



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JUNE 13, 2022
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING – MAY 24, 2022

DELEGATION:

1. CLARESHOLM HISTORY BOOK COMMITTEE – Doug Leeds
RE: History Book Loan
2. CLARESHOLM RCMP DETACHMENT – Sergeant Rob Harms
RE: Quarterly Update

ACTION ITEMS:

1. BYLAW #1740 – Land Use Bylaw Amendment
RE: 1st Reading
2. CORRES: Conservative Shadow Minister for Rural Economic Development & Rural Broadband Strategy, M.P. Shannon Stubbs
RE: Federal Funding for Rural Communities
3. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Funding Allocations for 2022
4. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: *Local Authorities Election Act & Municipal Government Act* Engagement
5. CORRES: Hon. Ron Orr, Minister of Culture
RE: Call for Nominations – 2022 Stars of Alberta Volunteer Awards
6. CORRES: Alberta Municipal Affairs
RE: Invitation to Request a Meeting with the Minister – 2022 AM Fall Convention
7. CORRES: Alberta Treasury and Risk Management
RE: Loan Account Paid in Full
8. CORRES: Various Municipalities
RE: Increasing Utility Fees
9. CORRES: Various Municipalities
RE: Alberta Provincial Police Force
10. CORRES: Rowan House Society
RE: Invitation to Picnic with a Purpose Event in High River
11. REQUEST FOR DECISION: Royal Canadian Legion Tax Waiver Request
12. REQUEST FOR DECISION: Claresholm Farmers Market
13. FINANCIAL REPORT: Statement of Operations April 30, 2022
14. INFORMATION BRIEF: Coal Policy
15. INFORMATION BRIEF: Alberta Municipalities – Municipal Leaders' Caucuses
16. INFORMATION BRIEF: Water Shortage Response Plan
17. INFORMATION BRIEF: Strategic Plan Report
18. INFORMATION BRIEF: Council Committee Reports
19. INFORMATION BRIEF: Council Resolution Status
20. ADOPTION OF INFORMATION ITEMS
21. IN CAMERA:
 - a. Personnel – FOIP Section 17

INFORMATION ITEMS:

1. Municipal Planning Commission Meeting Minutes – April 22, 2022
2. Oldman River Regional Services Commission Annual Meeting Minutes – December 2, 2021
3. 2021 Oldman River Regional Services Commission Annual Report
4. Claresholm & District Transportation Society Meeting Minutes – April 21, 2022
5. Alberta Health Services – Home Care Contract Extension & Request for Expression of Interest
6. Chinook Arch Regional Library System Board Report – April 7, 2022
7. Calgary Region Airshed Zone – Air Quality Management Plan 2022 Progress Report
8. Calgary Region Airshed Zone 2021 Annual Report
9. Alberta SouthWest Bulletin – June 2022

ADJOURNMENT



Claresholm

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MAY 24, 2022

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajyPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Kandice Meister, Brad Schlossberger and Craig Zimmer

PRESENT REMOTELY BY ZOOM: Councillor Rod Kettles

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:07 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:07 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – MAY 9, 2022

Moved by Councillor Zimmer that the Regular Meeting Minutes of May 9, 2022 be accepted as presented.

CARRIED

DELEGATION: THE WOODSHED

RE: Request to Use Arena Mezzanine

Appearing on behalf of the Woodshed was Layne Derochie. The group would like to use the Arena Mezzanine for their Brazilian Jujitsu school starting August 1, 2022. The school would operate daily. They would like to try using the space for six months, then if the space works, they would like a year-to-year lease.

ACTION ITEMS:

1. **CORRES: Federation of Canadian Municipalities**
RE: Annual Conference and Trade Show

Received for information.

2. **CORRES: Mayor Cheryl Calinoiu, Town of Mundare**
RE: Alberta Provincial Police Force

Received for information.

3. **CORRES: Mayor Jack Van Rijn, Town of Coaldale**
RE: Increasing Utility Fees

Received for information.

