recreation Fees Policy, as presented effective February 27, 2023.

**CARRIED**

- 8. REQUEST FOR DECISION: Organizational Restructuring**

MOTION #23-028

Moved by Councillor Schlossberger to approve the Organizational Structure as presented.

**CARRIED**

**9. FINANCIAL REPORT: Statement of Operations January 31, 2023**

Moved by Councillor Meister to accept the Consolidated Statement of Operations for the month ended January 31, 2023 as presented.

**CARRIED**

**10. INFORMATION BRIEF: CAO Report**

Received for information.

**11. INFORMATION BRIEF: Council Committee Reports**

Received for information.

**12. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**13. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Cutler to adopt the information items as presented.

**CARRIED**

**14. IN CAMERA:**

- a. Personnel – FOIP Section 17
- b. Advice from Officials – FOIP Section 24
- c. Advice from Officials – FOIP Section 24

Moved by Councillor Kettles to go In Camera at 7:29 p.m. for the following items:

- a. Personnel – FOIP Section 17
- b. Advice from Officials – FOIP Section 24
- c. Advice from Officials – FOIP Section 24

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic stated that the live stream has ended at 7:29 p.m.

Moved by Councillor Meister to come out of In Camera at 8:09 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:09 p.m.

**a. Personnel – FOIP Section 17**

MOTION #23-029 Moved by Councillor Schlossberger to appoint David Mulholland, Kristen Hall and Marc Chartrand as Business Representatives for 4-year terms on the Claresholm Economic Development Committee.

**CARRIED**

**b. Advice from Officials – FOIP Section 24**

MOTION #23-030 Moved by Councillor Cutler to cancel the Community Centre Renovation RFP at this time due to budget constraints.

**CARRIED**

MOTION #23-031 Moved by Councillor Meister to support the Claresholm Community Hall Board's application to the Green & Inclusive Community Building Program for the renovation and efficiency projects proposed.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Kettles that the meeting adjourn at 8:12 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic noted that recording ceased at 8:12 p.m.

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Mayor – Chelsae Petrovic

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Chief Administrative Officer – Abe Tinney

# ACTION ITEMS



# REQUEST FOR DECISION

Meeting: March 13, 2023

Agenda Item: 1

## Bylaw #1759 –Dog Bylaw (Updated)

### BACKGROUND & DISCUSSION:

Council gave first reading to the updated and consolidated Dog Bylaw (attached) at the February 27, 2023 Council meeting. There are a couple of small changes shown in red.

The changes being proposed are as follows:

- Add a definition for “leash” to specify that a leash has to be a physical leash, not an electronic leash. We have had a couple incidents where a dog has been on an electronic leash where the dog has ignored, or been very delayed in responding to, the shock of an electronic leash, and has charged towards other pedestrians.
- Correcting clause 16 (b) to remove “Other”. There was already an “and” indicating the dog is to be on a leash and under control, but the other in there makes it confusing, sounding like it can be not on a leash if it is under control, which is not the intent of the passage. Without the leash being required it becomes much more difficult to enforce this clause.
- Addition of a “Replacement dog tag” fee.
- Muniware has added a new feature to be able to allow for permanent dog tag/license numbers while still charging an annual fee, so Administration has moved to a permanent dog tag system. This greatly simplifies the renewal process, allowing residents to renew their dog license over the phone with payment via e-transfer, with no need to collect/replace a physical tag. There is some cost and administrative time in ordering and replacing tags if someone requires a new tag if theirs is lost. This becomes a more significant issue when the tags aren’t being replaced annually regardless.
- Administration is proposing a \$5 increase to the spay/neuter rate (from \$15 - \$20) and a \$10 increase to the intact rate (from \$40 to \$50).

Council asked for some comparisons in regards to fees. See below:

CLARESHOLM	OKOTOKS	STAVELY	FORT MACLEOD	COALDALE	COALHURST
Altered \$15	Neutered/Spayed 35.00 Each	Sterilized \$20	Altered \$20	Altered \$20	Altered \$20
Intact \$40	Unaltered \$100	Unsterilized \$35	Unaltered \$40	Unaltered \$40	Unaltered \$40
Dog Fancier Application \$50	Animal Fancier License 150.00 Each	Vicious Dog \$200	Aggressive \$250	Restricted \$100	Aggressive \$75
Fancier Permit Renewal \$20	Fee for lost tags 10.00 Each	Registered Service Dog EXEMPT	Replacement Tag \$5	Fancier \$50	Fancier \$25, \$25 application fee
Impound Fee \$35	Animal Impound Fee 30.00	Replacement Tag \$5	Shelter and daily care costs	Impound \$60	Impound \$30
Daily Care \$20 per day	Daily Care Fee 30.00 Per day	Impound Fee \$50	are actual costs	Daily Care \$9/day	Daily Care \$20/day
		Daily Care \$10 per day			

Administration received information from a Councillor in regards to fees (shown below) and a suggestion of a possible increase to \$70 or \$75, for unaltered dogs. So far in 2023, the Town has issued 45 dog licenses for intact dogs and 262 dog licenses for altered dogs.

**Municipalities (not listed above) that are equal to/ lower than our current rate;**

Nanton \$35

Pincher Creek \$35

Drumheller \$37.50

Hanna \$25

Bassano, Crossfield, Didsbury, Cardston, Coaldale, Innisfail, Magrath & Three Hills are all \$40  
Raymond is in the middle at \$45 but increases to \$55 after Jan 31.

**Municipalities that are equal to or higher than proposed \$50;**

Chestermere and Strathmore \$55

Penhold, Lethbridge, Crowsnest pass & Medicine Hat \$50

High river, Rocky mountain house, Brooks \$60

Red deer \$74.85

Okotoks \$100

Edmonton \$77

Calgary currently \$68 with a slight increase over the next few years to \$71 in 2026

Grand prairie \$52.50

Lacombe unaltered with microchip \$75 unaltered without microchip \$150

Devon standard license \$175, unaltered with microchip \$75

Nobleford 1st dog \$30, 2nd \$60 and 3rd \$120

**OPTIONS:**

Council can adjust any of the fees as per the chart and information above. A motion would be required to amend the bylaw prior to 2<sup>nd</sup> and 3<sup>rd</sup> readings.

Or

Council can carry 2<sup>nd</sup> and 3<sup>rd</sup> readings of the Bylaw as presented.

**POSSIBLE RESOLUTIONS:**

Moved by Councillor \_\_\_\_\_ to amend Bylaw No. 1759 prior to second reading by increasing the fees to \$ \_\_\_\_\_ for intact dogs.

Moved by Councillor \_\_\_\_\_ that Bylaw No. 1759 – Dog Bylaw – be given 2<sup>nd</sup> Reading.

Moved by Councillor \_\_\_\_\_ that Bylaw No. 1759 – Dog Bylaw – be given 3<sup>rd</sup> and Final Reading.

Attachments:

- DRAFT Bylaw 1759 - Dog Bylaw (Changes from current bylaw in RED)

PREPARED BY: Brian Webber, Bylaw Officer

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APPROVED BY: Abe Tinney, CAO

DATE: March 10, 2023

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**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
BYLAW #1759**

A Bylaw of the Town of Claresholm to provide for the regulation and control of dogs, within the Town of Claresholm.

**WHEREAS**, pursuant to Section 7 of the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, a Council may, pass bylaws for municipal purposes respecting wild and domestic animals and activities in relation to them;

**NOW THEREFORE**, the Town of Claresholm, in the Province of Alberta, duly assembled hereby enacts the following:

**Title**

1. This Bylaw may be cited as the “Dog Bylaw”.

**Definitions**

2. In this Bylaw:
  - a. “Aggressive or Dangerous Dog” means any dog, whatever its age, whether on public or private property, which has:
    - i. without provocation chased, injured or seriously bitten any other domestic animal or human,
    - ii. without provocation damaged, or destroyed any public or private property,
    - iii. without provocation threatened or created the reasonable apprehension of a threat to other domestic animals or humans and which in the opinion of a Justice, presents a threat of serious harm to other domestic animals or humans,
    - iv. has been previously determined to be a dangerous dog under a Provincial Dog Act or by the Courts.
  - b. “Animal Control Officer” means any person, Bylaw Officer, Peace Officer, RCMP Officer, firm or corporation, appointed by Council to carry out the provisions of this Bylaw.
  - c. “CAO” means the Chief Administrative Officer appointed by the Council of the Town of Claresholm.
  - d. “Council” means the Council of the Town of Claresholm.
  - e. “Dog” shall mean either a male or female dog over the age of three (3) months.
  - f. “Dog Breeder” means any person, group of persons or corporation engaged in the commercial business of breeding, buying, selling, or boarding of dogs.
  - g. “Dog Breeding Facility” means the physical premises where dogs are harbored by a dog breeder.
  - h. “Holding Period” means a period of time being of three (3) business days.
  - i. “Leash” means a physical leash connecting the owner to the dog, that does not exceed 8 meters (26 feet) in length. Electronic leashes are not acceptable.
  - j. “Off Leash Area” means an area designated by Council for the respectable enjoyment of dogs permitted to exercise in an open space free of a leash.
  - k. “Owner” means the person who has legal title to a dog and includes any person who has the possession or custody of the dog, or harbours the dog, or suffers the dog to remain on his/her premises.

- l. “Pound” means a place designated by Council as a place where dogs may be placed and kept impounded under humane conditions.
- m. “Running At Large” means a dog found on any public street, lane, alley or other public place in the Town or is on private property without the permission of the occupant or owner thereof.
- n. “Town” means the Town of Claresholm.
- o. “Dog Fancier Permit” means a permit issued annually to an owner permitting the keeping or harbouring, on land or premises occupied by the owner, of up to five (5) dogs over the age of three (3) months.

## **Licensing**

3. No person shall own, keep or harbor any dog within the Town limits unless such dog has been licensed with the Town, paid the appropriate fee, and the following information about the dog has been collected:
  - a. described as to color, age, breed and sex,
  - b. residing address,
  - c. proof of spay or neutering.
4. License fees are determined by way of Schedule “A” set from time to time by the Town Council.
5. Licenses or Permits are required as set out below:
  - a. A Dog license for every dog residing in the Town of Claresholm over the age of three (3) Months.
  - b. A Dog Fancier Permit for any single dwelling or household housing in excess of three (3) dogs.
  - c. An Aggressive or Dangerous Dog license if the dog is determined to be aggressive or dangerous.
6. Any person requesting a Dog Fanciers Permit shall submit an application to the Bylaw Enforcement Department, or it’s designate. All applications shall disclose:
  - a. Location for permit
  - b. Purpose (breeders will require a business license)
  - c. Breed and sex of dogs
  - d. Type of facilities
7. An Animal Control Officer shall not issue a Dog Fanciers Permit without first inspecting the proposed location and circulating adjacent property owners.
8. An Animal Control Officer shall not issue a Dog Fanciers Permit if, in their opinion, the site or conditions are unsuitable.
9. An Animal Control Officer may remove the Dog Fanciers Permit upon receipt of bona fide complaints from two (2) or more neighbors residing within sixty (60) meters of the residence of the permit.
10. The act of engaging in dog breeding and/or having a dog breeding facility must comply with the Town of Claresholm Land Use and Business License Bylaw.
11. Dog owners have one (1) month to comply with the licensing requirements upon possession of a dog or upon taking up residence in the Town of Claresholm. Dog owners issued a warning to purchase a dog license or a dog fancier permit will be granted fourteen (14) days to comply excepting when a dog has been impounded. Impounded dogs shall be required to be licensed before being released to the owner.
12. Annual license renewal fee is due before the last day of January for each year.

13. Upon payment of the required license fee, the owner will be supplied with a license tag stamped with a number and the year of the license. Every owner shall ensure that the license tag is securely fastened to a collar or harness which must be worn by the dog at all times when the dog is off the premises of the owner.
14. The owner of a dog will be permitted to pay a license fee of one half the annual rate if such owner takes up residence or such dog is acquired on or after the 1st of October in any one year.
15. No refund of license fees shall be made during any one year, except if documentation is provided from a veterinarian that the dog was neutered or spayed after the purchase of the license, then the difference in the license fee will be refunded.

## Offences

16. The following constitutes an offence for the owner, which may result in a notice, fine and if necessary, may result in the capture and impoundment of a dog. Offences are as follows:
  - a. an owner who has failed to purchase a valid dog license and/or whose dog is not displaying a valid dog tag,
  - b. a dog who is off the premises of the owner, is not in an off-leash area, and is not on a Leash and under ~~other~~ immediate, continuous and effective control by the owner,
  - c. a dog in an off-leash area that is not under immediate, continuous and effective control by the owner,
  - d. a dog running at large,
  - e. a dog chasing, worrying or annoying any person and/or domestic animal on property other than that belonging to the owner of the dog,
  - f. a dog which causes damage to private or public property within the Town,
  - g. a dog which barks, howls or otherwise disturbs any person or persons,
  - h. a dog which has bitten, is biting or is about to bite or attempting to bite any person, upon any street, park or other public place within the Town,
  - i. a dog deemed aggressive or dangerous in nature
  - j. a dog in heat upon any public lands or highway,
  - k. a dog left unattended in any motor vehicle without suitable ventilation,
  - l. a dog named or described or otherwise designated in a complaint made pursuant to The *Dangerous Dog Act*,
  - m. a dog affected with rabies or any other contagious disease.
  - n. a person who removes or attempts to remove any dog from the possession of the Animal Control Officer while in the pound or while being transported to the pound,
  - o. a person who hinders, delays or obstructs any such Animal Control Officer in the performance of any duty imposed upon them by this bylaw,
  - p. an owner who fails to remove defecated matter which the owner has permitted or caused the dog to deposit on public property, the off-leash area or upon the lands or premises of any person other than the owner.
  - q. an owner who has in excess of three (3) dogs in a single-family dwelling or household without a Dog Fancier Permit, or in excess of five (5) dogs with an authorized Dog Fancier Permit, over three (3) months old.
17. The residences or grounds where any dogs are kept shall at all times be maintained in a clean, sanitary and inoffensive condition, satisfactory to the Animal Control Officer. An owner or occupant of private property must not allow animal feces to accumulate on the property so as to create a health hazard. The Animal Control Officer may serve an owner or occupant of private property with a notice to remove all animal feces from the property within 72 hours of service of the notice. The

Town may remove the feces from the property if the person to whom the request is made fails to remove the feces within 72 hours, or after reasonable inquiry, the whereabouts of the owner or occupant of the property cannot be determined. If the Town carried out the work, the costs and expenses may be added to the tax roll and form part of the taxes owing on the land whereon the work was done.

18. The owner of a dog shall ensure that such dog shall not:
  - a. bite or injure a person or persons whether on the property of the owner or not unless an unlawful act is being committed,
  - b. chase or otherwise threaten a person or persons whether on the property of the owner or not, unless the person chased or threatened is a trespasser on the property of the owner.
19. Where the owner of a dog provides for a dog run or enclosure on the property that dog run or enclosure shall be no closer than one (1) foot from the adjoining property. This dog run must be secure and of an adequate height and size for the dog being housed

### **Communicable Disease**

20. The Animal Control Officer shall immediately segregate from other animals and restrain any dog brought to the pound if it has or appears to have rabies or any other communicable disease.
21. The Animal Control Officer shall report any apparent illness, communicable disease, injury or unhealthy condition of any dog to a veterinarian.
22. The owner of a dog, which is suffering any communicable disease shall not permit or allow the dog to be:
  - a. in any public place,
  - b. in contact with or in proximity to any other dog,
  - c. shall keep the dog locked or tied up,
  - d. shall immediately report the matter to a veterinarian,
  - e. shall immediately report the matter to the Animal Control Officer or the RCMP.
23. Any dog known to be rabid shall be immediately euthanized in a humane manner.

### **Aggressive or Dangerous Dogs**

24. The owner of an alleged Aggressive or Dangerous dog, shall surrender the dog to the Animal Control Officer immediately and the dog shall be held pending the outcome of the investigation and/or a Provincial Court hearing.
25. At the conclusion of an investigation into a complaint and/or incident complete with a signed statement concerning a dog in the Town, the CAO or their designate may declare a dog to be an Aggressive or Dangerous dog. The CAO will issue an Aggressive or Dangerous Dog designation for the dog in question, provided that the CAO is satisfied that the dog constitutes an ongoing potential danger to persons, property, or domestic animals.
26. The owner of a dog declared to be Aggressive or Dangerous shall be issued a fine as outlined in Section 44 of this Bylaw and shall be charged under the *Alberta Dangerous Dog Act*.
27. If a dog is declared to be an Aggressive or Dangerous Dog by the Justice and not ordered to be destroyed, the CAO or their designate shall give the owner written notice of such declaration containing the following details:
  - a. requiring that if the Aggressive or Dangerous Dog is off the owner's property, it shall be in a bite inhibition mechanism, under control, and on a permitted Leash held by a competent person who is able to control the Aggressive or Dangerous Dog,
  - b. inform the owner the Aggressive or Dangerous Dog is not permitted in the off-leash area,
  - c. requiring the owner to install signage a minimum of 25cm by 25 cm, with 5 cm lettering, warning of the Aggressive or Dangerous dog, installed every fifty (50) feet or fifteen (15) meters on the perimeter of owner's property that is accessible by the general public.

28. The owner of an Aggressive or Dangerous Dog shall obtain an Aggressive or Dangerous Dog license after the dog is determined to be Aggressive or Dangerous. This shall be done within three (3) business days following the dog being classified as such. To issue such a license the following must be completed and provided:
- a. Provide proof that a Registered Veterinarian has implanted an electronic identification microchip in the Dog that was declared Aggressive or Dangerous, with information indicating such declaration.
  - b. Provide proof that a liability insurance policy is in force and provides third party liability coverage in a form satisfactory to the Town and in a minimum coverage amount of \$500,000 for any injuries which may be caused by the Aggressive or Dangerous Dog.
  - c. The insurance policy must contain a provision requiring the insurer to immediately notify the Town in writing in the event that the policy expires, is cancelled or is terminated.
29. The owner of an Aggressive or Dangerous Dog shall ensure that:
- a. the dog does not, without provocation:
    - i. chase a person; or
    - ii. injure a person; or
    - iii. bite a person; or
    - iv. chase other domestic animals; or
    - v. injure other domestic animals; or
    - vi. bite other domestic animals.
  - b. the dog does not damage or destroy public or private property.
  - c. when the dog is on the property of the owner:
    - i. the dog is either confined indoors; or
    - ii. when the dog is outdoors it is in a locked pen or other structure, constructed to prevent the escape of the Aggressive or Dangerous Dog and capable preventing the entry of any person not in control of the dog, and
    - iii. the locked pen or other structure shall not be within one (1) meter of the property line or within five (5) meters of a neighboring dwelling unit.
30. Any person who sells, transfers, gifts, or surrenders a dog that is found to be Aggressive or Dangerous shall be liable to a fine under section 44 of the Dog Bylaw unless:
- a. It has first had an electronic identification microchip implanted in the dog and has a current Aggressive or Dangerous Dog License through the Town as per Section 28.
  - b. The Town has been notified in writing of the new residential address and contact information of the new owners of where the Aggressive or Dangerous Dog has been moved to.
31. An Aggressive or Dangerous Dog order pursuant to this Bylaw continues to apply if the dog is given or transferred to a new owner.

### **Capture and Impoundment**

32. An assistant or employee of the Animal Control Officer may do any act which the Animal Control Officer is obliged or permitted to do.
33. The Animal Control Officer, or any person or persons as shall be authorized or appointed by the CAO, may capture a dog that is in contravention of this bylaw by using any humane method and shall deliver said dog to the pound, where it shall be held for the holding period to ascertain the owner.
34. When any dog wearing a Town dog license tag is captured, the Animal Control Officer shall ascertain from the Town records the name and address of the owner and attempt to reunite the dog with its owner.
35. The Animal Control Officer shall, when the name and address of the owner of a dog are not known, post a notice on the door of the pound to inform the general public of the impoundment.
36. Unless the owner of a dog makes arrangements with the Animal Control Officer for the further retention of the dog, an Animal Control Officer may sell, transfer to a new owner or destroy all

unclaimed dogs which have been in impoundment for:

- a. seven (7) days if the dog has a current license or the owner can otherwise be identified (ie. Tatoo); or
  - b. seventy-two (72) hours if the dog does not have a current license.
37. Notwithstanding subsection 36 (a) & (b) above an Animal Control Officer may euthanize a dog after a shorter period of time, if humane purposes warrant.
38. When an Animal Control Officer agrees with an owner to euthanize a dog, the owner shall pay to the Town all costs related to such.
39. The Animal Control Officer may, in their discretion, continue to keep a dog in the pound for a longer period than the holding period provided:
- a. the owner verifies their ownership and requests that the dog be kept there for a longer period,
  - b. a pending investigation requires the extension of the holding period.

#### **Notice**

40. If a notice is not served personally on an owner or occupant of private property, then a copy of the notice shall be sent by registered mail to the owner of the property at the mailing address shown on the last assessment roll of the Town. A notice sent by registered mail is deemed to have been received on the fifth (5<sup>th</sup>) day following the date of its mailing.

#### **Impound Fees**

41. Each dog impounded under the provisions of this Bylaw shall be subject to impounding fees at the rate of:
- a. \$20.00 per day for each day the dog has been impounded, plus
  - b. \$35.00 – First (1<sup>st</sup>) offence
  - c. \$100.00 - Second and each subsequent offence
42. Any dog impounded under the provisions of this Bylaw shall not be released until such time as the owner can:
- a. present proof of ownership to the satisfaction of the Animal Control Officer,
  - b. pay all licensing fees, offence fines and impounding charges and/or fees.

#### **Fines**

43. Any person violating any of the provisions of this Bylaw or any other person responsible for such violation shall be liable to a penalty of:
- a. Warning – First (1<sup>st</sup>) offence
  - b. \$100 – Second (2<sup>nd</sup>) offence
  - c. \$250 – Third (3<sup>rd</sup>) offence
  - d. \$500 – Fourth (4<sup>th</sup>) and subsequent offences
44. Any Person violating any provisions of this bylaw where the dog has been deemed Aggressive or Dangerous in nature or any other persons responsible for such violations shall be liable to a penalty of:
- a. \$300– First (1<sup>st</sup>) Offence
  - b. \$500 – Second (2<sup>nd</sup>) Offence
  - c. \$1,000 – Third (3<sup>rd</sup>) and Subsequent Offences

This Bylaw shall take effect on the date of final passage.

Bylaw #1709 and amending Bylaw #1735 are hereby repealed.

Read a first time in Council this **27** day of **February** 2023 A.D.

Read a second time in Council this      day of      2023 A.D.

Read a third time in Council and finally passed in Council this      day of      2023 A.D.

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Chelsae Petrovic, Mayor

---

Abe Tinney, Chief Administrative Officer



**BYLAW# 1759  
SCHEDULE "A"**

**FEES**

	Fee
Dog License (Spay/Neuter) – per dog	\$20/year
Dog License (Intact) – per dog	\$50/year
Dog Fancier Permit application fee – per household *	\$50
Dog Fancier Permit annual renewal fee – per household*	\$20
Aggressive or Dangerous Dog License	\$200
Replacement dog tag	\$5

\*Does not include dog licenses for additional dogs



**BYLAW# 1759  
SCHEDULE "B"**

**APPLICATION FOR DOG FANCIER PERMIT**

Name of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Postal code: \_\_\_\_\_

Phone:  
(Res.) \_\_\_\_\_  
(Bus.) \_\_\_\_\_  
(Cell.) \_\_\_\_\_

**CATEGORY**  
 Breeder (# of times per year \_\_\_ Bus. Lic #: \_\_\_\_\_  
 Show Dogs  
 Pets  
 Kennel operation Bus. Lic #: \_\_\_\_\_

**DESCRIPTION OF DOGS**

Dog	Breed	Colour	Sex	Age	Altered (Y/N)

**TYPE OF FACILITES**

	Yes	No
Enclosed yard with fence?		
Enclosed kennel and dog run?		
Will the dogs be kept indoors during the period in when no one is home?		
Will the dogs be kept indoors at night?		
If "NO", will they be kept in a closed kennel or dog run?		

I understand that before this application can be approved, the Animal Control Officer must first inspect the proposed location to ensure the site and conditions are suitable. I further understand the Animal Control Officer will circulate adjacent property owners and advise them of the application, allowing for a period of response. The Animal Control Officer shall not issue a dog fancier permit if the site or conditions are not suitable.

\_\_\_\_\_  
Signature



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at [www.alberta.ca/canada-community-building-fund.aspx](http://www.alberta.ca/canada-community-building-fund.aspx).

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

.../2

I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

*Budget 2023* will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,

A handwritten signature in black ink, reading "Rebecca Schulz". The signature is written in a cursive style with a large, stylized initial "R".

Rebecca Schulz  
Minister



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

**The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).**

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

**The 2023 CCBF allocations are available on the program website at [www.alberta.ca/canada-community-building-fund.aspx](http://www.alberta.ca/canada-community-building-fund.aspx).**

.../2

Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,

Rebecca Schulz  
Minister

cc: Chief Administrative Officers  
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council  
Cathy Heron, President, Alberta Municipalities  
Paul McLauchlin, President, Rural Municipalities of Alberta  
Dave Lamouche, President, Metis Settlements General Council  
Dan Rude, Chief Executive Officer, Alberta Municipalities  
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta

## 2023 Canada Community-Building Fund

Municipality	Total CCBF Funding
<b>Total</b>	<b>\$265,415,054</b>
<b>Cities</b>	
AIRDRIE	\$4,417,422
BEAUMONT	\$1,204,205
BROOKS	\$904,656
CALGARY	\$80,487,608
CAMROSE	\$1,173,280
CHESTERMERE	\$1,297,857
COLD LAKE	\$936,583
EDMONTON	\$60,862,747
FORT SASKATCHEWAN	\$1,686,613
GRANDE PRAIRIE	\$4,325,022
LACOMBE	\$875,484
LEDUC	\$2,067,857
LETHBRIDGE	\$6,352,939
LLOYDMINSTER	\$1,229,809
MEDICINE HAT	\$3,960,179
RED DEER	\$6,322,890
SPRUCE GROVE	\$2,239,010
ST. ALBERT	\$4,136,841
WETASKIWIN	\$792,224
<b>Towns</b>	
ATHABASCA	\$185,614
BANFF	\$555,589
BARRHEAD	\$286,653
BASHAW	\$51,959
BASSANO	\$75,498
BEAVERLODGE	\$154,313
BENTLEY	\$67,485
BLACKFALDS	\$633,842
BON ACCORD	\$95,718
BONNYVILLE	\$402,028
BOW ISLAND	\$127,895
BOWDEN	\$77,626
BRUDERHEIM	\$87,329
CALMAR	\$139,476
CANMORE	\$875,922
CARDSTON	\$244,710
CARSTAIRS	\$255,227
CASTOR	\$58,157
CLARESHOLM	\$236,634
COALDALE	\$544,071

Municipality	Total CCBF Funding
COALHURST	\$174,283
COCHRANE	\$1,832,788
CORONATION	\$58,846
CROSSFIELD	\$211,406
DAYSLAND	\$51,584
DEVON	\$411,794
DIAMOND VALLEY	\$329,222
DIDSBURY	\$329,785
DRAYTON VALLEY	\$452,923
DRUMHELLER	\$499,686
ECKVILLE	\$72,806
EDSON	\$526,730
ELK POINT	\$90,898
FAIRVIEW	\$187,680
FALHER	\$65,544
FORT MACLEOD	\$185,739
FOX CREEK	\$162,076
GIBBONS	\$197,759
GRIMSHAW	\$170,151
HANNA	\$160,198
HARDISTY	\$50,000
HIGH LEVEL	\$249,906
HIGH PRAIRIE	\$160,511
HIGH RIVER	\$879,678
HINTON	\$618,629
INNISFAIL	\$491,235
IRRICANA	\$76,124
KILLAM	\$61,913
LAMONT	\$111,055
LEGAL	\$84,199
MAGRATH	\$152,435
MANNING	\$74,058
MAYERTHORPE	\$82,634
MCLENNAN	\$50,000
MILK RIVER	\$51,772
MILLET	\$121,760
MORINVILLE	\$619,318
MUNDARE	\$53,337
NANTON	\$136,534
NOBLEFORD	\$80,005
OKOTOKS	\$1,815,573
OLDS	\$574,933
ONOWAY	\$64,417
OYEN	\$63,979
PEACE RIVER	\$428,320
PENHOLD	\$223,050
PICTURE BUTTE	\$113,309
PINCHER CREEK	\$227,995

Municipality	Total CCBF Funding
PONOKA	\$452,547
PROVOST	\$125,078
RAINBOW LAKE	\$50,000
RAYMOND	\$265,494
REDCLIFF	\$350,569
REDWATER	\$128,521
RIMBEY	\$160,698
ROCKY MOUNTAIN HOUSE	\$415,362
SEDGEWICK	\$50,770
SEXSMITH	\$164,016
SLAVE LAKE	\$416,363
SMOKY LAKE	\$60,348
SPIRIT RIVER	\$62,289
ST. PAUL	\$373,294
STAVELY	\$50,000
STETTLER	\$372,605
STONY PLAIN	\$1,116,938
STRATHMORE	\$846,875
SUNDRE	\$170,840
SWAN HILLS	\$81,445
SYLVAN LAKE	\$927,506
TABER	\$527,607
THORSBY	\$63,541
THREE HILLS	\$201,076
TOFIELD	\$130,274
TROCHU	\$66,233
TWO HILLS	\$90,334
VALLEYVIEW	\$116,627
VAUXHALL	\$76,499
VEGREVILLE	\$357,330
VERMILION	\$259,797
VIKING	\$67,798
VULCAN	\$120,007
WAINWRIGHT	\$392,512
WEMBLEY	\$94,904
WESTLOCK	\$319,331
WHITECOURT	\$638,787
<b>Villages</b>	
ACME	\$50,000
ALBERTA BEACH	\$63,728
ALIX	\$50,000
ALLIANCE	\$50,000
AMISK	\$50,000
ANDREW	\$50,000
ARROWWOOD	\$50,000
BARNWELL	\$59,284
BARONS	\$50,000
BAWLF	\$50,000

Municipality	Total CCBF Funding
BEISEKER	\$51,271
BERWYN	\$50,000
BIG VALLEY	\$50,000
BITTERN LAKE	\$50,000
BOYLE	\$57,907
BRETON	\$50,000
CARBON	\$50,000
CARMANGAY	\$50,000
CAROLINE	\$50,000
CHAMPION	\$50,000
CHAUVIN	\$50,000
CHIPMAN	\$50,000
CLIVE	\$50,000
CLYDE	\$50,000
CONSORT	\$50,000
COUTTS	\$50,000
COWLEY	\$50,000
CREMONA	\$50,000
CZAR	\$50,000
DELBURNE	\$55,841
DELIA	\$50,000
DONALDA	\$50,000
DONNELLY	\$50,000
DUCHESS	\$67,923
EDBERG	\$50,000
EDGERTON	\$50,000
ELNORA	\$50,000
EMPRESS	\$50,000
FOREMOST	\$50,000
FORESTBURG	\$54,776
GIROUXVILLE	\$50,000
GLENDON	\$50,000
GLENWOOD	\$50,000
HALKIRK	\$50,000
HAY LAKES	\$50,000
HEISLER	\$50,000
HILL SPRING	\$50,000
HINES CREEK	\$50,000
HOLDEN	\$50,000
HUGHENDEN	\$50,000
HUSSAR	\$50,000
INNISFREE	\$50,000
IRMA	\$50,000
KITSCOTY	\$61,099
LINDEN	\$51,834
LOMOND	\$50,000
LONGVIEW	\$50,000
LOUGHEED	\$50,000

Municipality	Total CCBF Funding
MANNVILLE	\$51,834
MARWAYNE	\$50,000
MILO	\$50,000
MORRIN	\$50,000
MUNSON	\$50,000
MYRNAM	\$50,000
NAMPA	\$50,000
PARADISE VALLEY	\$50,000
ROCKYFORD	\$50,000
ROSALIND	\$50,000
ROSEMARY	\$50,000
RYCROFT	\$50,000
RYLEY	\$50,000
SPRING LAKE	\$50,000
STANDARD	\$50,000
STIRLING	\$79,441
VETERAN	\$50,000
VILNA	\$50,000
WARBURG	\$50,000
WARNER	\$50,000
WASKATENAU	\$50,000
YOUNGSTOWN	\$50,000
<b>Summer Villages</b>	
ARGENTIA BEACH	\$6,690
BETULA BEACH	\$6,002
BIRCH COVE	\$7,817
BIRCHCLIFF	\$12,324
BONDISS	\$11,886
BONNYVILLE BEACH	\$10,259
BURNSTICK LAKE	\$5,939
CASTLE ISLAND	\$5,626
CRYSTAL SPRINGS	\$8,193
GHOST LAKE	\$10,133
GOLDEN DAYS	\$15,016
GRANDVIEW	\$12,137
GULL LAKE	\$16,018
HALF MOON BAY	\$7,629
HORSESHOE BAY	\$9,570
ISLAND LAKE	\$19,273
ISLAND LAKE SOUTH	\$8,819
ITASKA BEACH	\$6,440
JARVIS BAY	\$18,334
KAPASIWIN	\$5,626
LAKEVIEW	\$6,878
LARKSPUR	\$7,754
MA-ME-O BEACH	\$11,886
MEWATHA BEACH	\$10,634
NAKAMUN PARK	\$11,010

Municipality	Total CCBF Funding
NORGLLENWOLD	\$22,090
NORRIS BEACH	\$7,379
PARKLAND BEACH	\$14,578
PELICAN NARROWS	\$14,453
POINT ALISON	\$5,626
POPLAR BAY	\$11,448
ROCHON SANDS	\$10,384
ROSS HAVEN	\$15,016
SANDY BEACH	\$22,403
SEBA BEACH	\$15,580
SILVER BEACH	\$9,069
SILVER SANDS	\$15,016
SOUTH BAPTISTE	\$9,132
SOUTH VIEW	\$9,194
SUNBREAKER COVE	\$10,071
SUNDANCE BEACH	\$9,570
SUNRISE BEACH	\$13,451
SUNSET BEACH	\$8,067
SUNSET POINT	\$15,580
VAL QUENTIN	\$20,776
WAIPAROUS	\$8,067
WEST BAPTISTE	\$7,379
WEST COVE	\$14,328
WHISPERING HILLS	\$13,889
WHITE SANDS	\$12,512
YELLOWSTONE	\$13,576
<b>Municipal Districts and Counties</b>	
ACADIA NO. 34, M.D. OF	\$50,000
ATHABASCA COUNTY	\$492,612
BARRHEAD NO. 11, COUNTY OF	\$393,639
BEAVER COUNTY	\$369,663
BIG LAKES COUNTY	\$256,855
BIGHORN NO. 8, M.D. OF	\$83,511
BIRCH HILLS COUNTY	\$97,220
BONNYVILLE NO. 87, M.D. OF	\$798,797
BRAZEAU COUNTY	\$486,477
CAMROSE COUNTY	\$579,485
CARDSTON COUNTY	\$280,518
CLEAR HILLS COUNTY	\$189,245
CLEARWATER COUNTY	\$747,902
CYPRESS COUNTY	\$479,654
FAIRVIEW NO. 136, M.D. OF	\$100,413
FLAGSTAFF COUNTY	\$234,005
FOOTHILLS COUNTY	\$1,425,189
FORTY MILE NO. 8, COUNTY OF	\$224,176
GRANDE PRAIRIE NO. 1, COUNTY OF	\$1,460,434
GREENVIEW NO. 16, M.D. OF	\$601,914
KNEEHILL COUNTY	\$313,071

Municipality	Total CCBF Funding
LACOMBE COUNTY	\$647,489
LAC STE. ANNE COUNTY	\$682,295
LAMONT COUNTY	\$244,084
LEDUC COUNTY	\$862,651
LESSER SLAVE RIVER NO. 124, M.D. OF	\$175,973
LETHBRIDGE COUNTY	\$648,115
MINBURN NO. 27, COUNTY OF	\$199,574
MOUNTAIN VIEW COUNTY	\$818,454
NEWELL, COUNTY OF	\$471,015
NORTHERN LIGHTS, COUNTY OF	\$228,872
NORTHERN SUNRISE COUNTY	\$118,380
OPPORTUNITY NO. 17, M.D. OF	\$199,136
PAINTEARTH NO. 18, COUNTY OF	\$131,589
PARKLAND COUNTY	\$2,059,325
PEACE NO. 135, M.D. OF	\$109,365
PINCHER CREEK NO. 9, M.D. OF	\$185,614
PONOKA COUNTY	\$613,872
PROVOST NO. 52, M.D. OF	\$138,037
RANCHLAND NO. 66, M.D. OF	\$50,000
RED DEER COUNTY	\$1,223,299
ROCKY VIEW COUNTY	\$2,466,943
SADDLE HILLS COUNTY	\$139,289
SMOKY LAKE COUNTY	\$154,063
SMOKY RIVER NO. 130, M.D. OF	\$126,643
SPIRIT RIVER NO. 133, M.D. OF	\$50,000
ST. PAUL NO. 19, COUNTY OF	\$404,907
STARLAND COUNTY	\$129,335
STETTLER NO. 6, COUNTY OF	\$395,937
STURGEON COUNTY	\$1,283,709
TABER, M.D. OF	\$449,042
THORHILD COUNTY	\$203,706
TWO HILLS NO. 21, COUNTY OF	\$227,933
VERMILION RIVER, COUNTY OF	\$567,528
VULCAN COUNTY	\$249,405
WAINWRIGHT NO. 61, M.D. OF	\$280,393
WARNER NO. 5, COUNTY OF	\$247,089
WESTLOCK COUNTY	\$451,984
WETASKIWIN NO. 10, COUNTY OF	\$699,949
WHEATLAND COUNTY	\$550,143
WILLOW CREEK NO. 26, M.D. OF	\$374,214
WOODLANDS COUNTY	\$297,608
YELLOWHEAD COUNTY	\$688,305
I.D. NO. 04 (WATERTON)	\$50,000
I.D. NO. 09 (BANFF)	\$64,354
I.D. NO. 12 (JASPER NATIONAL PARK)	\$50,000
I.D. NO. 13 (ELK ISLAND)	\$50,000
I.D. NO. 24 (WOOD BUFFALO)	\$50,000
I.D. NO. 25 (WILLMORE WILDERNESS)	\$50,000