4. **CORRES: Carmangay Horticultural Association**
RE: Carmangay's Annual Sports Day & Fair

Received for information.

5. **CORRES: Lethbridge Construction Association**
RE: Complimentary Brunch – June 2, 2022

Mayor Petrovic to attend on behalf of the Town of Claresholm.

6. **CORRES: Claresholm and Area Palliative Care Committee**
RE: 2022 Christmas Cruise Drive Thru Light Display

MOTION #22-075

Moved by Councillor Carlson to allow the Claresholm & Area Palliative Care Committee to use Centennial Park Campground for a Christmas light display as a fundraiser, to allow them to use the Town's power supply for their display, and to ensure that the roads are clear of snow for their event to be held in December 2022.

CARRIED

7. **CORRES: Glenda McNair**
RE: Use of Centennial Park

Received for information.

8. **CORRES: Paul Zemplak, Claresholm Pharmacy**
RE: Town Council Tax Increases Will Kill Businesses

Received for information.

9. CORRES: Jennie McMasters
RE: Canadian Powerlifting League

Received for information.

10. TRAINING: Elected Officials Training Program
RE: Regional Partnerships & Collaboration – Virtual

Received for information.

11. REQUEST FOR DECISION: FCSS Summer Bash

MOTION #22-076 Moved by Councillor Cutler to approve the use of Patterson Park for Claresholm & District FCSS's community event on Thursday, July 28, 2022 from 5:00 to 8:00 p.m.

CARRIED

12. REQUEST FOR DECISION: Estate Donation – Sporting Equipment

MOTION #22-077 Moved by Councillor Cutler to approve the sporting equipment purchases as presented, with the funding to come from monies donated by the Estate of Ruby Thomas.

CARRIED

13. REQUEST FOR DECISION: Westrose Avenue Infrastructure Project

MOTION #22-078 Moved by Councillor Schlossberger to award the Westrose Avenue Project to McNally Contractors (2011) Ltd. in the amount of \$570,148.21 plus GST.

CARRIED

14. REQUEST FOR DECISION: Request for Tax Waiver – Medical Clinic

MOTION #22-079 Moved by Councillor Carlson to cancel the municipal portion of the 2022 property taxes levied on the property owned by the MD of Willow Creek located at 4215 Fairway Drive in the amount of \$7,064.27 in the spirit of cooperation with our municipal neighbour. This cancellation is equitable to the parties involved in recognition of the support the MD of Willow Creek provides to the Town of Claresholm by way of the ICF recreation grant and the Town's support of public health by way of supporting the Claresholm Medical Clinic.

CARRIED

15. REQUEST FOR DECISION: Tax Sale Property

MOTION #22-080 Moved by Councillor Cutler that the 2022 tax recovery auction date be set for 9:00 am on August 23, 2022.

CARRIED

MOTION #22-081 Moved by Councillor Zimmer that the 2022 tax recovery reserve bid for the southerly one hundred and four (104) feet in perpendicular width throughout lot four (4), Block 1, Plan 658LK, at \$422,000.

CARRIED

MOTION #22-082 Moved by Councillor Meister that the 2022 tax recovery sale is subject to the terms and conditions of sale as recommended.

CARRIED

16. INFORMATION BRIEF: Local Government Fiscal Framework Engagement

Received for information.

17. INFORMATION BRIEF: CAO Report

Received for information.

18. INFORMATION BRIEF: Council Committee Reports

Received for information.

19. INFORMATION BRIEF: Council Resolution Status

Received for information.

20. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

21. IN CAMERA:

a. Contracts – FOIP Section 16

Moved by Councillor Carlson to go In Camera at 8:08 p.m. for the following items:

a. Contracts – FOIP Section 16

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 8:22 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:22 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:22 p.m.

a. Contracts – FOIP Section 16

MOTION #22-083 Moved by Councillor Cutler to approve amendments to the transfer of ownership agreement of the 1949 Chevrolet Brickle-Seagrave Pumper as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:23 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:23 p.m.