Municipality	Total CCBF Funding
KANANASKIS IMPROVEMENT DISTRICT	\$50,000
SPECIAL AREAS BOARD	\$311,925
<b>Specialized Municipalities</b>	
CROWSNEST PASS, MUNICIPALITY OF	\$349,881
JASPER, MUNICIPALITY OF	\$287,341
LAC LA BICHE COUNTY	\$603,229
MACKENZIE COUNTY	\$783,272
STRATHCONA COUNTY	\$6,158,811
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	\$6,991,789
<b>Metis Settlements</b>	
BUFFALO LAKE	\$50,000
EAST PRAIRIE	\$50,000
ELIZABETH	\$50,000
FISHING LAKE	\$50,000
GIFT LAKE	\$55,841
KIKINO	\$63,728
PADDLE PRAIRIE	\$50,000
PEAVINE	\$50,000
<b>Redwood Meadows</b>	
TOWNSITE OF REDWOOD MEADOWS	\$67,610

Notes:

- a) 2023 CCBF funding allocations were calculated using the 2019 Municipal Affairs Population List.
- b) 2023 CCBF funding is subject to Legislature approval of the Government of Alberta Budget 2023.
- c) 2023 CCBF funding and individual allocations are subject to the Minister's authorization in accordance with the expressed guidelines of the program.
- d) 2023 CCBF funding is subject to Alberta receiving a letter from INFC confirming the total CCBF funding amount allocated to the Province in 2023.
- e) Allocations for former municipalities that have been restructured are reflected in the allocation of the receiving municipality in accordance with the CCBF program guidelines.

## 2023 Municipal Sustainability Initiative Allocations

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
<b>Total</b>	<b>485,000,000</b>	<b>60,000,000</b>	<b>545,000,000</b>
<b>Cities</b>			
AIRDRIE	7,490,765	978,974	8,469,739
BEAUMONT	2,016,399	278,834	2,295,233
BROOKS	1,405,625	191,386	1,597,011
CALGARY	128,088,752	0	128,088,752
CAMROSE	2,039,756	274,586	2,314,342
CHESTERMERE	2,262,223	313,752	2,575,975
COLD LAKE	1,646,201	228,574	1,874,775
EDMONTON	95,318,204	0	95,318,204
FORT SASKATCHEWAN	3,103,291	420,994	3,524,285
GRANDE PRAIRIE	7,244,531	944,952	8,189,483
LACOMBE	1,451,330	201,366	1,652,696
LEDUC	3,815,262	520,142	4,335,404
LETHBRIDGE	10,200,842	1,303,180	11,504,022
LLOYDMINSTER	2,172,375	298,730	2,471,105
MEDICINE HAT	6,437,648	834,336	7,271,984
RED DEER	10,780,196	1,389,912	12,170,108
SPRUCE GROVE	3,893,722	519,060	4,412,782
ST. ALBERT	7,435,440	984,262	8,419,702
WETASKIWIN	1,277,057	177,560	1,454,617
<b>Towns</b>			
ATHABASCA	339,047	65,176	404,223
BANFF	1,402,845	218,568	1,621,413
BARRHEAD	485,146	305,840	790,986
BASHAW	120,510	118,190	238,700
BASSANO	155,583	100,418	256,001
BEAVERLODGE	283,701	57,976	341,677
BENTLEY	142,469	92,522	234,991
BLACKFALDS	1,038,543	152,758	1,191,301
BON ACCORD	182,309	119,284	301,593
BONNYVILLE	732,420	116,740	849,160
BOW ISLAND	228,098	249,276	477,374
BOWDEN	154,133	162,042	316,175
BRUDERHEIM	174,569	112,014	286,583
CALMAR	258,176	54,684	312,860
CANMORE	2,622,876	401,226	3,024,102
CARDSTON	392,944	450,822	843,766
CARSTAIRS	464,223	81,536	545,759
CASTOR	126,101	128,358	254,459
CLARESHOLM	404,602	72,800	477,402
COALDALE	867,856	130,116	997,972
COALHURST	294,269	193,938	488,207

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
COCHRANE	3,295,030	451,288	3,746,318
CORONATION	128,288	129,748	258,036
CROSSFIELD	421,164	77,198	498,362
DAYSLAND	117,148	117,070	234,218
DEVON	697,278	110,248	807,526
DIAMOND VALLEY	624,522	124,146	748,668
DIDSBURY	540,506	345,808	886,314
DRAYTON VALLEY	851,583	133,310	984,893
DRUMHELLER	824,841	514,290	1,339,131
ECKVILLE	150,434	154,242	304,676
EDSON	939,479	143,182	1,082,661
ELK POINT	186,729	116,586	303,315
FAIRVIEW	322,012	208,110	530,122
FALHER	139,274	141,562	280,836
FORT MACLEOD	335,241	64,534	399,775
FOX CREEK	314,725	62,648	377,373
GIBBONS	344,103	65,234	409,337
GRIMSHAW	292,874	323,042	615,916
HANNA	277,616	305,666	583,282
HARDISTY	107,234	36,308	143,542
HIGH LEVEL	422,038	269,132	691,170
HIGH PRAIRIE	291,086	58,808	349,894
HIGH RIVER	1,480,481	210,512	1,690,993
HINTON	1,100,330	164,046	1,264,376
INNISFAIL	847,106	130,080	977,186
IRRICANA	157,154	101,126	258,280
KILLAM	136,534	87,562	224,096
LAMONT	206,782	220,630	427,412
LEGAL	165,968	108,350	274,318
MAGRATH	258,895	290,978	549,873
MANNING	153,802	156,670	310,472
MAYERTHORPE	160,372	170,544	330,916
MCLENNAN	110,324	189,848	300,172
MILK RIVER	117,621	117,430	235,051
MILLET	229,783	145,758	375,541
MORINVILLE	1,024,400	151,342	1,175,742
MUNDARE	125,226	79,564	204,790
NANTON	259,595	55,110	314,705
NOBLEFORD	164,641	42,942	207,583
OKOTOKS	3,209,241	438,100	3,647,341
OLDS	1,016,622	152,920	1,169,542
ONOWAY	143,026	90,428	233,454
OYEN	135,964	138,678	274,642
PEACE RIVER	750,604	118,068	868,672
PENHOLD	374,473	242,062	616,535
PICTURE BUTTE	210,683	136,550	347,233
PINCHER CREEK	404,037	73,266	477,303
PONOKA	738,705	466,336	1,205,041

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
PROVOST	239,119	149,678	388,797
RAINBOW LAKE	116,921	191,710	308,631
RAYMOND	415,051	485,476	900,527
REDCLIFF	603,421	98,566	701,987
REDWATER	263,368	56,258	319,626
RIMBEY	296,423	59,686	356,109
ROCKY MOUNTAIN HOUSE	720,423	113,876	834,299
SEDGEWICK	120,718	76,984	197,702
SEXSMITH	298,037	59,740	357,777
SLAVE LAKE	708,995	111,906	820,901
SMOKY LAKE	133,199	132,806	266,005
SPIRIT RIVER	133,984	135,828	269,812
ST. PAUL	621,506	390,318	1,011,824
STAVELY	97,377	34,718	132,095
STETTLER	649,945	104,896	754,841
STONY PLAIN	1,890,824	263,552	2,154,376
STRATHMORE	1,432,830	204,692	1,637,522
SUNDRE	320,075	62,972	383,047
SWAN HILLS	161,920	295,664	457,584
SYLVAN LAKE	1,615,280	229,888	1,845,168
TABER	851,145	128,398	979,543
THORSBY	138,024	88,970	226,994
THREE HILLS	342,057	221,000	563,057
TOFIELD	245,728	154,482	400,210
TROCHU	137,657	142,318	279,975
TWO HILLS	163,454	322,988	486,442
VALLEYVIEW	227,594	141,734	369,328
VAUXHALL	148,502	278,368	426,870
VEGREVILLE	621,277	101,106	722,383
VERMILION	472,300	82,588	554,888
VIKING	141,533	145,296	286,829
VULCAN	225,978	143,874	369,852
WAINWRIGHT	681,539	108,874	790,413
WEMBLEY	190,969	46,366	237,335
WESTLOCK	541,202	90,218	631,420
WHITECOURT	1,175,591	175,288	1,350,879
<b>Villages</b>			
ACME	102,499	98,678	201,177
ALBERTA BEACH	155,178	42,420	197,598
ALIX	112,563	36,466	149,029
ALLIANCE	57,932	59,426	117,358
AMISK	61,612	69,662	131,274
ANDREW	82,311	74,044	156,355
ARROWWOOD	62,306	70,354	132,660
BARNWELL	128,224	84,302	212,526
BARONS	71,576	97,610	169,186
BAWLF	80,263	73,422	153,685
BEISEKER	123,770	37,990	161,760

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
BERWYN	88,776	138,030	226,806
BIG VALLEY	74,454	99,614	174,068
BITTERN LAKE	65,194	41,216	106,410
BOYLE	130,380	128,698	259,078
BRETON	96,985	62,454	159,439
CARBON	87,115	130,508	217,623
CARMANGAY	66,152	54,936	121,088
CAROLINE	87,600	132,878	220,478
CHAMPION	71,477	93,018	164,495
CHAUVIN	73,160	98,636	171,796
CHIPMAN	71,431	58,098	129,529
CLIVE	109,775	70,876	180,651
CLYDE	80,860	74,268	155,128
CONSORT	109,311	106,902	216,213
COUTTS	67,114	54,620	121,734
COWLEY	63,244	50,552	113,796
CREMONA	84,281	54,536	138,817
CZAR	61,327	69,228	130,555
DELBURNE	125,232	124,762	249,994
DELIA	63,783	51,308	115,091
DONALDA	62,604	72,712	135,316
DONNELLY	72,215	97,908	170,123
DUCHESS	140,119	145,246	285,365
EDBERG	57,157	58,720	115,877
EDGERTON	79,733	114,982	194,715
ELNORA	69,868	89,126	158,994
EMPRESS	59,633	59,902	119,535
FOREMOST	92,938	86,636	179,574
FORESTBURG	119,992	207,472	327,464
GIROUXVILLE	67,039	86,922	153,961
GLENDON	89,257	81,544	170,801
GLENWOOD	71,810	62,126	133,936
HALKIRK	54,888	50,838	105,726
HAY LAKES	87,914	81,508	169,422
HEISLER	58,001	60,592	118,593
HILL SPRING	59,331	45,432	104,763
HINES CREEK	72,536	98,724	171,260
HOLDEN	74,985	99,894	174,879
HUGHENDEN	63,997	77,564	141,561
HUSSAR	61,205	48,406	109,611
INNISFREE	62,920	73,536	136,456
IRMA	89,862	84,258	174,120
KITSCOTY	132,333	133,782	266,115
LINDEN	119,527	77,544	197,071
LOMOND	58,816	61,884	120,700
LONGVIEW	75,211	31,970	107,181
LOUGHEED	66,409	80,466	146,875
MANNVILLE	114,066	197,524	311,590

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
MARWAYNE	96,804	152,330	249,134
MILO	54,910	27,224	82,134
MORRIN	64,125	77,008	141,133
MUNSON	62,406	48,796	111,202
MYRNAM	71,642	97,240	168,882
NAMPA	79,633	32,476	112,109
PARADISE VALLEY	59,515	64,502	124,017
ROCKYFORD	72,488	62,238	134,726
ROSALIND	61,201	66,514	127,715
ROSEMARY	76,385	108,896	185,281
RYCROFT	101,768	64,946	166,714
RYLEY	86,425	127,154	213,579
SPRING LAKE	119,970	37,842	157,812
STANDARD	78,416	32,318	110,734
STIRLING	152,735	288,034	440,769
VETERAN	63,410	76,504	139,914
VILNA	67,233	87,146	154,379
WARBURG	110,814	185,164	295,978
WARNER	75,919	104,434	180,353
WASKATENAU	64,150	52,414	116,564
YOUNGSTOWN	57,940	59,428	117,368
<b>Summer Villages</b>			
ARGENTIA BEACH	43,509	9,444	52,953
BETULA BEACH	32,044	6,420	38,464
BIRCH COVE	31,309	9,230	40,539
BIRCHCLIFF	67,798	20,838	88,636
BONDISS	43,317	16,772	60,089
BONNYVILLE BEACH	36,239	13,996	50,235
BURNSTICK LAKE	31,861	6,288	38,149
CASTLE ISLAND	29,895	5,454	35,349
CRYSTAL SPRINGS	43,468	11,864	55,332
GHOST LAKE	39,541	14,344	53,885
GOLDEN DAYS	57,031	18,946	75,977
GRANDVIEW	48,552	17,636	66,188
GULL LAKE	54,232	18,442	72,674
HALF MOON BAY	36,773	9,838	46,611
HORSESHOE BAY	33,469	12,422	45,891
ISLAND LAKE	59,174	19,150	78,324
ISLAND LAKE SOUTH	33,889	11,278	45,167
ITASKA BEACH	34,640	7,560	42,200
JARVIS BAY	71,705	21,272	92,977
KAPASIWIN	33,130	5,994	39,124
LAKEVIEW	31,324	7,716	39,040
LARKSPUR	35,042	9,752	44,794
MA-ME-O BEACH	49,994	17,884	67,878
MEWATHA BEACH	41,127	15,418	56,545
NAKAMUN PARK	37,557	15,430	52,987
NORGLIWOLD	81,902	22,838	104,740

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
NORRIS BEACH	34,911	9,122	44,033
PARKLAND BEACH	50,004	17,790	67,794
PELICAN NARROWS	45,764	17,088	62,852
POINT ALISON	31,850	5,780	37,630
POPLAR BAY	49,107	17,752	66,859
ROCHON SANDS	43,400	15,392	58,792
ROSS HAVEN	45,834	17,078	62,912
SANDY BEACH	49,927	17,494	67,421
SEBA BEACH	69,534	21,010	90,544
SILVER BEACH	44,370	13,430	57,800
SILVER SANDS	46,098	17,122	63,220
SOUTH BAPTISTE	33,344	11,692	45,036
SOUTH VIEW	33,285	11,784	45,069
SUNBREAKER COVE	56,099	17,004	73,103
SUNDANCE BEACH	40,421	13,580	54,001
SUNRISE BEACH	38,262	15,872	54,134
SUNSET BEACH	35,110	10,268	45,378
SUNSET POINT	47,811	17,388	65,199
VAL QUENTIN	49,326	17,454	66,780
WAIPAROUS	35,021	10,254	45,275
WEST BAPTISTE	35,416	9,206	44,622
WEST COVE	44,668	16,908	61,576
WHISPERING HILLS	42,845	16,620	59,465
WHITE SANDS	55,258	18,740	73,998
YELLOWSTONE	39,916	16,144	56,060
<b>Municipal Districts and Counties</b>			
ACADIA NO. 34, M.D. OF	202,577	79,034	281,611
ATHABASCA COUNTY	1,390,220	344,076	1,734,296
BARRHEAD NO. 11, COUNTY OF	897,269	345,476	1,242,745
BEAVER COUNTY	1,085,155	410,658	1,495,813
BIG LAKES COUNTY	911,633	147,308	1,058,941
BIGHORN NO. 8, M.D. OF	350,286	73,816	424,102
BIRCH HILLS COUNTY	485,473	168,050	653,523
BONNYVILLE NO. 87, M.D. OF	2,486,232	397,624	2,883,856
BRAZEAU COUNTY	1,376,840	230,638	1,607,478
CAMROSE COUNTY	1,454,771	428,248	1,883,019
CARDSTON COUNTY	679,160	268,742	947,902
CLEAR HILLS COUNTY	781,704	274,008	1,055,712
CLEARWATER COUNTY	2,428,477	386,360	2,814,837
CYPRESS COUNTY	2,039,853	316,068	2,355,921
FAIRVIEW NO. 136, M.D. OF	390,605	141,776	532,381
FLAGSTAFF COUNTY	1,144,021	472,508	1,616,529
FOOTHILLS COUNTY	3,210,754	514,818	3,725,572
FORTY MILE NO. 8, COUNTY OF	1,088,265	342,428	1,430,693
GRANDE PRAIRIE NO. 1, COUNTY OF	3,809,000	684,538	4,493,538
GREENVIEW NO. 16, M.D. OF	3,184,939	523,534	3,708,473
KNEEHILL COUNTY	1,176,683	290,426	1,467,109
LACOMBE COUNTY	1,881,530	298,984	2,180,514