Mayor – Chelsae Petrovic

Chief Administrative Officer – Abe Tinney

DRAFT

DELEGATIONS



CLARESHOLM HISTORY BOOK HISTORICAL TIMELINE

January - April 2002 - group of citizens formed a committee to plan a 2005 Claresholm Centennial Celebration. A letter was sent to Town Council with celebration suggestions include a Volume II history book. Volume I was published in 1974.

From 2003 to 2010 History Book Committee spent 1000s of volunteer hours compiling the history book that consisted of 905 pages from submitted family histories as well as histories gathered and submitted from various organizations and locally researched information.

Ordered a total of 2000 books at a cost of \$106,344. The more books we ordered dictated the total cost per book. If we ordered 2000 books - we would have to sell 1400 books to break even. Since Stavely History book sold 1000 book, the committee felt that we should be able to sell the 1400 books. We encouraged pre-orders of books starting in 2003 to try to get a handle on how many books to order. We also researched grant applications to help pay for the printing costs - but there were none available at the time.

May 16, 2010 History Book reveal and launch celebration - Claresholm Community Centre

June 2010 - four committee members personally signed a one year loan with the Credit Union for \$50,000. We were able to pay \$10,000 towards the loan. With a balance of \$40,000 still owing after one year.

November of 2010 - we requested loans from both the MD of Willow Creek and the Town of Claresholm in the amount of \$20,000 each. At this time the town would only loan the money if it were applied for through an official group or society. Therefore the town loan was run through "Friends of the Library" and to our knowledge is still showing as outstanding there.

Originally the plan was to donate all money left over from sales of the books, once the loans were paid off to the Claresholm Library.

Claresholm Library - donated equipment and volunteer man hours for research, typing, proof reading and assisted families with writing their histories..

Claresholm Local Press - donated equipment, plus countless dollars of advertising and printing to promote submitted histories and book sales.

We have approximately 750 books left. Currently they are all being stored in a container on Doug Leeds property.

Committee members remaining are: Kathy Davies, Doug Leeds, Rob Vogt & Roxanne Thompson. Since it is now almost 12 years since the original loans were obtained - we would like the balance of \$6500 to be forgiven.



May 20th, 2022

Sgt. Robert Harms
Detachment Commander
Claresholm, Alberta

Dear Mayor Chelsae Petrovic,

Please find attached the quarterly Community Policing Report for Claresholm RCMP. This report serves to provide an overview of the human resources, financial data, and crime statistics for the January 1st to March 31st, 2022 reporting period. Community engagement remains a top priority for the Alberta RCMP, and the consistent delivery of these quarterly reports is but one of a number of projects we have underway. Our Body Worn Camera program and our new mobile app for iOS and Android devices are two other initiatives that ensure we remain transparent and accountable to you for the work we do.

Body Worn Cameras increase the transparency of police interactions with citizens. Included in this Community Policing Report package is an updated overview on Body Worn Cameras, which will enter into a field test phase later this year. As mentioned in previous correspondence, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This has allowed some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are currently awaiting the vendor procurement process to finalize, we are unable to provide community-specific cost estimates. Once costing is confirmed, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Alberta RCMP has launched a new mobile app for iOS and Android devices, that allows for Albertans to access information without delay. The app is available as a free download through [Apple](#) or [Google Play](#), and will provide your community members with online access to news, crime reporting, detachment locations, crime mapping and statistics. The app also contains links to partner law enforcement services, mental health supports, Crime Stoppers and connects to Alberta RCMP social media accounts. Even though the app provides convenient links to Alberta RCMP social media accounts, it will not replace other methods of crime reporting, engagement, or emergency assistance. I solicit your support to remind all of your community members that social media posts or use of other third-party crime apps are not



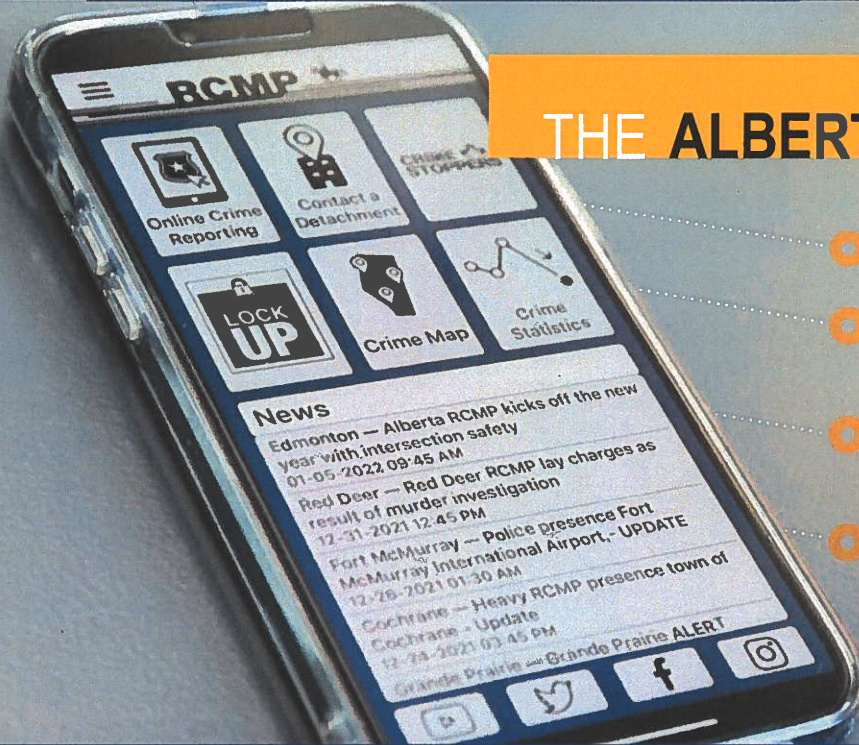
appropriate ways to report a crime. The Alberta RCMP app complies with Canadian privacy laws for mobile apps set out by the Office of the Privacy Commissioner of Canada and the Office of the Information and Privacy Commissioner of Alberta and will not track or monitor users in any way.

The attached reporting and attachments, along with your valued feedback and guidance, will reinforce your policing priorities and help ensure we are meeting the growing and shifting demands of your community. As the Chief of Police in your community, I sincerely appreciate and encourage you to reach out with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to be 'Sgt. Robert Harms', written over a large, light-colored oval shape.

Sgt. Robert Harms
Detachment Commander
Claresholm, Alberta



THE ALBERTA RCMP APP

- Report crime
- Contact a detachment
- Learn about crime rates in your area
- And more!

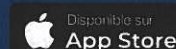
Stay connected by downloading the free app today.



L'APPLICATION DE LA GRC EN ALBERTA

- Signaler un crime
- Communiquer avec un détachement
- Se renseigner sur les taux de criminalité dans une région
- Et beaucoup plus!

Téléchargez l'application gratuite dès aujourd'hui et restez branché!





Body-worn cameras for RCMP officers

The Royal Canadian Mounted Police [RCMP] is committed to ensuring that Canadians feel protected by, and have trust in their national police force. Body-worn cameras can help to increase the trust between police and the communities they serve.



- front-line RCMP officers will soon be wearing body-worn cameras.
- between 10,000-15,000 body-worn cameras will be deployed to contract and federal police officers who interact with communities, across Canada's rural, urban and remote locations.
- the video evidence collected will provide an independent, unbiased, and objective way to capture interactions between the community and police officers.
- work is ongoing to acquire body-worn cameras and a Digital Evidence Management System (DEMS) to support a nation-wide rollout of camera as as quickly as possible.
- a field test, with up to 300 cameras will take place in three different Divisions of the RCMP - Alberta (K Division), Nova Scotia (H Division), Nunavut (V Division). The testing will take place in northern/remote, rural, and urban settings.