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
LAC STE. ANNE COUNTY	1,450,152	215,836	1,665,988
LAMONT COUNTY	909,040	319,632	1,228,672
LEDUC COUNTY	3,073,816	497,408	3,571,224
LESSER SLAVE RIVER NO. 124, M.D. OF	630,108	110,400	740,508
LETHBRIDGE COUNTY	1,388,843	210,780	1,599,623
MINBURN NO. 27, COUNTY OF	838,363	302,710	1,141,073
MOUNTAIN VIEW COUNTY	2,106,304	336,652	2,442,956
NEWELL, COUNTY OF	1,754,334	277,902	2,032,236
NORTHERN LIGHTS, COUNTY OF	857,042	299,602	1,156,644
NORTHERN SUNRISE COUNTY	790,509	132,712	923,221
OPPORTUNITY NO. 17, M.D. OF	1,030,682	168,932	1,199,614
PAINTEARTH NO. 18, COUNTY OF	693,251	261,004	954,255
PARKLAND COUNTY	4,196,170	687,452	4,883,622
PEACE NO. 135, M.D. OF	308,696	126,282	434,978
PINCHER CREEK NO. 9, M.D. OF	620,076	107,056	727,132
PONOKA COUNTY	1,512,631	237,604	1,750,235
PROVOST NO. 52, M.D. OF	952,435	147,654	1,100,089
RANCHLAND NO. 66, M.D. OF	140,774	43,368	184,142
RED DEER COUNTY	3,015,450	469,768	3,485,218
ROCKY VIEW COUNTY	6,463,565	1,027,950	7,491,515
SADDLE HILLS COUNTY	979,556	158,410	1,137,966
SMOKY LAKE COUNTY	640,324	215,604	855,928
SMOKY RIVER NO. 130, M.D. OF	734,616	214,982	949,598
SPIRIT RIVER NO. 133, M.D. OF	253,141	93,528	346,669
ST. PAUL NO. 19, COUNTY OF	1,126,608	226,672	1,353,280
STARLAND COUNTY	651,812	223,628	875,440
STETTLER NO. 6, COUNTY OF	1,254,433	504,844	1,759,277
STURGEON COUNTY	2,773,977	438,770	3,212,747
TABER, M.D. OF	1,300,755	331,264	1,632,019
THORHILD COUNTY	718,094	239,700	957,794
TWO HILLS NO. 21, COUNTY OF	889,638	396,130	1,285,768
VERMILION RIVER, COUNTY OF	1,805,977	675,268	2,481,245
VULCAN COUNTY	1,058,930	355,916	1,414,846
WAINWRIGHT NO. 61, M.D. OF	1,145,920	282,320	1,428,240
WARNER NO. 5, COUNTY OF	888,552	312,204	1,200,756
WESTLOCK COUNTY	1,119,183	418,682	1,537,865
WETASKIWIN NO. 10, COUNTY OF	1,580,295	246,406	1,826,701
WHEATLAND COUNTY	1,785,214	277,718	2,062,932
WILLOW CREEK NO. 26, M.D. OF	1,123,845	437,712	1,561,557
WOODLANDS COUNTY	845,390	145,198	990,588
YELLOWHEAD COUNTY	2,898,904	457,786	3,356,690
I.D. NO. 04 (WATERTON)	117,409	38,170	155,579
I.D. NO. 09 (BANFF)	362,178	76,892	439,070
I.D. NO. 12 (JASPER NATIONAL PARK)	66,541	21,392	87,933
I.D. NO. 13 (ELK ISLAND)	52,185	8,160	60,345
I.D. NO. 24 (WOOD BUFFALO)	89,426	32,958	122,384
I.D. NO. 25 (WILLMORE WILDERNESS)	50,417	7,908	58,325
KANANASKIS IMPROVEMENT DISTRICT	101,903	36,628	138,531

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
SPECIAL AREAS BOARD	2,490,477	736,176	3,226,653
<b>Specialized Municipalities</b>			
CROWSNEST PASS, MUNICIPALITY OF	874,152	243,642	1,117,794
JASPER, MUNICIPALITY OF	728,701	123,552	852,253
LAC LA BICHE COUNTY	1,592,717	247,648	1,840,365
MACKENZIE COUNTY	1,577,420	242,524	1,819,944
STRATHCONA COUNTY	12,016,869	1,685,618	13,702,487
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	12,820,301	1,833,848	14,654,149
<b>Metis Settlements</b>			
BUFFALO LAKE	109,914	33,308	143,222
EAST PRAIRIE	106,805	32,324	139,129
ELIZABETH	99,239	32,766	132,005
FISHING LAKE	103,145	32,392	135,537
GIFT LAKE	118,965	34,660	153,625
KIKINO	134,807	35,622	170,429
PADDLE PRAIRIE	100,364	32,254	132,618
PEAVINE	105,436	32,468	137,904
<b>Redwood Meadows</b>			
TOWNSITE OF REDWOOD MEADOWS	153,955	41,964	195,919

**Notes:**

- a) 2023 MSI program funding is subject to the Alberta Legislature approval of the Government of Alberta Budget 2023.
- b) 2023 MSI funding and individual allocations are subject to the Minister's authorization in accordance with the expressed guidelines of the program.
- c) 2023 MSI capital allocations have been set at the 2022 level. For each municipality, the 2023 MSI operating allocations are double the 2022 amounts.
- d) Allocations for former municipalities that have been restructured are reflected in the allocation of the receiving municipality in accordance with the MSI program guidelines.

**From:** Exec. Assistant on behalf of Dan Rude <[EA\\_DRude@abmunis.ca](mailto:EA_DRude@abmunis.ca)>  
**Sent:** March 1, 2023 2:42 PM  
**To:** Abe Tinney <[Abe@claresholm.ca](mailto:Abe@claresholm.ca)>  
**Subject:** 2023 Provincial Budget analysis and videos now available

Dear Mayors, Councillors and CAOs,

Visit Alberta Municipalities [Budget 2023 webpage](#) to access our analysis document, a recording of today's webinar on the budget along with President Heron's official statement.

Thanks to all of you who participated in today's webinar. Your questions and comments enhance our understanding of the various aspects of the provincial budget that are of most interest to you and your communities. If you have any follow-up questions or comments, please call 310-MUNI or [e-mail us](#).

Thank you,

**Dan Rude** | Chief Executive Officer

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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*

**From:** Peter Casurella <[peter.casurella@southgrow.com](mailto:peter.casurella@southgrow.com)>

**Date:** March 1, 2023 at 2:10:50 PM MST

**Subject:** Invitation to Southern Alberta Economic Development Forum - please share

**Reply-To:** Peter Casurella <[peter.casurella@southgrow.com](mailto:peter.casurella@southgrow.com)>

Dear Friends,

Please find attached an invitation to the Southern Alberta Economic Development Forum on March 30th in Lethbridge, Alberta.

This event will feature a Keynote presentation by Economist Jack Mintz on **the Future of Alberta's Economy**.

There will also be a presentation from Economic Todd Hirsch titled: **Bracing for Turbulence, Preparing for Economic Disruption**.

The day also features **Breakfast, Lunch, and a number of breakout session on topics of interest for southern Albertans**.

It's \$80 to attend, and SouthGrow is only aiming to cover our costs.

**Please share this with your colleagues and networks, and you can register**

**Here!** <https://www.eventbrite.ca/e/southern-alberta-economic-development-forum-tickets-517002106217>

Sincerely,



**Peter Casurella**

Executive Director

SouthGrow Regional Initiative

Creating Opportunity in Southern Alberta



[1-403-394-0615](tel:1-403-394-0615)



[peter.casurella@southgrow.com](mailto:peter.casurella@southgrow.com)



[southgrow.com](http://southgrow.com)

# ALBERTA'S ECONOMIC FUTURE

## SOUTHERN ALBERTA ECONOMIC DEVELOPMENT FORUM



**JACK MINTZ**

### THE FUTURE OF ALBERTA'S ECONOMY

IN THE COMING YEARS, FIVE MAJOR TRENDS WILL BOOST OR UNDERMINE ECONOMIC GROWTH: DEMOGRAPHICS, DEGLOBLIZATION, NEW TECHNOLOGIES, ENERGY TRANSFORMATION AND INTERNATIONAL AND, IN CANADA, REGIONAL TENSIONS. ALBERTA'S CHALLENGE IS TO RIDE A WAVE THAT LEADS TO PROSPERITY.



**TODD HIRSHE**

### BRACING FOR TURBULENCE: PREPARING FOR ECONOMIC DISRUPTION

SPIKING INTEREST RATES, CRUSHING INFLATION AND COMMODITY PRICE VOLATILITY THREATEN TO DAMPEN CONSUMER AND BUSINESS SENTIMENTS. IN THIS TURBULENT ENVIRONMENT, WHAT IS LIKELY TO HAPPEN? AND WHAT CAN BUSINESSES AND INDUSTRIES DO TO PREPARE?



MARCH 30TH

SANDMAN  
SIGNATURE  
LETHBRIDGE

PANEL DISCUSSIONS  
INCLUDE:

**BROADBAND  
LABOUR  
COLLABORATION  
WASTE-TO-ENERGY  
AGRI-FOOD TOURISM  
ENERGY FUTURE  
INVESTMENT-  
ATTRACTION**

BREAKFAST AND  
LUNCH WILL BE  
PROVIDED

\$80.00 PER TICKET

EVENT RUNS FROM  
8:30AM - 4:00PM

**SCAN CODE TO GET  
TICKETS NOW OR VISIT  
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## INVESTMENT ATTRACTION

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## COLLABORATION

RENAE BARLOW | BEV THORNTON

Stronger together: Harnessing the power of regional collaboration for sustainable growth and development. Join us for an informative session on the benefits, strategies, and success stories of working together to achieve shared goals.

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## ENERGY FUTURE

MAGGIE HANNA | BRAD NICKEL

Powering the future: Charting a course towards a sustainable and resilient energy landscape. Join us to explore the latest innovations, trends, and policies shaping the energy sector, and learn how you can be part of the solution.

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## LABOUR

CHARLES MCARTHUR | BRYON ANDERSON

Talent matters: Overcoming labour market challenges and unlocking your region's potential. Join us for an insightful session on effective strategies for attracting and retaining a skilled workforce in today's rapidly evolving economic landscape.

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## BROADBAND

IMRAN MOHIUDDIN | PHIL WRIGHT

Connecting rural communities: Unlocking the potential of broadband for economic and social development. Join us to learn about the latest opportunities, best practices, and success stories in expanding broadband access and adoption in rural areas.

## Karine Keys

---

**From:** Brian McKnight <bmcknight@campaign-office.com>  
**Sent:** March 2, 2023 10:39 AM  
**To:** Karine Keys  
**Subject:** ALBERTA/ NWT COMMAND -ROYAL CANADIAN LEGION - MILITARY SERVICE RECOGNITION BOOK  
**Attachments:** Ratesheet.pdf

Hello, Karine I was speaking with Erin she had mentioned would be ok to email you to forward the information to your council meeting for the 13th, You have always been so great to take the 1/4-page b&w ad each year at \$510 taxes in. If you could just let me know that you have received this, that would be great. We can touch base after the 13th.

Here is the information regarding our Annual Military Service Recognition Book.

This annual publication recognizes those brave individuals who sacrificed so much for the freedoms that we enjoy today. Thousands of copies will be distributed free of charge to all Legion Branches and advertisers, select schools and libraries, and will be available on-line for anyone to view or print.

We are profoundly indebted to our Veterans. Their extraordinary service and commitment have afforded us the rights and freedoms that are merely a dream to millions of people around the globe.

The Royal Canadian Legion has honoured these deserving citizens with unwavering support. The Military Service Recognition Book is a fitting tribute to our Veterans and will be an invaluable resource to our young people, whose pride and character will be enhanced by learning about the very important role played by our Veterans, the Royal Canadian Legion, and the contributions of its members and supporters. Past copies can be viewed online by clicking here: [books](#)

We would sincerely appreciate **TOWN OF CLARESHOLM** support and appreciation for our Veterans by purchasing an advertisement in our next edition. If you require any additional information, please reply to this email or phone me at our toll-free number below.

I will be in contact in a few days for your response. Thank you again for your consideration.



296

Military Service Reco,

Respectfully,

*Brian McKnight*

Advertising Rep/Military Service Recognition Book

Alberta / NWT Command - Royal Canadian Legion

Campaign Office 1-888-404-1877



This e-mail and any attachment(s) is for authorized use by the intended recipient(s) only. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or any other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this e-mail and any attachment(s). Thank you. Ref [ED071422139]



**Alberta-Northwest Territories Command  
The Royal Canadian Legion**

***“Military Service Recognition Book”***

Dear Sir/Madam:

Thank you for your interest in the **Alberta-Northwest Territories Command of The Royal Canadian Legion**, representing **Veterans** in Alberta and the NWT. Please accept this written request for your support, as per our recent telephone conversation.

The **Alberta-NWT Command** is very proud to be printing another **5,000 copies** of our 16<sup>th</sup> Annual **“Military Service Recognition Book”** that helps recognize and honour many of our brave Veterans who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the **“Keepers of Remembrance”**, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will allow us to fund the printing of this unique publication and also help our Command to improve our services to **Veterans** and the more than 170 communities that we serve throughout Alberta and the NWT. The Legion is recognized as one of Canada’s largest “Community Service” organizations and we are an integral part of all the communities we serve. This project ensures the Legion’s continued success in providing very worthwhile services.

Enclosed, please find a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact the **Alberta-NWT Command Campaign Office** toll free at **1-888-404-1877**.

Thank you for your consideration and or support.

Sincerely,

Rosalind LaRose  
President

The Town of Claresholm has supported this publication since 2008 with a 1/4 page ad.  
2008-2011 - \$404.76 + GST  
2012-2016 - \$423.81 + GST  
2017 - \$441.76 + GST  
2018-2021 - \$442.86 + GST  
2022-2023 - \$485.71 + GST



## Alberta-Northwest Territory Command The Royal Canadian Legion

### *“Military Service Recognition Book”*

#### Advertising Prices

<u>Ad Size</u>	<u>Cost</u>		<u>GST</u>		<u>Total</u>
Full Colour Outside Back Cover	\$2,523.81	+	\$126.19	=	\$2,650.00
Inside Front/Back Cover (Full Colour)	\$2,195.24	+	\$109.76	=	\$2,305.00
Full Colour 2 Page Spread	\$3,509.52	+	\$175.48	=	\$3,685.00
Full Page (Full Colour)	\$1,752.38	+	\$87.62	=	\$1,840.00
Full Page	\$1,314.29	+	\$65.71	=	\$1,380.00
½ Page (Full Colour)	\$985.71	+	\$49.29	=	\$1,035.00
½ Page	\$766.67	+	\$38.33	=	\$805.00
¼ Page (Full Colour)	\$595.24	+	\$29.76	=	\$625.00
¼ Page	\$485.71	+	\$24.29	=	\$510.00
1/10 Page (Full Colour)	\$357.14	+	\$17.86	=	\$375.00
1/10 Page (Business Card)	\$300.00	+	\$15.00	=	\$315.00

**G.S.T. Registration # R12 397 0410**

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Alberta-NWT Command.



PLEASE MAKE CHEQUE PAYABLE TO:  
**Alberta-NWT Command**  
**The Royal Canadian Legion**  
 (AB-NWT RCL)  
 (Campaign Office)  
 P O Box 2275, Stn. M  
 Calgary, AB T2P 2M6





# REQUEST FOR DECISION

Meeting: March 9, 2023  
Agenda Item: 7

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## LETTER OF SUPPORT ALBERTA CULTURE DAYS GRANT

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### **DESCRIPTION:**

The Claresholm Arts Society is planning to apply for funding through the Alberta Culture Days Grant in order to host a drama camp for ages 8 and up during Alberta Culture Days in September 2023.

### **BACKGROUND:**

The Claresholm Arts Society would like to promote and grow the arts in Claresholm and surrounding area. Hosting a drama camp is one way to help achieve that.

For further information regarding this grant, please visit their website <https://www.alberta.ca/alberta-culture-days-grant.aspx>

The Arts Society is not asking for a monetary commitment from the Town of Claresholm, only a letter of support at this time.

### **PROPOSED RESOLUTIONS:**

Moved by Councillor \_\_\_\_\_ to write a letter of support towards the Claresholm Arts Society's application to the Alberta Culture Days Grant in order to host a drama camp for ages 8 and up during Alberta Culture Days in September 2023.

### **ATTACHMENTS:**

- Email from the Claresholm Arts Society
- Alberta Culture Days Grant information

PREPARED BY: Karine Keys, CLGM, Finance Assistant

---

APPROVED BY: Abe Tinney, CAO

DATE: March 8, 2023

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**From:** Carmelle Steel <[carmellesteel@gmail.com](mailto:carmellesteel@gmail.com)>

**Sent:** March 2, 2023 9:50 AM

**To:** Abe Tinney <[Abe@claresholm.ca](mailto:Abe@claresholm.ca)>

**Subject:** Letter of Support from the Mayor

Abe,

The Claresholm Arts Society is applying for an Alberta Culture Days grant and it suggests a letter of support from the Mayor and/or MLA.

Could you assist with anything from the town?

The Claresholm Arts Society has been in existence for the past 10 years, holding a variety of events and functions promoting the arts in Claresholm. This year, we will be holding a 2.5 day drama camp open to ages 8 and up. We want to grow our community of thespians and hosting a camp that teaches the basics of auditioning and performing is an exciting way to do that. Working with Theatre Alberta and their instructors, along with some of our local actors, we will host this camp over a weekend in September at the Claresholm Community Centre. The finale on the third day will also include a production for families and the community to watch.

We would like to be a Host Celebration Site for Alberta Culture Days. If chosen, this grant would go directly to funding this free three day workshop open to all in our community.

Thanks,  
Carmelle

# Notifications

**Keeping Alberta Affordable:** Eligible seniors and families with children under 18 can apply for \$600 affordability payments. [Learn more and apply now](#)



[Home](#) → [Arts and culture](#) → [Festivals and events](#) → [Alberta Culture Days](#)

## Alberta Culture Days Grant

Non-profit organizations can apply for funding for an official community celebration site during Alberta Culture Days.

### On this page:

- [Important dates](#)
- [Overview](#)
- [Eligible applicants](#)
- [Ineligible applicants](#)
- [Eligible expenses](#)
- [How to apply](#)
- [Financial reporting and requirements](#)
- [Contact](#)
- [Related](#)

### Important dates

The Alberta Culture Days grant is now open.

Alberta Culture Days will once again be celebrated from September 1 to 30, to align with and complement Month of the Artist.

National Culture Days will be celebrated from September 22 to October 15.

### Overview

Alberta Culture Days funding assistance is designed to support Alberta Culture Days activities, events and promotions that engage public participation and inspire future involvement.

Alberta Culture Days will continue to take place throughout September, making it easier for community organizations to host online or small in person events.

If you require any assistance, contact us at [780-415-0281](tel:780-415-0281) or [albertaculturedays@gov.ab.ca](mailto:albertaculturedays@gov.ab.ca).

Applicants must submit proposals according to the specifications and conditions set out in the [grant program guidelines](#).

Alberta Culture Days celebration sites must:

- provide culturally-related programming during the month of September:
  - Feature Sites – any 3 days during September and funding available up to \$10,000
  - Host Sites – any 2 days during September and funding available up to \$5,000
  - Pop Up Sites – any one day during September and funding available up to \$1,000
- ensure that all events and activities funded through the Celebration Site grant are free
- provide a budget outlining estimated revenues (including in-kind and leveraged funds) and expenses
- provide an outline as to how you are going to market your event

Note: funding for a successful Feature Celebration Site will only be granted once every 2 years.

## Eligible applicants

The following organizations are eligible to apply for funding:

Community nonprofit organizations who are registered (and in good standing) under one of the following *Acts*:

- provincial legislation (Alberta)
  - *Agricultural Societies Act*
  - Part 21 of the *Business Corporations Act*- Extra-Provincial Corporations\*
  - *Companies Act*, Part 9 (Nonprofit Companies)
  - *Libraries Act*
  - *Societies Act of Alberta*
  - *Special Act* of the Alberta Legislature
- federal legislation
  - *Special Act* of the Parliament of Canada
  - *Canada Not-for-profit Corporations Act* and must be registered in Alberta under the *Business Corporations Act*\*
  - *Income Tax Act (of Canada and operating in the Province of Alberta (Charities))*
- a First Nation or Metis Settlement in Alberta
- a university, college, or institute as defined under *Alberta's Post-Secondary Learning Act*

\*Must have an Alberta-based address which must be regularly monitored by an active member of the organization

## Ineligible applicants

Municipalities are not eligible for funding but are encouraged to partner with an organization which meets the above criteria. The organization who meets the criteria will then act as the fiscal agent for the grant.

## Eligible expenses

Selected applicants must allocate funding in one or more of the categories listed below:

- artists fees, workshop fees, performance fees – funds can only be used to compensate Albertan artists
- event and workshop materials – for example: paint brushes, paper, costume rentals, etc.
- marketing and communications – for example: newspaper ads, graphic design fees, etc.

- volunteer expenses – for example: t-shirts (for identification purposes only), refreshments while working at the event, etc.
- food and beverage – note: alcoholic beverages and bar services are not eligible
- honorariums, wages and contract wages agreements with cultural workers and artists who are not already employed as staff by the applicant organization – for example: ushers, stage managers, technicians, etc.
- technology costs – for example: Zoom, WebEx, audio and visual technician services
- equipment rental – for example: lighting, sound
- venue rental – for example: any identified programming space
- equipment rental – for example: lighting, sound, etc.

## How to apply

### Grant intake is now open

### Step 1. Review the Grant Guidelines

- [Alberta Culture Days Grant Program Guidelines](#) – includes FAQs and sample application form

### Step 2. Fill out the application form and budget template

- [Alberta Culture Days Grant application](#) (PDF, 3 MB)

### PDF form issues

Fillable PDF forms do not open properly on some mobile devices and web browsers. To fill in and save the form:

1. Save the PDF form to your computer – click or right-click the link and download the form.
2. Open the PDF form with Adobe Reader. Fill it in and save it.

If you are still having problems opening the form, contact [PDF form technical support](#).

### Step 3. Prepare an application package

Gather the following into an application package:

- Completed application form. If you have not previously applied, you must also fill in the [Application for EFT Direct Deposit](#) (PDF, 739 KB).
- Proposal letter:
  - Indicate if your site will be a 'Feature Celebration Site' (3 day event), 'Host Celebration Site' (2 day event), or 'Pop Up Celebration Site' (1 day event).
  - Feature Celebration Site applicants must indicate if they would like to be considered as Host Celebration Site if not chosen as a Feature Celebration Site.
  - An outline of how you are going to market your event.
- Programming of events:
  - A potential outline of what events and activities the organizing committee intends to offer.
  - Events and activities must be held during the month of September.
- Letters of support from community partners and potential partnership opportunities being considered.
- A budget outlining revenues and expenses:
  - Indicate whether you are receiving additional funding support.

- Feature Celebration Site applicants wanting to be considered for Host Site funding must include a second budget that reflects up to \$5,000 in funding.

## Step 4. Submit the application package

Email your completed application to [albertaculturedays@gov.ab.ca](mailto:albertaculturedays@gov.ab.ca) by March 17 at 4:30 pm.

## Financial reporting and requirements

The following are due no later than November 1:

- Final report and financial reporting must be completed and submitted to program staff by November 1.
- Organizations are encouraged to submit their accounting as soon as the project has been completed.
- Grant recipients must complete their financial accounting for the project using the Budget Template provided and include backup documentation as specified. The Budget Template will be provided to the organization and is also available on the program's website.
- Recipients must provide access, upon request, to the Minister or Minister's representative, or auditors engaged by the Minister, to all financial documents or records relative to all expenses and revenues related to the project including the program grant funding as set out in the agreement.
- Records should be kept for seven years from the date of the notification letter of file closure from program staff.
- Any recipient that does not comply with the reporting requirements will be ineligible to receive additional funding from any Government of Alberta grant program until acceptable reporting is provided.

## Contact

Connect with Alberta Culture Days:

Phone: [780-415-0281](tel:780-415-0281)

Email: [albertaculturedays@gov.ab.ca](mailto:albertaculturedays@gov.ab.ca)

Address:

Alberta Culture Days  
905, 10405 Jasper Avenue  
Edmonton, Alberta T5J 4R7

## Connect with us

- [Facebook](#)
- [Twitter](#)
- [YouTube](#)

## Related

[Community Initiatives Program](#)



# INFORMATION BRIEF

Meeting: March 12, 2023  
Agenda Item: 8

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## CLARESHOLM HOUSING AUTHORITY

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### **DESCRIPTION/BACKGROUND:**

A letter was received from the Claresholm Housing Authority (CHA) Board dated February 16, 2023 informing the Town of Claresholm that the Ministerial Order for the Claresholm Housing Authority has been revised to “remove the Town of Claresholm as the sole member of the management body and replace it with the Claresholm Housing Authority as the sole member of the management body.” This change was a result of a letter of support provided to the CHA Board by the Town of Claresholm.

At the September 12, 2022 regular meeting of Council, Council discussed the request from the CHA Board and the following motion was passed:

Moved by Councillor Carlson to provide a letter of support to the Claresholm Housing Authority and Alberta Seniors and Housing in support of removing the Town of Claresholm from the Claresholm Housing Authority’s Ministerial Order for the purpose of allowing the Claresholm Housing Authority autonomy in appointing and recruiting board members. MOTION #22-121

Councillor Meister, the current Council appointee, meets the competencies and will continue to be the Town of Claresholm’s representative on the CHA Board.

### **ATTACHMENTS:**

- 1.) February 16, 2023 Correspondence from CHA

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PREPARED BY: Karine Keys, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: March 8, 2023

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321 45 Ave W, P.O Box 1041  
Claresholm, AB T0L 0T0

claresholmhousing@gmail.com

Office: 403.625.4133

Cell: 403.489.4133

February 16, 2023

Town of Claresholm  
Attn: Mayor Chelsae Petrovic  
CAO Abe Tinney  
111 - 55 Avenue West  
PO Box 1000,  
Claresholm, AB T0L 0T0

Dear Chelsae and Abe:

This letter is to inform you that Minister Jeremy Nixon has approved the request to amend the Ministerial Order for Claresholm Housing Authority (CHA). In the letter we received, dated February 7<sup>th</sup>, 2023, we noticed the Town of Claresholm was not included. In the event, you were not informed of the revision, see the accompanying attachments.

As mentioned above, the amendment was granted – “to remove the Town of Claresholm as the sole member of the management body and replace it with Claresholm Housing Authority as the sole member of the management body”. For reference, both the letter from Minister Nixon and the Ministerial Order No.H:004/2023 have been attached.

To ensure we maintain a positive working relationship with the Town of Claresholm, going forward a town councillor will be selected from the Claresholm Town Council, using the Alberta Government’s competency attributes. All board members (Town Councillor included) will need to complement the attributes outlined in the skillset matrix and be vetted for possible conflict of interest, by the CHA Board, prior to the appointment. It is our hope this will help to maintain the working relationship and community partnership which has been fostered over the years.

With this change, we would ask if the Town of Claresholm is holding any records (accolades, complaints, disciplinary, etc.) belonging to the CHA, be returned to the CHA Board. This will ensure historical documents stays with the CHA Board. Thank you for your anticipated cooperation, in this matter.

In the event you have any questions, please feel free to contact us, accordingly. You can reach me at 403-489-0489. We look forward to continuing to work collaboratively with you to provide housing for seniors and low-income families within the community.

Sincerely,

  
Vonda Chatterton  
CHA Board Member

  
Ken McKee  
CHA Board Chair

cc. Maxine Middleton – CAO  
Brenda Matthews – Housing Authority Advisor



ALBERTA

SENIORS, COMMUNITY AND SOCIAL SERVICES

*Office of the Minister*

**FEB - 7 2023**

Ken McKee  
Board Chair  
Claresholm Housing Authority  
321 - 45 Avenue West  
PO Box 1041  
Claresholm, AB T0L 0T0

Dear Ken McKee:

I am pleased to provide you with the attached copy of Ministerial Order No.H:004/2023 amending the Appendix of Claresholm Housing Authority.

As requested, the Appendix has been amended to remove the Town of Claresholm as the sole member of the management body, and replaced with Claresholm Housing Authority as the sole member of the management body.

If you have any further questions regarding this matter, please contact Brenda Matthews, Housing Advisor, South Housing Operations, by phone at 403-869-6158 or by email at [brenda.matthews@gov.ab.ca](mailto:brenda.matthews@gov.ab.ca).

Sincerely,

Jeremy Nixon  
Minister of Seniors, Community and Social Services

Attachment



ALBERTA

SENIORS, COMMUNITY AND SOCIAL SERVICES  
*Office of the Minister*

**Ministerial Order  
No. H: 004/2023**

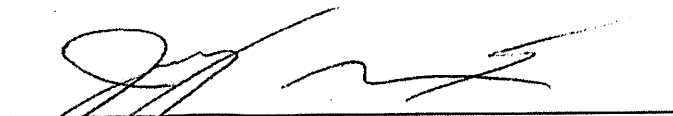
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WHEREAS, pursuant to section 5(1) of the *Alberta Housing Act* the Minister may by order establish management bodies:

I, JEREMY NIXON, Minister of Seniors, Community and Social Services, make the following order:

1. Ministerial Order No. H:183/94 as amended, establishing the **Claresholm Housing Authority** as a management body is amended:
  - (a) By replacing the Appendix attached to Ministerial Order H:183/94 with the attached Appendix dated January 10, 2023.
2. This Ministerial Order comes into effect on the date it is signed by the Minister.

DATED this 7 day of February, 2023.



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Jeremy Nixon  
Minister of Seniors, Community and Social Services

## APPENDIX

### Claresholm Housing Authority

1. **Claresholm Housing Authority** (hereafter referred to as the "management body") is hereby established as a management body.
2. Claresholm Housing Authority is the only member of the management body.
3. (1) The management body shall be governed by a board (hereafter referred to as "the board"), comprised of five (5) members appointed as follows, and in accordance with subsection (2):
  - (a) Five (5) members, appointed by the member of the management body in the manner the member of the management body determines appropriate.
- (2) The board shall be appointed as follows:
  - (a) Members of the board shall be appointed by the member of the management body in accordance with this Order and at the times the board requests the member of the management body.
  - (b) The term of office for each member of the board shall be for a four (4) year term.
  - (c) Members of the board may hold two (2) consecutive terms of office.
  - (d) If the office of a board member is vacated, the member of the management body shall appoint, on the vacancy occurring or as soon as possible thereafter, another individual as a member of the board to complete the term of the vacating member.
  - (e) The chairperson, vice-chairperson or any other officers of the board, the board determines necessary, shall be appointed from among the board members in the manner and at the times the board determines appropriate.
  - (f) The term of office for the chairperson, vice-chairperson or any other officers of the board shall be for a one (1) year term.
  - (g) The chairperson, vice-chairperson or any other officers of the board, may hold consecutive terms of office as long as each officer is a member of the board.
  - (h) Each member of the board is entitled to deal with all matters arising from the policies and programs, and operation and administration, of the

management body, except where otherwise provided under the Act or its Regulations.

- (3) The board is a continuing body.
  - (4) The board shall provide the Deputy Minister with the name of its chairperson and vice-chairperson as soon as possible on selection, and shall notify the Deputy Minister of any change of chairperson and vice-chairperson.
4. The board shall:
    - (a) designate the offices of the management body, and
    - (b) immediately notify the Deputy Minister of the location of its primary place of business in Alberta and any other offices, the management body's address for service, and any change in the location of such offices or address for service.
  5. (1) The management body is responsible for the operation and administration of the housing accommodation listed in Schedule "A".
  6. For the purposes of the Act, the management body has and is subject to the powers, functions or duties as provided in the following Regulations:
    - (a) Management Body Operation and Administration Regulation;
    - (b) Social Housing Accommodation Regulation; and
    - (c) Housing Accommodation Tenancies Regulation.
  7. For the purposes of the Act, the management body's reporting date is 90 days from the effective date of this Order.

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## KALTIRE REPLAY GRANT PROGRAM

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The Centennial Park playground is scheduled for replacement in 2024 (approved in the 5yr capital budget).

In discussions with the Alberta Recycling Management Authority, their recycled tire grant program for playground is not proceeding again in 2023. The program may return in 2024, however they did notify us that the Town would qualify as a municipality to apply to the KalTire replay program. The deadline was February 28, 2023. The Town applied for the Centennial Park playground replacement, scheduled for 2024. (online application process, no letters of support, etc. were required). Typically this fund provides a grant in the amount of \$18,000 to \$20,000. The estimate for the base is \$68,000. The estimated total weight for the pour in place rubber base is approx.. 50,000 lbs, which is around 1428 passenger tires that would be recycled to make this product.



(This base cost will also be applied for with the Lions Club CFEP application, noted below).

For more information regarding the grant program (link below):

<https://www.kaltire.com/en/replay/>

The Claresholm Lions Club is also applying to the Community Facility Enhancement Program and will require a letter of support from Town Council prior to the deadline of May 15, 2023. Their request will be forthcoming on an upcoming agenda. This will be to replace the playground and swings at Centennial Park. Currently the park is on a gravel base and is not accessible, additionally the Lions and the Town would like to add components for all ages of play not just 5-12 which the current playground is rated for. Components for ages 2-5 will be added as well.

No action is required from Council at this time.

ATTACHMENTS: N/A

PREPARED BY: Tara VanDellen, Development Services Manager

APPROVED BY: Abe Tinney, CAO

DATE: March 8, 2023

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# INFORMATION BRIEF

Meeting: March 13, 2023  
Agenda Item: 10

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## CANADIAN FEDERATION OF INDEPENDENT BUSINESS JANUARY 2023 MUNICIPAL BUSINESS REPORT

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### BACKGROUND

At the January 23<sup>rd</sup> Regular Meeting, Council received correspondence from the Canadian Federation of Business and directed administration to “review the 2023 Municipal Business Report prepared by the Canadian Federation of Independent Business and provide a report to Council.” CARRIED MOTION #23-006.

This information brief is a response to that motion.

### DISCUSSION

The CFIB provides an overview of the organization, and the purpose of the 47-page, 2023 Report.

The Canadian Federation of Independent Business (CFIB) is a non-partisan organization exclusively representing the interests of 95,000 small and medium sized businesses. CFIB is entirely funded by members and takes direction through regular surveys on a variety of issues.

CFIB’s research capacity is second-to-none because the Federation can gather timely and concrete information from business members about issues that affect their operations. CFIB is an excellent source of up-to-date information for governments to consider when developing policies for Canada’s SME community. Much of the data in this report comes from CFIB’s monthly Your Voice Surveys.

The report encourages municipal governments in British Columbia, Alberta, Saskatchewan, and Manitoba to foster environments where small and medium sized enterprises (SMEs) can thrive. The report challenges municipal governments to establish policies that make it easier for business owners to run their business. The report outlines critical issues facing small business owners in the west using primary data and provides recommendations for municipal governments to follow.

The EDO has prepared highlights, examples, and pulled recommendations directly from the report.

**Municipal Taxation Of Business;** the fees charged and the method (or barriers) by which a municipality grants the privilege of engaging in or managing any business, profession, or occupation.

### Highlights from the data

- 70% of small business think their municipal government misunderstands cost pressures they face.
- 73% identified municipal property taxes as the top area for improvement to help business succeed
- Business property tax is the 4<sup>th</sup> most harmful cost to business, after insurance, gasoline and utilities.

### Example

- In 2021, Calgary council approved a property tax decrease and identified \$6.3 million from the previous year that was used to decrease property taxes, which culminated in an average property tax decrease of 2.14 %.<sup>6</sup> This was a temporary pandemic-era relief measure that was only extended to non-residential property owners

### Recommendations

- Municipalities should halt tax and cost increases for small businesses.
- Winnipeg should increase the Annual Rental Value (ARV) threshold to exempt more small businesses from the city's business tax.
- Municipalities should engage in sustainable spending practices by limiting year-over-year operating spending growth to no more than inflation and population growth.

**Red Tape Reduction;** The term 'red tape' refers to normative regulations or standards that are excessively complex and make processes unnecessarily rigid or hinder action.

### Highlights from the data

- 5 key indicators considered in the report;
  - permanent business licenses
  - inter-municipal business licenses
  - online business licence application and payment option
  - public feedback mechanism for reporting red tape concerns
  - publicly available target timeline for permit processing
- report estimates red tape costs Canadian businesses \$11.3 billion annually and they spend the equivalent of 677 hours (or 85 days) each year complying with government regulation.
- The most important aspects of good government service were identified as;
  - Knowledgeable, helpful staff
  - Understanding what I need to do and why
  - Easy to understand webcontent, policies, forms, etc.
  - Being able to find information easily

### Example

- The City of Langford, B.C. only requires business owners to pay a one-time fee of \$100 or a one-time \$200 fee for commercial spaces over 5,000 ft<sup>2</sup>. If the business decides to relocate, a new application with only a \$10 fee is required. The city of Langford also posts an approximate timeline for the entire process (10 days), requiring less guesswork for businesses. <sup>12</sup>

### Recommendations

- Municipalities should offer permanent business licences and inter-municipal (mobile) business licences
- Municipalities should continue to offer business licence and permitting applications online, including online payment
- Municipalities should implement a permanent public feedback mechanism for businesses and citizens to report their regulatory frustrations and red tape irritants
- Municipalities should make target timelines (and their actual processing times) for licensing and permitting processing publicly available.

**Small Business Friendliness Policies;** actions undertaken by municipal governments to improve the overall business environment and attract and support small businesses. The small business friendliness section of the report looks at municipal policies that help business operations and provide cost relief.

## Highlights from the data

- 3 key indicators used in this section;
  - Dedicated small business page with updated contact information
  - Public consultation on the budget process
  - Legislated construction mitigation policy for public projects
- 97% of businesses want to find online information easily, and to be able to connect to a real person
- The best open consultation mechanisms solicit feedback in person and online with multiple sessions

## Example

Vancouver and Edmonton stand out because their business web pages are easy to navigate and have relevant contact information. Edmonton has resources that small business owners can contact when the website information is insufficient, such as One-on-One Business Support. Vancouver offers a mailing list with relevant updates, information, and opportunities for small business owners to input their voices through consultations

## **Small Business Friendliness Policies continued**

### Recommendations

- Municipalities should create or improve dedicated pages for small business information with updated contact information.
- Municipalities should increase the accessibility of their budget consultation process to accommodate small business owners by providing multiple ways to submit feedback.
- Municipalities should legislate a construction mitigation policy for public projects.