Your input is important

We have been meeting with various organizations, groups and community members across Canada to introduce body-worn cameras, and to better understand their concerns.

If you are interested in being part of the conversation, contact us at:

Bwc_consultations_cvc@rcmp-grc.gc.ca



How body-worn cameras support police and communities:

- ✓ more timely resolutions of complaints
- ✓ improved evidence gathering
- ✓ enhanced transparency and accountability for police
- ✓ improved police and public behaviour



Officers will activate their body worn cameras during calls for service, including:

- ✓ mental health calls
- ✓ interactions with people in crisis
- ✓ crimes in progress
- ✓ for investigations
- ✓ public disorder and protests
- ✓ to record information to support the performance of their duties

When possible, officers will let you know when the camera is recording.

The decision to turn on a body-worn camera will happen before the officer arrives at a call for service.

Policy and training will provide the guidance required for officers using body-worn cameras.



Body-worn cameras are not intended to be used for the purpose of:

- ✓ 24 hour recording
- ✓ surveillance
- ✓ when intimate searches are conducted
- ✓ areas with a high expectation of privacy





Unclassified

Royal Canadian Mounted Police
Claresholm AB Detachment
P.O. Box 1209
366 - 48 Ave West
Claresholm, AB T0L 0T0

Your File Votre référence

Town and County Councils

Our File Notre référence

2022-05-24

Dear Mayors and Reeves,

Re: 2022 - 2023 Detachment Priorities

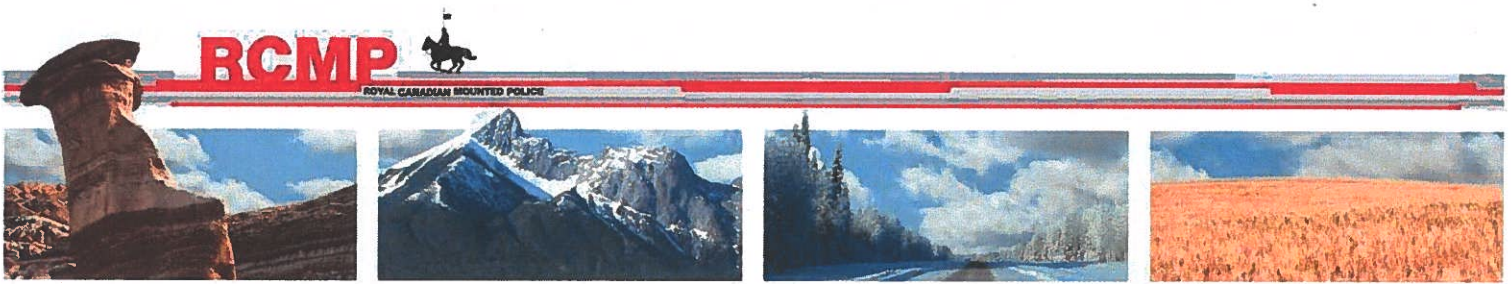
Claresholm and Nanton Detachments are please to announce that after much consultation, including with elected officials, partners, and the general public, the Detachment Priorities have been set as follows:

1. Traffic Safety
 - Speeding enforcement.
 - Impaired driving enforcement.
2. Crime Reduction
 - Conduct Prolific Offender checks for compliance.
 - Conduct educational and awareness media campaign.
 - Operation Street Sweep - Crime and traffic suppression shifts.
3. Police/Community Relations and Police Visibility
 - Foot patrols.
 - Enhanced visibility shifts.
 - Conduct presentations/meetings with community.
4. Drug Enforcement
 - Drug enforcement actions.
 - Drug enforcement training.

More information regarding the Detachment Priorities, including measurements and goals, will be discussed in upcoming Council Meetings.

Sgt. Robert HARMS
Detachment Commander
Claresholm RCMP
403.625.4445 - Det.