## **2023 Recommendation Summary**

1. Municipalities should halt tax and cost increases for small businesses.
2. Winnipeg should increase the Annual Rental Value (ARV) threshold to exempt more small businesses from the city's business tax.
3. Municipalities should engage in sustainable spending practices by limiting year-over-year operating spending growth to no more than inflation and population growth.
4. Municipalities should offer permanent business licences and inter-municipal (mobile) business licences
5. Municipalities should continue to offer business licence and permitting applications online, including online payment
6. Municipalities should implement a permanent public feedback mechanism for businesses and citizens to report their regulatory frustrations and red tape irritants
7. Municipalities should make target timelines (and their actual processing times) for licensing and permitting processing publicly available.
8. Municipalities should create or improve dedicated pages for small business information with updated contact information.
9. Municipalities should increase the accessibility of their budget consultation process to accommodate small business owners by providing multiple ways to submit feedback.
10. Municipalities should legislate a construction mitigation policy for public projects.

## **2021 Key Findings**

- Saint John, New Brunswick ranked as the most business-unfriendly city in Canada, while Langford, British Columbia was ranked as the most business-friendly city.
- municipalities with populations under 50,000 tended to be more business-friendly than larger cities.
- several factors that contribute to a business-friendly environment, including low taxes, streamlined regulations, and efficient permit processes.

- The COVID-19 pandemic had a significant impact on small businesses, take steps to support local economies, such as providing financial assistance and cutting red tape.
- many municipalities have made progress in improving their business-friendliness since the previous year's report, but there is still room for improvement in many areas.
- create a business-friendly environment for small businesses

ATTACHMENTS: <https://www.cfib-fcei.ca/en/research-economic-analysis/cfib-municipal-business-report-small-business-friendliness-across-western-canada>

PREPARED BY: Brady Schnell, Economic Development Officer

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APPROVED BY: Abe Tinney, CAO

DATE: March 10, 2023

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# INFORMATION BRIEF

Meeting: March 13, 2023

Agenda Item: 12

## COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - January 23, 2023				
4	CORRES: Canadian Federation of Independent Business - Moved by Councillor Meister to direct Administration to review the 2023 Municipal Business Report prepared by the Canadian Federation of Independent Business and provide a report to Council. CARRIED MOTION #23-006	Brady	Information Brief submitted for March 13th Council.	Complete
Regular Scheduled Meeting - February 13, 2023				
16c	IN CAMERA: Land - Moved by Councillor Zimmer to direct Administration to proceed with researching Starline Business Park development scenarios. CARRIED MOTION #23-023	Abe	Administration is researching development scenarios.	Ongoing
Regular Scheduled Meeting - February 27, 2023				
1	Delegation Response: Claesholm RCMP Detachment - Moved by Councillor Kettles to recommend the following priorities to the Claesholm RCMP Detachment for the 2023 fiscal year: traffic safety, police/community relations and public visibility, crime reduction and prevention of property crimes, and drug enforcement. CARRIED MOTION #23-025	Karine	Email has been sent	Complete
2	BYLAW #1758 - Moved by Councillor Cutler to give Bylaw #1758, a Land Use Bylaw Amendment, 1st Reading. CARRIED	Tara	To be on an upcoming agenda, Public Hearing notices mailed out and advertised.	Complete
3	BYLAW #1759 - Moved by Councillor Meister to give Bylaw #1759, the Dog Bylaw, 1st Reading. CARRIED	Tara	Bylaw department to present at an upcoming Council meeting with research on fees.	Complete
6	RFD: Highway 2 Sanitary Sewer Repairs - Moved by Councillor Kettles to award the Highway 2 Sanitary Sewer Repair Project to McNally Contractors (2011) in the amount of \$207,032 plus GST with the additional \$70,000 budget being funded 1/3 from TELUS and 2/3 from the Utility Capital Reserve. CARRIED MOTION #23-026	Jace	Contract has been awarded & process is underway	Complete
7	RFD: Recreation Fees Policy Update - Moved by Councillor Cutler to adopt the updated Policy #5.7.10 (v2.2) the Recreation Fees Policy, as presented effective February 27, 2023. CARRIED MOTION #23-027	Denise/Blair	Policy Manual Updated	Complete

8	RFD: Organizational Restructuring - Moved by Councillor Schlossberger to approve the Organizational Structure as presented. CARRIED MOTION #23-028	Abe	New structure discussed with staff and shared to the Town's website	Complete
14a	IN CAMERA: Personnel - Moved by Councillor Schlossberger to appoint David Mulholland, Kristen Hall and Marc Chartrand as Business Representatives for 4-year terms on the Claresholm Economic Development Committee. CARRIED MOTION #23-029	Brady	All candidates have accepted the positions, EDC bylaw under review.	Complete
14b	IN CAMERA: Advice from Officials - Moved by Councillor Cutler to cancel the Community Centre Renovation RFP at this time due to budget constraints. CARRIED MOTION #23-030	Tara	Project cancelled on APC, notification letters sent out.	Complete
14b	IN CAMERA: Advice from Officials - Moved by Councillor Meister to support the Claresholm Community Hall Board's application to the Green & Inclusive Community Building Program for the renovation and efficiency projects proposed. CARRIED MOTION #23-031	Tara	Application submitted, letter of support sent.	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: February 24, 2023

# INFORMATION ITEMS



OLDMAN RIVER REGIONAL SERVICES COMMISSION

**BOARD OF DIRECTORS' MEETING**

**MINUTES**

**Thursday, December 1, 2022 – 7:00 p.m.**

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

**BOARD OF DIRECTORS:**

Colin Bexte (Absent) .....Village of Arrowwood  
 Kent Bullock (Absent) ..... Village of Barnwell  
 Dan Doell (In Person)..... Village of Barons  
 Mike Wetzstein (Absent) ..... Town of Bassano  
 Ray Juska (Absent)..... City of Brooks  
 Roger Houghton (In Person) ..... Cardston County  
 Allan Burton (In Person) ..... Town of Cardston  
 Sue Dahl (Virtual)..... Village of Carmangay  
 James F. Smith (Absent) ..... Village of Champion  
 Brad Schlossberger (In Person)..... Town of Claresholm  
 Jesse Potrie (Absent) ..... Town of Coalhurst  
 Tanya Smith (In Person)..... Village of Coutts  
 Barbara Burnett (In Person) ..... Village of Cowley  
 Dave Filipuzzi (Virtual) ..... Mun. Crowsnest Pass  
 Dean Ward (Virtual)..... Mun. Crowsnest Pass  
 Stephen Dortch (In Person) ..... Village of Duchess  
 Gordon Wolstenholme (In Person).....Town of Fort Macleod  
 Mark Peterson (In Person)..... Village of Glenwood  
 Suzanne French (Virtual) ..... Village of Hill Spring  
 Morris Zeinstra (Absent) .....Lethbridge County

Brad Koch (Absent) ..... Village of Lomond  
 Gerry Baril (In Person) ..... Town of Magrath  
 Peggy Losey (In Person) ..... Town of Milk River  
 Dean Melnyk (Absent) ..... Village of Milo  
 Victor Czop (Virtual)..... Town of Nanton  
 Marinus de Leeuw (Absent)..... Town of Nobleford  
 Teresa Feist (Absent) ..... Town of Picture Butte  
 Tony Bruder (Absent)..... M.D. of Pincher Creek  
 Don Anderberg (Virtual) ..... Town Pincher Creek  
 Ronald Davis (Absent)..... M.D. of Ranchland  
 Neil Sieben (In Person)..... Town of Raymond  
 Don Norby (In Person) .....Town of Stavely  
 Matthew Foss (In Person) ..... Village of Stirling  
 John DeGroot (Absent) ..... MD of Taber  
 Raymond Coad (Absent) ..... Town of Vauxhall  
 Christopher Northcott (In Person)..... Vulcan County  
 Richard DeBolt (In Person) ..... Town of Vulcan  
 David Cody (In Person)..... County of Warner  
 Marty Kirby (In Person)..... Village of Warner  
 Evan Berger (In Person) ..... M.D. Willow Creek

**STAFF:**

Bonnie Brunner ..... Senior Planner  
 Mike Burla ..... Senior Planner  
 Ryan Dyck ..... Planner  
 Steve Harty ..... Senior Planner  
 Raeanne Keer ..... Executive Assistant

Lenze Kuiper ..... Chief Administrative Officer  
 Kattie Schlamp ..... Assistant Planner  
 Gavin Scott ..... Senior Planner  
 Jaime Thomas ..... GIS Analyst  
 Hailey Winder ..... Planner

Chair Gordon Wolstenholme called the meeting to order at 7:00 pm.

**1. APPROVAL OF AGENDA**

**Moved by: Christopher Northcott**

THAT the Board adopts the Agenda for December 1, 2022, as presented.

**CARRIED**

**2. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2023**

**a. Members and Alternates 2023**  
**- 2023 Meeting Calendar**

The Board reviewed the list of Member and Alternate Members for 2023 and the 2023 meeting calendar.

**3. ELECTION OF EXECUTIVE COMMITTEE FOR 2023**

**a. Nomination Information**

M. Burla, Senior Planner, presented the Executive Committee Election process to the Board.

L. Kuiper stated that 1 nomination was received for the position of Chair, Mr. Gordon Wolstenholme of the Town of Fort Macleod.

L. Kuiper inquired if there were any nominations from the floor for the position of Chair.

There were none.

L. Kuiper inquired a second and third time to if there were any nominations from the floor for the position of Chair, and there were none.

Mr. Gordon Wolstenholme was proclaimed Chair of the Executive Committee of the Oldman River Regional Services Commission Board of Directors.

L. Kuiper stated that 1 nomination was received for the position of Vice Chair, Mr. Don Anderberg of the Town of Pincher Creek.

L. Kuiper inquired if there were any nominations from the floor for the position of Vice Chair.

There were none.

L. Kuiper inquired a second and third time to if there were any nominations from the floor for the position of Vice Chair, and there were none.

Mr. Don Anderberg was proclaimed Vice Chair of the Executive Committee of the Oldman River Regional Services Commission Board of Directors.

L. Kuiper, Chief Administrative Officer, stated that Administration had received 5 nomination forms during the nomination period for the Executive Committee Members, 1 rural member and 4 urban members. L. Kuiper reviewed the list of candidates, Victor Czap of the Town of Nanton, Christopher Northcott of Vulcan County, Jesse Potrie of the Town of Coalhurst, Brad Schlossberger of the Town of Claresholm, and Neil Sieben of the Town of Raymond.

L. Kuiper stated that in accordance with Board of Directors and Executive Committee Bylaw 2021-01, Section 15.2 the Executive Committee is to be comprised of a minimum of 2 urban members and 2 rural members and noted that at this time only 1 nomination from a rural member had been received.

L. Kuiper stated that the Board could continue through acclamation to accept the nominations that were received notwithstanding Section 15.2 of Bylaw 2021-01, or nominations could be received from the floor.

The Board discussed Bylaw 2021-01 and the rural members present at the Organizational Meeting.

Allan Burton, Town of Cardston, nominated David Cody of the County of Warner as a member of the Executive Committee.

Roger Houghton, Cardston County, seconded the nomination of David Cody, County of Warner to the Executive Committee.

D. Cody accepted the nomination.

David Cody and Christopher Northcott were acclaimed to the Executive Committee to fulfill the rural membership requirements in accordance with Bylaw 2021-01, therefore they were not included on the election ballots.

ORRSC staff handed out ballots to eligible voting members of the Board, and completed ballots were collected.

The Board continued with the meeting as ORRSC Staff tallied the ballots.

#### **4. APPROVAL OF MINUTES**

**Moved by: Brad Schlossberger**

THAT the Board approves the meeting minutes of September 1, 2022, as presented.

**CARRIED**

#### **5. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

#### **6. REPORTS**

- a. Executive Committee Report**
  - **September 2022 – November 2022**

Chair Wolstenholme presented the Executive Committee Report to the Board

**7. BUSINESS**

- a. Proposed 2023 Budget**  
- **Proposed Budget for Consideration**

L. Kuiper presented the proposed 2023 Budget, highlighting an increase to membership fees, subdivision fees, and a cost-of-living increase for staff salaries and wages.

L. Kuiper stated that the budget was reviewed by the Executive Committee at their October and November 2022 Meetings, and in November a resolution was passed to present the 2023 Budget to the Board of Directors and recommended that the Board approves the Budget as presented.

- b. Proposed 5 Year Capital Plan**  
- **2023-2027**

L. Kuiper presented the proposed 5 Year Capital Plan to the Board, highlighting that a third vehicle will be purchased in 2023, from funds that were budgeted in 2020 but not spent as a third vehicle was not needed during the pandemic.

**Moved by: Richard DeBolt**

THAT the Board approves the 2023 Budget and 5 Year Capital Plan, as presented.

**CARRIED**

**4. ELECTION OF EXECUTIVE COMMITTEE FOR 2023 - continued**

- a. Nomination Information – continued**

M. Burla announced that the votes for the Executive Committee Members had been tallied.

M. Burla stated that the following candidates, in no specific order, were elected to the Executive Committee:

- Jesse Potrie
- Brad Schlossberger
- Neil Sieben.

The Board congratulated the 2023 Executive Committee Members.

**Moved by: Christopher Northcott**

THAT the Board approves the destruction of the 2023 Executive Committee ballots.

**CARRIED**

**7. BUSINESS - continued**

**c. Subdivision Activity**  
**- As of October 2022**

L. Kuiper presented the subdivision statistics as of October 31, 2022, noting that they do vary from year to year depending on several economic factors.

**d. Assessment Appeal Activity**  
**- 2022 Assessment Appeal Board Statistics**

L. Kuiper presented the 2022 Assessment Appeal Board statistics to the Board.

**e. Subdivision and Development Appeal Board Statistics**  
**- As of November 2022**

L. Kuiper presented the Subdivision and Development Appeal Board statistics, as of November 2022 to the Board.

**f. ORRSC Periodical & GIS Update**

R. Dyck, Planner, presented the Winter 2022 edition of the ORRSC Periodical.

J. Thomas, GIS Analyst, presented an update on current and future GIS projects.

**8. ACCOUNTS**

**a. Balance Sheet and Comparative Income Statement**  
**- As of October 31, 2022**

L. Kuiper presented the Balance Sheet and Comparative Income Statements as of October 31, 2022.

**Moved by: Gerry Baril**

THAT the Board approves Balance Sheet and Comparative Income State, as of October 31, 2022, as presented.

**CARRIED**

L. Kuiper presented 15 Year Service Awards to Bonnie Brunner and Gavin Scott.

**9. NEW BUSINESS**

There was no new business discussed.

**10. NEXT MEETING – March 2, 2023; 7:00 pm**

**11. ADJOURNMENT**

With no further questions and nothing further to discuss, Chair Gordon Wolstenholme adjourned the meeting, the time being 8:20 pm.

  
\_\_\_\_\_  
Gordon Wolstenholme, Chair

  
\_\_\_\_\_  
Lenze Kuiper, Chief Administrative Officer

# Campgrounds

An overview of trends, issues and considerations for municipalities.

As a leading form of outdoor recreation, camping—whether transient, primitive, or lavishly outfitted—comes from a long tradition in southern Alberta. In response to renewed interest in this pastime, coupled with emerging technologies and a need to safeguard long-established land uses and the environment, municipalities are advised to take a proactive approach through thoughtful land use planning.



# Campgrounds

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Campgrounds dot the landscape in southern Alberta across urban and rural municipalities, and exist in various forms of tenancy, accommodation type, and levels of service. Unlike most land uses, campgrounds are operated by a variety of entities, including all levels of government, irrigation districts, service/volunteer organizations and corporations. According to the Alberta Recreational Survey (2017), overnight camping is an activity that 40.6% of Albertan households take part in annually. Facilitating leisure through connection to nature and access to the outdoors, campgrounds provide an important recreational amenity that has enjoyed a recent surge resulting from the global COVID-19 pandemic. Under the border closures of the pandemic that restricted international travel, the public sought safer, socially distant alternatives within their region. The result was increased demand for camping, which left campgrounds and support businesses struggling to keep up. New campground applications increased in attempt to pick up the slack, bringing renewed attention to land use issues for municipalities like servicing, tenure and the environment. This periodical aims to provide an analysis of trends, policies and regulations pertaining to campgrounds, and related land use planning matters.

## What is a campground?

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A campground is certainly an area where people congregate to camp, outfitted with cooking facilities, water and toilets. But the once narrow and well understood definition of a campground doesn't always enjoy the same ease of connotation today. This has much to do with the evolving nature of camping accommodations, their associated physical infrastructure, and prevailing modes of transportation. Tourism in North America had once been synonymous with rail travel, but as the automobile became ubiquitous it brought new meaning to the idea of mobility. In northern Montana, the Swiftcurrent Auto Camp developed in the 1930s is an artifact of this important paradigm shift signalling the rise of the independently mobile "auto tourist." As the years went on, recreational mobility would be further redefined with the development, proliferation and evolution of the recreational vehicle (RV) from its humble post-war beginnings to the massive units available today. Further, more permanent housing products designed for the recreational market, like park models, exist somewhere outside of the housing continuum, and assist in blurring the lines between campground and permanent residential community.