A/Cpl. Tom NAIRN
Detachment Commander
Nanton RCMP
403.646.0173 - Det

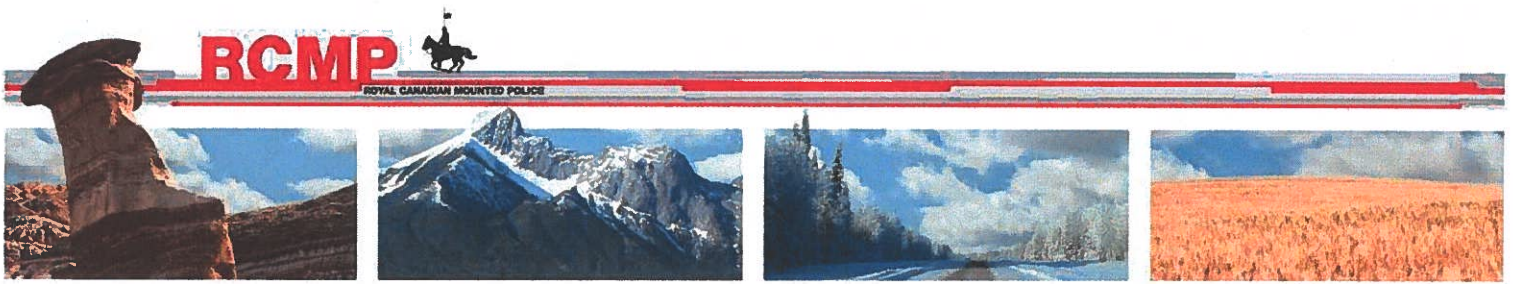


RCMP Provincial Policing Report

Detachment	Claresholm Provincial
Detachment Commander	Sgt. Robert Harms
Quarter	Q4 2022
Date of Report	May 16, 2022

Community Consultations

Date	Attendee(s)	Notes
2022-01-13	Sgt. HARMS and CAO Abe TINNEY (CLaresholm)	Call - General updating, Union tours, Town Hall planning.
2022-01-13	Sgt. HARMS and CAO Derrick KRIZSAN (MD of Willowcreek)	Call -General updating, Union tours, Town Hall planning.
2022-01-20	Sgt. HARMS - FCSS Group	In-person meeting - Partnerships, staffing update, priority setting, risk reduction, Human Trafficking, etc
2022-02-15	Sgt. HARMS - Town of Claresholm Council Meeting	Q3 Reporting, sought input for priority setting.
2022-02-23	A/Cpl. NAIRN - M.D of Willowcreek Council Meeting	Q3 Reporting, sought input for priority setting.
2022-03-09	Sgt. HARMS and CAO Candice GREIG.	Call - Det priority setting, updates, future meetings.
2022-03-10	Sgt. HARMS plus multiple members - Town Hall Meeting	Virtual Town Hall Meeting - review of stats, presentations on CPTED, Det services, Risk Reduction, input on priority setting.

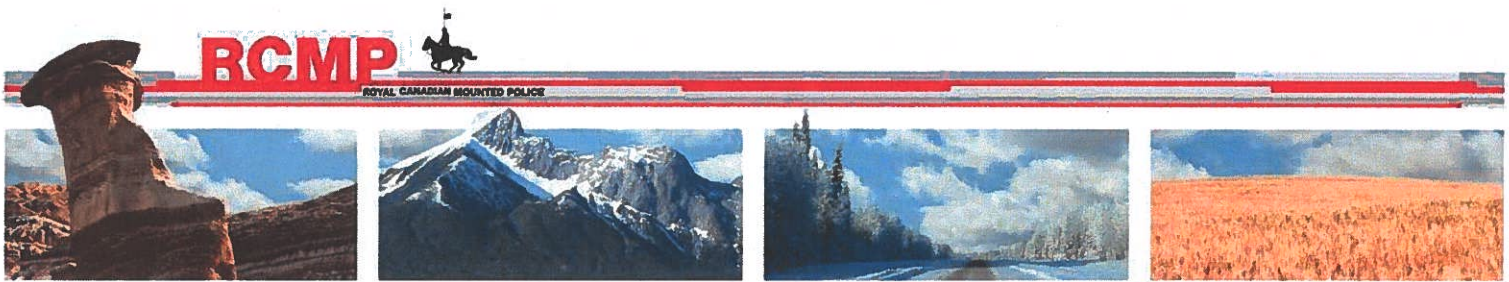


Community Priorities

<p>Priority 1</p>	<p>Traffic Safety (Motor Vehicle and Roads)</p>
<p>Current Status & Results</p>	<p>School / Playground Zone Patrols - A total of 37 school and playground patrols were completed and documented in Q4. 5 warnings were given, 0 tickets issued. Total year end result is 112. Annual target is 50. **Exceeded annual target**.</p> <p>Intersection Violations - A total of 6 violation tickets and 1 written warnings related to intersections were issued in Q4. Total violations addressed in Q4 were 7. Total year end result is 31. Annual Target is 60. **Did not meet annual target**</p> <p>** School and Playground patrol target was exceeded and intersection violations were well below target.</p>
<p>Priority 2</p>	<p>Police/Community Relations and Police Visibility</p>
<p>Current Status & Results</p>	<p>Foot Patrols - A total of 10 foot patrols occurred in Q4. Foot patrols were in various locations including shopping areas, parking lots, alleys, liquor establishments, and convenience stores. Total year end result is 40. Annual Target is 30. **Exceeded Annual Target**</p> <p>Enhanced Visibility Shifts - No Enhanced Visibility Shifts were conducted in Q4 as the target was met and there was no need. Enhanced shifts increase visibility, police presence, and patrols for the events. Total year end result is 2. Annual Target is 2. **Met annual target**.</p> <p>Conduct Presentations for Community Partners - A total of 9 presentations / meetings was conducted in Q4. Meetings were with various partners, agencies, and groups including schools. Total year end result is 32. Annual Target is 4. **Exceeded annual target**.</p> <p>** All annual targets in this category are met or exceeded.</p>
<p>Priority 3</p>	<p>Crime Reduction - Prevent and Reduce Property Crime</p>
<p>Current Status & Results</p>	<p>Conduct Prolific Offender Checks - A total of 17 checks were done on prolific offenders in Q4. Such checks included curfew checks, conditions checks, and compliance checks. Total year end result is 51. Annual Target is 50. **Exceeded annual target**.</p> <p>Conduct Quarterly Meeting Campaigns - A total of 3 media releases that were educational and crime prevention focused were completed in Q4. Total to date is 11. Annual Target is 4. **Exceeded annual target**</p> <p>Decrease Thefts from Vehicles - A total of 1 theft from vehicles occurred in Q4. 1 Lock it or loose it advisory was issued to increase awareness. Total thefts from vehicles to date is 12. Annual Target was to keep thefts below 22. **Exceeded annual target**</p>



** All annual targets in this category are exceeded.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	132	105	-20%	484	493	2%
<i>Persons Crime</i>	24	22	-8%	109	97	-8%
<i>Property Crime</i>	91	58	-36%	290	304	5%
<i>Other Criminal Code</i>	17	25	47%	88	92	5%
Traffic Offences						
<i>Criminal Code Traffic</i>	5	8	60%	33	24	-27%
<i>Provincial Code Traffic</i>	262	150	-43%	841	896	7%
<i>Other Traffic</i>	0	1	N/A	7	3	-57%
CDSA Offences	10	1	-90%	28	24	-14%
Other Federal Acts	11	3	-73%	28	28	0%
Other Provincial Acts	47	50	60%	160	189	18%
Municipal By-Laws	1	4	300%	23	15	-35%
Motor Vehicle Collisions	37	33	-11%	139	160	15%

¹ Data extracted from a live database (PROS) and is subject to change over time.