Despite the confusion, some degree of temporariness is accepted within the meaning of campground, and is almost always incorporated into the land use definitions found in most Land Use Bylaws (LUB). Tenancy has two aspects as it relates to campgrounds—season of use for the facility and duration of stay for the user. The southern Alberta climate precludes the year-long use of campgrounds (outside of limited winter

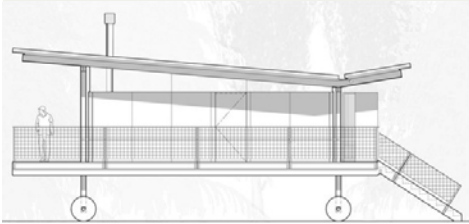
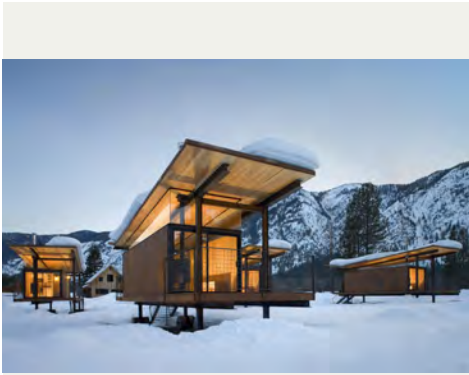
*Respondents to the Alberta Recreation Survey (2017) cited "to relax," "for pleasure/fun," "to be with family" and "to enjoy nature" as the top motivations for camping. Nearly half (46%) of all North American campers either started camping for the first time in 2020 or restarted after having not camped in recent years (KOA).*



Source: [travelalberta.com](http://travelalberta.com)

*Gold Springs Park Campground south of the Town of Milk River in the County of Warner.*

*The sheer number of campgrounds throughout southern Alberta signifies what the South Saskatchewan Regional Plan (SSRP) describes as the strong connection Albertans enjoy to the land. This connection is evidenced by considering the activities that are most prevalent on the landscape: agriculture, conservation and recreation. The need for enhanced land use compatibility within a multiple-use framework is the apex of the SSRP; however, this interrelationship between agriculture, conservation and recreation is explored primarily from a public lands management perspective.*



Source: [olsonkundig.com](http://olsonkundig.com)

Some short-term rental accommodations evade categorization, like the Rolling Huts by Olson Kundig. Imagined as a design response to local zoning regulations that prohibited the development of permanent structures, this redevelopment of a former RV park involved the placement of steel-clad boxes on wheeled platforms, thereby giving the units the perception of being “mobile.” The Rolling Huts are marketed as a low-density guest experience “several steps above camping.” They are also billed as low-impact, since the balance of the 40-acre parcel was slated to be restored to its natural state.

Section 3.7.2.4 of the National Building Code – Alberta Edition stipulates the minimum number of lavatories and water closets for campgrounds based on the number of sites, with partial reductions for self-contained facilities in RVs where served by water and sewer connections.

use for certain facilities) and campgrounds in the region generally operate from May to October. The typical user stay is a matter of less certainty, ranging from weekend type users to medium length users (16 consecutive days is the Alberta Parks maximum) to permanent seasonal users (often annual leaseholders). As modern RV parks begin to look more like the manufactured home parks of prior decades, the principal distinction between traditional campground/RV park and residential neighbourhood is one of servicing and ownership style.

## Relevant provincial regulations

Campgrounds are subject to a variety of regulations given their complexity and large footprint, with many of the rules related to matters like water, highway access, and servicing coming from the provincial level. In short, and as is usually the case, no one piece of legislation comprehensively addresses campgrounds.

The *Recreation Area Regulation* (RAR) provides guideline style rules for recreational campgrounds and similar facilities. Typical primitive style campgrounds will supply non-potable water, which must be posted accordingly pursuant to the RAR. The RAR stipulates that an “adequate amount” of permanent outdoor privies for sewage disposal purposes must be provided. It’s important to note that the National Building Code – Alberta Edition, adopted under the *Safety Codes Act*, goes further to quantify the number of required service buildings in a campground. Minimum standards for access roads (fire department use) can also be found in the Building Code.

Water-related legislation is of particular note, given that water-based amenities are common in campgrounds, where riparian environments, wetlands, navigable waters, and fish bearing watercourses exist, supported by their respective acts and regulations. The installation and operation of deep services simply isn’t financially viable within the business model of a campground. Municipal style services must have sufficient depth of cover (i.e., 2.5 m of soil cover), as the *Environmental Protection and Enhancement Act* (including associated regulations and guidelines) does not differentiate between seasonal and non-seasonal.

Campgrounds sites are typically unsubdivided, giving less rights to the individual user and requiring the benefit of close oversight by the campground operator. Annual lease arrangements have become popular business models, facilitating the “seasonal community” appeal that befits many users. It’s important to note that long-term leases exceeding 3 years must be executed in accordance with s. 95 of the *Land Titles Act*. Leases granting exclusive rights to a portion of a parcel are often seen to constitute subdivision, and must receive subdivision approval to be valid.

## Provincial camping areas

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Within the ORRSC Region dozens of provincial camping areas exist, offering a gamut of services and stays, including over night and day use areas, guided tours, swimming and other attractions. These facilities fall under the *Public Lands Act* (Crown land camping) and the *Provincial Parks Act* (including parks, wildland parks and recreation areas). The Castle Park, for example, provides for a range of experiences including designated (random) camping areas, backcountry camping (within Wildland portion of the Park), regular campgrounds (Beaver Mines Lake, Castle Falls etc.) and comfort camping (cabins). Most Crown Land areas are also available for camping, under the direction of the Guide to Outdoor Recreation on Provincial Crown Land document.

In 2020 the province attempted to shutter over 20 provincial parks and recreation areas, only to renege on the initiative after massive public outcry highlighted by the Defend Alberta Parks campaign. Despite abandoning plans for park closures, the push toward third party ownership of 164 sites brings about memories of the decline of the Alberta Parks system following privatization efforts in the early 1990s. Cloaked in language of fiscal efficiency, the reality is that the delisting of parks means the protections afforded under the *Provincial Parks Act* are removed in favour of the lesser protections under the *Public Lands Act*.

## Trends, issues & impacts

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RVs remain the preferred choice for campers, with most new campgrounds catering to this type of accommodation. RVs are certified under the CSA Z240 RV Series and park models are certified under the CSA Z241 Park Model series. The RV industry is aggressively working to integrate off-grid design solutions like solar systems into their units. Campgrounds themselves are being outfitted with individual solar arrays in support of growing use of technology and amenities with electrical demands. Substantial on-site improvements are one of the reasons that most new campgrounds prefer an annual lease business model. Increased competition for camping spots is a compelling reason for the camper to look to secure their spot through the lease model.

When does a park model or RV go beyond its intended use and at what point should it be considered a permanent residence? Municipalities routinely struggle with this question and the implications for land use planning, application of the Building Code and assessment classification. The fact that these units weren't made for permanent residential use doesn't seem to deter owners from using them as permanent dwelling units, or from outfitting them with improvements (i.e., skirting, decks etc.) that serve to facilitate permanent use.

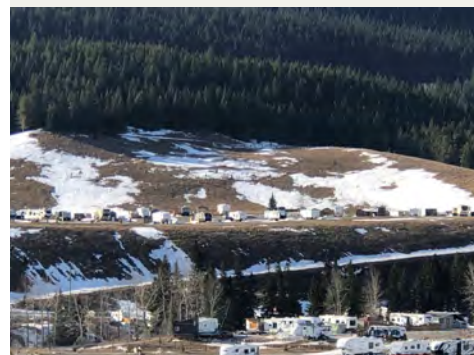
To quantify the economic impact of campgrounds within a municipality



*Random camping in the Porcupine Hills Public Land Use Zone (MD of Willow Creek).*



*A camp site at Beaver Mines Lake campground within Castle Provincial Park (MD of Pincher Creek).*



*Green Mountain RV Park (Municipality of Crowsnest Pass).*



Source: camperreport.com

*Rendering of an RV park where each site is accompanied by a freestanding solar array.*

*The Municipal Development Plan for Parkland County includes a map conveying areas that have high value for tourism and recreation. Corresponding policy is included in the plan encouraging campgrounds, cabins, equestrian facilities and related development to locate in these nodes.*

*Municipalities interested in undertaking this type of mapping exercise could leverage the Municipal Land Use Suitability Tool (MLUST) developed by the Miistakis Institute in conjunction with ORRSC. Taking a baseline inventory of existing campground operations is a useful exercise in beginning to understanding the land use in your particular local context.*

one must understand the various service and support businesses related to the land use. Large footprint RV sales outlets typically exist in cities, whereas smaller support businesses like tire shops and camping retailers can be found in within mid-size towns. The result is that the economic impact of campgrounds is mostly generated from direct expenditures on camping fees, as well as typical visitor purchases like gas and other incidentals. However, the indirect tourism spin-off has benefits for host municipalities, especially as routine users become accustomed with the place after years of familiarizing themselves.

The opportunity to capitalize on the growing outdoor recreation market finds an audience in farmers and ranchers looking to transition less productive agricultural areas of their holdings for campground purposes. The ready ability to utilize emerging Airbnb-like online platforms (Hipcamp, Campsot, etc.) to monetize unproductive areas for impromptu campgrounds precipitates an increasingly common land use issue. In particular, rural residents are burdened with increasing occurrences of nuisance, trespass and livestock disturbance from developments that didn't receive the benefit of a proper planning process.

## Municipal planning for campgrounds

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Rural municipalities should be prepared for campground applications by establishing a two-tier planning process, with a higher-order policy document and an implementation document. A Municipal Development Plan (MDP) process can be used to establish local values that will inform a municipality's preference for the amount of, and best location for, campgrounds. Historically, campground site selection was governed by the location of the scenic resources that drew people to them. That resource often being water, Stepping Back from the Water is a provincial reference document that can assist municipalities in establishing the appropriate separation distance between campground sites and sensitive riparian areas, and can be echoed in MDP policy. Additional policies may address general land use matters as well as establish a threshold for when a general review of campground policy in the municipality is again necessary.

The LUB is the vehicle for the implementation of the MDP —typically through prescriptive standards of development. Application criteria should account for the many considerations related to campgrounds, including environmental, servicing, emergency response, and access. To this, a variety of studies can be valuable in understanding pre and post-development conditions, including a biophysical assessment to identify and assess sensitive natural features and wildlife in the area. Density is a matter of less certainty, and one that doesn't benefit from a recognized standard, therefore it should be reviewed on a case-by-case basis in the context of the carrying capacity of the lands. Transportation corridors to and from campgrounds are important to municipalities, as the impact to roads and landowners along roads is often significant—sometimes to the point where a development agreement for road

improvements may be warranted. Municipal campground standards will often prescribe minimum site dimensions for individual campsites, road layout and design, parking, garbage disposal, fire protection, separation distance from other uses, and other matters.

Most municipalities utilize a recreational type land use district that will require a rezoning process (including public hearing) prior to application for subdivision (if necessary) and development permit. Campgrounds are typically captured within one or more land use definitions, the wording of which is important in order to distinguish between sub-categories like RV Parks where desired. Importantly, the Court of Appeal has held that the ownership of land is irrelevant and that campgrounds should not be classified based on ownership (*274099 Alberta Ltd. v. Sturgeon (Development Appeal Board)*, 1990 ABCA 30).

The LUB can also be used to address the common scenario where RV usage is overstepping the intended purposes of a residential district. This brings up the question: at what point does the use of land for overnight recreation purposes become a campground? A threshold approach is one way to deal with this matter, and can be used to establish exemptions that allow for reasonable individual use without the need to obtain a development permit. Instead of using nebulous indicators like “profit driven” or “family only,” the LUB may be tooled to utilize impact in determining what constitutes a campground. This can be done through a measure of density (i.e., land area divided by camping units), or by establishing a hard cap on the number of camping units on a parcel in each particular land use district.

For urban municipalities, pop-up type campgrounds can be effective interim land uses to support facilities on an event basis. Rodeos, softball tournaments, summer festivals and other gatherings are examples of events that can benefit from temporary campground sites as permanent campgrounds swell to capacity. To facilitate, the LUB should be equipped with provisions to allow for temporary use of open spaces, urban reserve spaces and other candidate acres for this type of use.

## Concluding remarks

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As a hub for tourism, southern Alberta can expect camping to maintain a strong baseline following a drop-off after the end of the pandemic. Campgrounds will continue to pivot, by offering a variety of user experiences through various accommodation options, highlighted by trends like glamping pods and other “comfort camping” types. The popularity of online platforms provide the ability for ad-hoc micro campgrounds to quickly emerge on the landscape. While these platforms can potentially alleviate some of the pressure on the supply of available camp sites, the infiltration of the share-economy is problematic from a land use management perspective. Accordingly, municipalities should be prepared to deal with increasing pressure for new campgrounds and similar developments that challenge the traditional notion of what a campground is.



Source: [mercurynews.com](http://mercurynews.com)

*Dumbarton Quarry Campground on the Bay was developed on a former industrial site in San Francisco that had been reclaimed.*

*For more information on this topic contact [admin@orrsc.com](mailto:admin@orrsc.com) or visit our website at [orrsc.com](http://orrsc.com).*

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# Alberta SouthWest Regional Alliance

## Minutes of the Board of Directors Meeting

Wednesday, February 1, 2023 - Cardston County



### Board Representatives

Brent Feyter, Fort Macleod  
Brad Schlossberger, Claresholm  
Barbara Burnett, Cowley  
Cam Francis, Cardston County  
Blair Painter, Crowsnest Pass  
Tim Court, Cardston  
John Van Driesten, MD Willow Creek

Victor Czop, Nanton (alt)  
Rick Lemire, MD Pincher Creek (alt)  
Dale Gugala, Stavelly  
Keith Robinson, Waterton  
**Resource Staff and Guests**  
Linda Erickson, PrairiesCan  
Tony Walker, CF Alberta Southwest  
Bev Thornton, AlbertaSW

- 1 Call to Order/ Chair Brent Feyter called the meeting to order.
- 2 Approval of Agenda Moved by Cam Francis THAT the agenda be approved as presented.  
**Carried.** [2023-02-835]
- 3 Approval of Minutes Moved by Blair Painter THAT the Minutes of December 7, 2022, be approved as presented.  
**Carried.** [2023-02-836]
- 4 Approval of Cheque Register Moved by Dale Gugala THAT cheques #3149 to #3172 be approved as presented.  
**Carried.** [2023-02-837]
- 5 Economic Development 101 for Elected Officials This training event will be held on February 10, 2023 in Fort Macleod. Reminders will follow up with each community to confirm attendance.
- 6 EDA Leaders' Summit and Conference Economic Developers Alberta Conference will be held April 12-14, 2023, in Kananaskis. [www.edaalberta.ca](http://www.edaalberta.ca) for details
- 7 Blackfoot Signage Project AlbertaSW and Community Futures will take next steps to draft a proposed project plan for communications, research, scope and options.
- 8 On-line tools/resources AlbertaSW website platform and content will be updated. AlbertaSW and Community Futures have partnered to implement Connect4Commerce on-line tool for investment opportunities in all communities. AlbertaSW, SouthGrow and Economic Development Lethbridge have partnered to implement localintel tool that will have comprehensive regional data and offer capacity for any community to opt in and have its own data displayed. Further follow up with CAOs and EDOs.
- 9 Expression of Interest and Qualifications (EIQ) Board reviewed the draft of a request for Expressions of Interest from service providers in the region who can provide Research and Communication Services. Consensus: circulate the request and compile a Resource List for future projects.
- 10 NRED Grant Application An application has been submitted to the Northern and Regional Economic Development Grant program to develop an inventory of assets, products and services related to manufacturing, energy, construction, ag processing (MECAP).

- |    |                               |   |
|----|-------------------------------|---|
| 11 | Operations Plan and Reporting | The 2023-2024 Operations Plan was submitted in mid-January, and the provincial funding contract for next fiscal year was signed on February 1, 2023. Operations Plan available by request to <a href="mailto:bev@albertasouthwest.com">bev@albertasouthwest.com</a> |
| 12 | Executive Director Report     | Accepted as information.  |
| 13 | Roundtable Reports            | Accepted as information.  |
| 14 | Upcoming Board Meeting        | ➤Wednesday, March 1, 2023 – Claresholm  |
| 15 | Adjourn                       | Moved by Blair Painter THAT the meeting be adjourned.<br><b>Carried.</b> [2023-02-838] <span style="float: right;"><b>Approved March 1, 2023</b></span>   |

### Executive Director Report February 2023

#### MEETINGS and PRESENTATIONS

- Feb 1: AlbertaSW Board meeting, Cardston
- Feb 2: Meeting with Alberta Ag Investment attraction team re: Glenwood facility, Teams
- Feb 3: Meeting with Pincher Creek EDO and Energy Manager, Zoom
- Feb 3: Meeting with Growth Alberta Chair re: REDA presentation at EDA, Zoom
- Feb 7: RINSA meeting, Lethbridge Chamber office
- Feb 7: Small Business Stakeholder Consultation, Minister Martin Long, Provincial Building, Lethbridge
- Feb 8: REDA Managers meeting re: EDA, Zoom
- Feb 8: Meeting with CF Highwood, Teams
- Feb 9: Meeting with Green Destinations re: 2023 audit, Zoom
- Feb 9: Meeting with ATCO and University of Lethbridge prof and students re: mapping project, Teams
- Feb 9: Webinar re: Alberta Agri-Processing Investment Tax Credit, Teams
- Feb 10: EDA Economic Development 101 for Elected Officials, Fort Macleod
- Feb 13: Project Copper-Invest Alberta Partner information Session, Teams
- Feb 14: Ag Value Added Investments, Alberta Ag and JEND, Teams
- Feb 14: Green Destinations and Crown Geotourism Council, introductory meeting, Zoom
- Feb 15: Economic Development Lethbridge (EDL) Board meeting, Tecconnect
- Feb 15: AltaLink presentation to MD Pincher Creek [regrets]
- Feb 16: Meeting with ATCO and University of Lethbridge prof and students re: mapping project, Teams
- Feb 17: Meeting with REDA Managers re: presentation at EDA, Zoom
- Feb 17: H3TDA Board Meeting, Teams

Feb 22: Invest Alberta-Alberta Ag Investment Team meeting re: Saputo facility, Teams

Feb 23: Energy Forum, Claresholm (cancelled)

Feb 23: Planning meeting with RDN and InnoVisions, re: READI Employer workshop, Zoom

Feb 23: AEDO Committee meeting, Zoom

Feb 27: RINSA partners meeting with entrepreneur, Zoom

### **PROJECT MANAGEMENT and REPORTING**

- Preparation for Elected Officials 101
- CARES final report submitted (Feb 28)
- Draft EDA Award submissions (due March 10)
- Responses to investor inquiries from Alberta Ag, JEND and Invest Alberta
- Provide additional documents to Travel Alberta consultations
- Compile regional and community profile information for Connect4Commerce
- Further planning for multi-regional localintel project with SouthGrow and EDL

### **INVESTMENT ATTRACTION and REGIONAL PROMOTION**

- Develop details for REDA presentation at EDA 2023
- University of Lethbridge student mapping project based on ATCO Peaks to Prairies data
- Investment inquiries from Alberta Ag
- Investment inquiries from Invest Alberta
- Set up ongoing regular “Investment Opportunity Network” (ION) meetings
- Circulate call for expressions of interest for web and media services resource list

### **UPCOMING EVENTS**

#### **❖ Tuesday March 7, 2023**

Green Destinations Award presentations at ITB Berlin Conference.

#### **❖ Monday, March 27, 2023**

Newcomer Employment Workshop

10:30am-3:00pm, lunch included

REO Hall, 470- 17 St Fort Macleod

Details in separate document.

#### **❖ March 30, 2023**

SouthGrow Economic Summit – details coming soon.

Sandman Signature Lethbridge Lodge

Details in separate document.

# Alberta SouthWest Bulletin February 2023

## Regional Economic Development Alliance (REDA) Update

### ❖ Conversation with the MLA

Always a pleasure when Livingstone-Macleod MLA Roger Reid can join us. We appreciate his advocacy for the region, supporting initiatives in housing, education, and workforce development, representing Alberta interests as part of the Pacific North West Economic Region (PNWER).



### ❖ Education Innovation

Lori Hodges, Livingstone Range School Division trustee, reported on forward-thinking initiatives. Did you know?

➤ There are 64 students from Austria, Australia, Brazil, France, Germany, Italy, Japan, Spain, and Turkey attending high school in Nanton, Claresholm, Fort Macleod, Pincher Creek, and Crowsnest Pass. The goal is to have up to 15 international students in each school, and there is opportunity to be a host family for a student. This is an enriching experience, building international relationships and friendships.

➤ Students can earn high school AND post-secondary credit! Collaboration and partnership with southern Alberta post-secondary institutions provides students opportunities and choice to begin career pathways. At a limited charge to students, courses may be offered at a high school, at the University or College, online or a combination of both. High school students gain a deeper understanding of the college or university experience! <https://www.lrsd.ca/services/lrsd-pursuit/dual-credit>

### ❖ Connect4Commerce is underway

AlbertaSW, in partnership with Community Futures, is implementing a business-to-business platform to list and promote investment opportunities in all our communities. Each community has identified a municipal contact person to collaboratively learn how the system will work, and to create a system and process that will be an effective way to promote investment opportunities. More details to come!

## UPCOMING EVENTS

### ❖ Monday, March 27, 2023

10:30am-3:00pm, lunch included - REO Hall, 470-17 St Fort Macleod.

**Rural Development Network Pilot Project to add talent to our workforce!**

**Newcomer Workshop for Employers**

➤ Contact [bev@albertasouthwest.com](mailto:bev@albertasouthwest.com) for details and link to register.

This “speed learning” format is an opportunity to network with other local businesses and share key concepts such as:

- The needs of newcomers in the workplace
- Settlement, integration, and inclusion
- Best practices for employers from all industries

**Alberta SouthWest Regional Economic Development Alliance**

**International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)**

**2018-2022 Green Destinations Top 100 Sustainable Global Destinations and 2020 Top 3 Best of the Americas**

Box 1041 Pincher Creek AB T0K 1W0

403-627-0244 (cell)

[bev@albertasouthwest.com](mailto:bev@albertasouthwest.com)

[www.albertasouthwest.com](http://www.albertasouthwest.com)



# NEWCOMER EMPLOYMENT

## WORKSHOP

*for local employers*

**\*no cost for  
registered  
participants**

**Monday, March 27, 2023**

**REO Hall, Fort Macleod  
470-17 St. | 10:30 am to 3:00 pm  
lunch included**



**Network with other local  
businesses and learn about:**

- The needs of newcomers in the workplace
- Settlement, integration & inclusion
- Intercultural training
- Best practices

**To register, contact:**

**[soheilah@ruraldevelopment.ca](mailto:soheilah@ruraldevelopment.ca) or  
[ztaylor@lfsfamily.ca](mailto:ztaylor@lfsfamily.ca) | 403-320-1589**

# WHAT WILL I LEARN?



## Module 1 - Newcomers in the Community and Workplace

- Settlement, Integration and Social Inclusion
- Best practices for integrating new workers/orientation into the workforce
- Case studies - Employers who were successful in their integration of newcomers
- Welcoming and inclusive organizations and communities
- Strategies for measuring and developing workplace inclusion

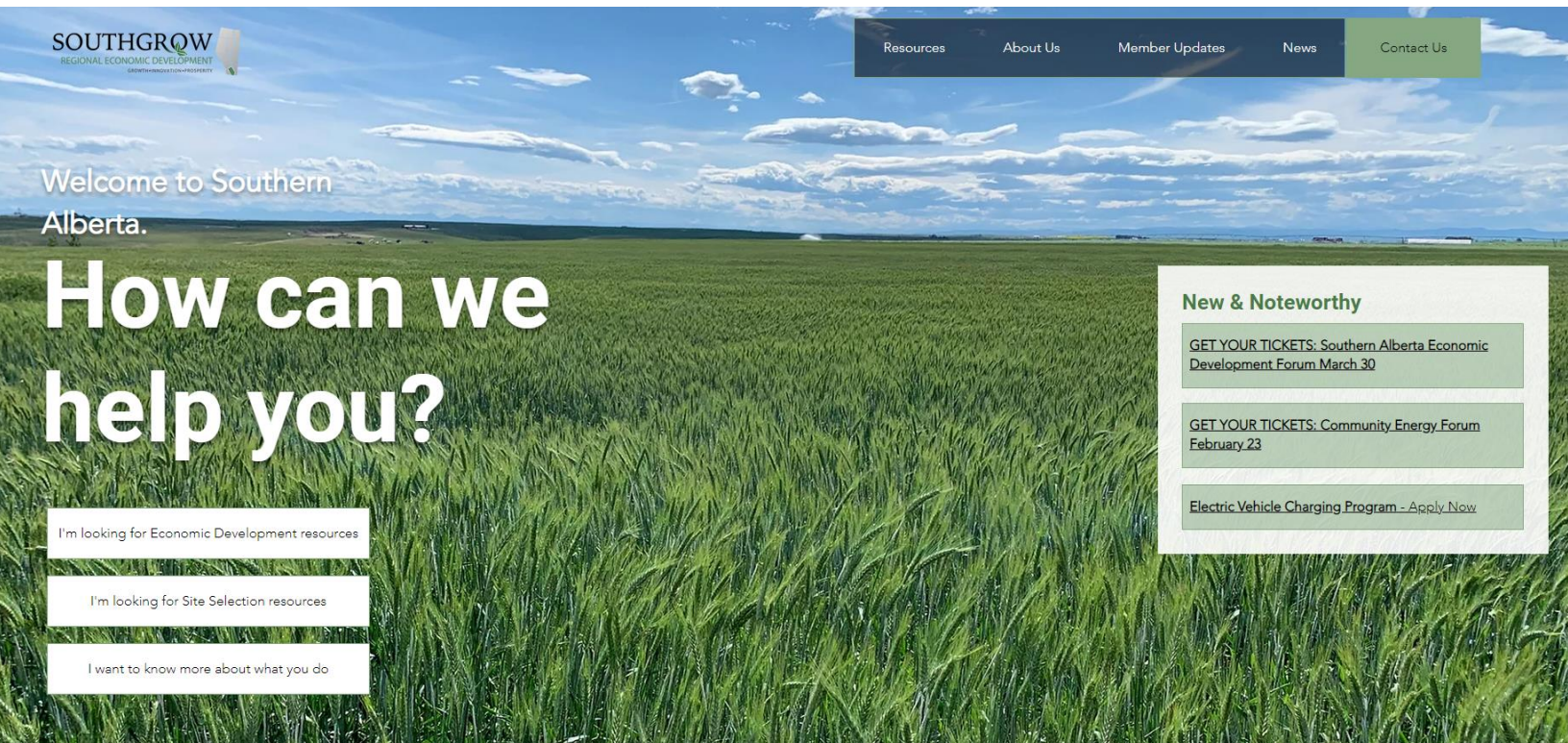


## Module 2 - Intercultural Training

- Understanding equity, diversity and inclusion
- Communicating with workers whose first language is not English
- Intercultural communication and conflict management
- Understanding culture, tradition and customs
- Bridging the gap between newcomer and local workers
- **Networking with other local employers from various industries**

\*Modules will include associated workbooks, slides and resources for employers

To register, contact:  
[soheilah@ruraldevelopment.ca](mailto:soheilah@ruraldevelopment.ca) or  
[ztaylor@lfsfamily.ca](mailto:ztaylor@lfsfamily.ca) | 403-320-1589



Welcome to Southern Alberta.

# How can we help you?

I'm looking for Economic Development resources

I'm looking for Site Selection resources

I want to know more about what you do

**New & Noteworthy**

[GET YOUR TICKETS: Southern Alberta Economic Development Forum March 30](#)

[GET YOUR TICKETS: Community Energy Forum February 23](#)

[Electric Vehicle Charging Program - Apply Now](#)

## Leveraging your REDA

# Monthly Report

For Mayors and Reeves

SouthGrow Regional Initiative

P: 403-394-0615

E: [peter.casurella@southgrow.com](mailto:peter.casurella@southgrow.com)

# March 2023

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**Dear Mayors and Reeves,**

You will be aware that SouthGrow and our partners across Southern Alberta have worked hard since 2007 to champion new energy developments like solar, wind, biogas, and battery storage in southern Alberta. Our efforts have been heavily rewarded and billions of dollars of investments are flowing into the region.

But the rapid growth of the industry has revealed some areas of serious concern. Regulations and legislation governing the industry are out of date, and what's worse, energy projects approved by the regulator are allowed to circumvent the authority of local municipalities. On more than one occasion, the legitimate interests of our municipal governments have been ignored by private companies as soon as regulator approval has been achieved.

This needs to change, and SouthGrow is uniquely positioned to take action on these issues.

**In the coming year we hope to contribute importantly to a coalition of municipalities in order to address some of the following issues.**

1. **Municipal Input into decisions:** Municipalities are impacted by large scale energy projects. Solar fields or wind farms that take up many acres of land have impacts beyond their boundaries. Incorporating municipal input into development decisions need not impact private property rights, but needs to be meaningful. There are ways of doing this without unduly impacting private property rights.
2. **Protecting our Farmland:** The lack of regulation in this space is a problem. Solar fields can still be built without companies scraping topsoil, putting down gravel or crush, and companies can engage in responsible weed control behind their fences, ensuring that projects don't negatively impact either the land around or the future productivity of the land on which it sits. There's a lot of different measures here that are both reasonable and which could work for everyone.
3. **Reclamation is a must:** Its impossible that we haven't learned our lesson by now with respect to reclamation, but here we are. Legislation needs to be updated to put in place an iron-clad reclamation process and guarantee for all energy projects. If we don't learn the lessons from the oil industry and apply those lessons, we have failed.

There are even more issues here that need to be unpacked, but look for SouthGrow to be active in this space. Energy development means big money for us, but we need to do it right, and right now there's a lot of things being done wrong.

Sincerely,

Peter Casurella  
Executive Director  
SouthGrow Regional Initiative  
1-403-394-0615

## Headlines for February 2023

Please find below a summary of our operational plan. As the year progresses you will see a rolling report here that tracks our progress on each of the deliverables in real-time.

### Pillar I: Strategic Collaboration

#### I. Member Engagement

##### A. Annual Council Presentations

- Presentations are done.

##### B. Councillor Training

- Training event on Truth and Reconciliation call to action #57 (public sector education) was held. 70 attendees. Event sold out.

##### C. Government Relations Committee

- Success on all fronts here. REDAs given \$125,000 for next year with commitments to negotiate multi-year ongoing funding.

##### D. Annual Economic Development Summit

- Event to be held in Lethbridge on March 30<sup>th</sup>. Economist Jack Mintz will be the keynote. Todd Hirsch also offering presentation on future economic disruptions.

#### II. Build and Sustain Collaborations

##### A. Southern Alberta Alternative Energy Partnership – ARRCUS Mapping Project

- Project complete. Visit [www.saaep.ca/industry](http://www.saaep.ca/industry) to check it out. Shows real-time production data for the SouthGrow region. We are almost 100% powered by renewable energy here. This is our oil and gas. Tools are being improved.

##### B. Southern Alberta Alternative Energy Partnership – Community Energy Forum

- Event was unfortunately cancelled due to low registrations despite aggressive marketing. We have incorporated parts into the Economic Summit and are looking to host webinars to cover over topics of interest.

##### C. Southern Alberta Alternative Energy Partnership – Government Education

- SAAEP and EFL presented to both the Standing Committee on Resource Stewardship and the UCP Energy Caucus. We had a lukewarm reception. Follow up meeting with Deputy Premier Neudorf produced promises to advance the conversation on a unified energy vision for the province at the highest levels. One week later Premier Smith announced her Energy Panel to draft a unified vision for Alberta's Energy and Electricity sectors.

##### D. Southern Alberta Investment and Trade Initiative

- Global marketing year 1 has been completed. Excellent metrics. 8 high quality leads received from CIDEP. Initiative has been refunded for 2023. Excellent inroads with Invest Alberta have been made and relationships established. Good leads established through CIDEP.

##### E. Canada's Premier Food Corridor and Canada's Western Gateway

- Prairies Canada grant application from EDL is presumed successful and will 'start' on April 1<sup>st</sup>. Will include support for both initiatives. As a reminder, these are sub-brands and are not controlled by SouthGrow, but we support them.

F. **Southern Alberta Tourism Collaboration**

- Grant funding has been secured by Tourism Lethbridge. We paid our share. New rural tour routes in development. SouthGrow Board has committed to another year of partnership and will provide \$10,000 next year to market the rural tour routes being developed by Tourism Lethbridge.

G. **Highway 3 Twinning Development Association**

- PricewaterhouseCooper study is done and has been press released. Excellent metrics. \$1.5 billion to be added to the provincial GDP from twinning of the highway.
- Premier announced 10-year commitment to twin Highway 3. Our job now is to keep that commitment in the face of political winds.

III. **Sustain or Expand Membership**

A. **Sustain Membership**

- Barnwell has re-joined SouthGrow. The City of Lethbridge voted to not be a member. We remain within our 10% margin that was our goal. 30 rate paying members right now. Working to build a case for the City of Lethbridge to return.

B. **Expand Associate Memberships to Industry**

- Terralta has joined SouthGrow as an Associate Member
- EDL has joined
- Nikka Yuko has joined
- Community Futures Lethbridge Region has joined
- Ridge Utilities considering membership
- Tourism Lethbridge has requested membership.
- **We are well ahead of our targets here.**

**Pillar II: Marketing & Communications**

I. **Regional Promotion**

A. **Website Improvements**

- Website has been refreshed. Local Intel tools for SouthGrow/Alberta SouthWest regions has been acquired and will soon be available on all our websites.

B. **Market the Region Globally**

- Marketing project is underway as part of SAITI. See above.

C. **FDI Test Drive Year 2**

- We have caught up on this project. 8 high quality leads have been provided and project is wrapping up. Opportunities here across the spectrum and the SAITI region.

II. **Internal Communications**

A. **Newsletters**

- I encourage you to sign up. We have hired one of our scholarship winners this year to take over the newsletters from Jessie as she works on more and more SouthGrow projects as our Communications Officer.

**Pillar III: Economic Development & Innovation**

I. **Ag-Tech Market Development**

**A. Agri-food Scholarship Program**

- Three scholarships of \$2500 have been distributed. Had cheque hand-over ceremonies with photos. Press releases going out soon to profile the project. Thank you to Bruce Warkentin of MNP, Ridge Utilities from Stirling, and Community Futures Lethbridge Region for sponsoring this year! This was good.

**B. Agri-food Conference Representation**

- Held a January 26<sup>th</sup> workshop in Calgary with Invest Alberta. Invited Ec Dev leads from all our members to go. Was booked solid and we had a valuable time. The next week Invest Alberta leadership came to the region and we took them on a tour. Excellent use of our money on this file.

**II. Broadband Deployment**

**A. Support Completion of Vulcan County, Highway 4, and Cardston Broadband Upgrades**

- All money paid to Wi-fibre / Axia for POP upgrades that are complete.
- Wi-fibre and MRCC are both working on incremental build outs of terragraph networks in their respective areas. We will watch for grants with hope.
- Cardston secured a deal for local broadband upgrades.
- Options were presented to the Blood Tribe that included deployments with 51% ownership. Blood Tribe rep interested in pursuing this project again.
- Claresholm and MD of Willow Creek received support from SouthGrow staff as they grapple with their own internet deployment projects.
- MD of Taber and partners in discussions about highway 3 conduit project with SouthGrow.

**III. Labour Market Solutions**

**A. Rural Immigration Pathways**

- October 5<sup>th</sup> event happened. 50+ people registered, 25 showed up. We learned a lesson about offering free registration. BUT Coaldale decided to pursue the designation. Bow Island and County of 40 Mile have received designation. Vulcan also exploring designation with potential partners.
- The **Grad Retention Project** that SouthGrow got funded has been very intriguing. This was a project of opportunity that popped up and they have unearthed very good data. High level of inclusion by students on this. Looking forward to final reports.

**IV. Community Supports**

**A. Community Ec Dev Resource Promotion**

- Project complete. Resource toolkit is available on the website. Planning to refresh it each year as an operational necessity.

**V. Special Projects**

**A. Zero Emissions Vehicle Infrastructure Project (2-year)**

- Over 50% of the project is allocated. More applications in-bound. Hoping for full subscription by end of March, extension of project possible if we can do that. The value here is quite frankly that SouthGrow gets paid and we can afford to have multiple staff people.

**B. EV Bus Project**

- Secured free power from Peaks to Prairies value added budget. FCM budget increase has been approved. MCCAC grant for remaining 20% has been approved. We are negotiating with Crestline to officially order the vehicle. Success!

**C. Supply Chain Opportunity Identification Project**

- Project initiation work is underway. Vendor is preparing the first stages of the project. Surveys and interviews to start in April.

VI. **Targets of Opportunity**

**A. SouthGrow Power Project**

- Terralta is leading submission of applications to Fortis and AESO. Grants are being written by SouthGrow staff along with support from Lethbridge County. We received Section 95 approval from the GOA. This means we can in fact build the project and are not excluded because of our municipal ownership.

VII. **Shelved Projects on the Wish List**

**A. Local Waste Solutions Feasibility Study**

- Looking to include this in next year's operational plan.

**B. Blackfoot Language Signage**

- Partnership is forming around this project for next year. Partnership so far includes CF Lethbridge and Region, SouthGrow, Tourism Lethbridge, and we are trying to recruit Alberta SouthWest and CF ABSW. Blood Tribe Council has officially sanctioned the project. Waiting on grant funding decisions.

**Don't forget to email [info@southgrow.com](mailto:info@southgrow.com) if you would like to get signed up for our economic development newsletter. This newsletter has been called 'The Best Economic Development Newsletter in the West' (mostly by us, but that doesn't make it less true.) It comes packed with great resources for you and your people.**



Economic Development | Government Relations

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[About SouthGrow Regional Initiative](#)

SouthGrow is an economic development alliance of twenty-nine south central Alberta communities committed to working together to achieve prosperity for the region. Representing over 180,000 people, SouthGrow is committed to assisting communities, organizations, businesses, and people in the region to further their economic development goals and to maintain the high quality of life.

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[southgrow.com](http://southgrow.com)