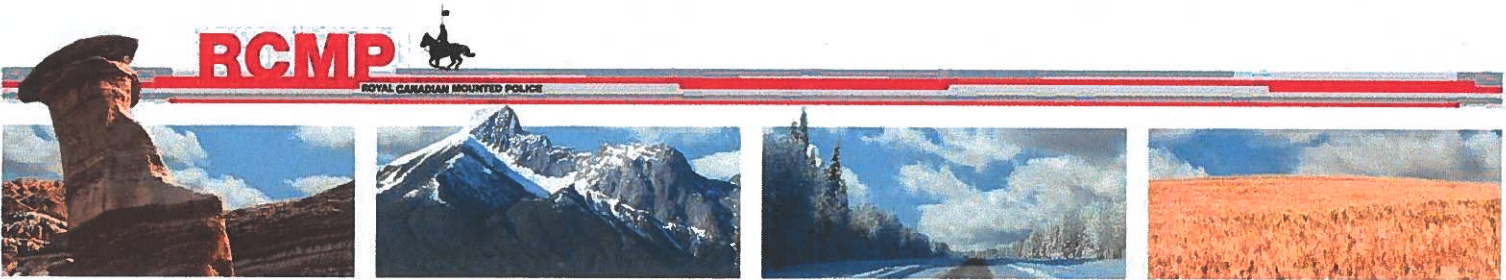
Trends/Points of Interest

Q4 and the fiscal year closed off with mixed but mostly favorable results:

"Other Criminal Code" shows a 47% increase when comparing this quarter to the same quarter last year. This category includes weapons offences, disturbing the peace offences, and fail to comply and breach offences. Within this category, a 650% increase was observed of Disturbing the Peace offences (this quarter compared to the same quarters over the last 5 years). Occurrences involve mostly yelling and screaming type occurrences and many involve "repeat offenders" including 1 person accounting for 5 occurrences alone - charges were not laid in most cases for various reasons.

"Municipal By-Laws shows a 60% increase when comparing this quarter to the same quarter last year. Overall, a 35% decrease was observed when comparing 2022 to 2021. In Q4, By-law offences included 3 complaints regarding backyard firepits and excess noise, and 1 parking complaint - charges were not laid in all cases.

"Clareholme Provincial Crime Gauge", "Clareholme Provincial Detachment Crime Statistics", and "Town of Clareholme - Clareholme Detachment Crime Statistics" are attached.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	7	7	1	0
Detachment Support	2	3	0	0

² Data extracted on March 31st, 2022 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

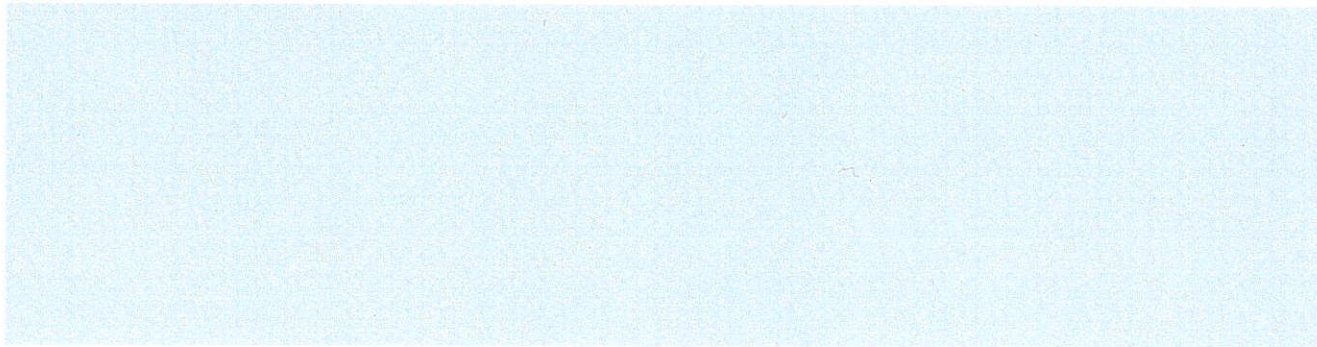
Comments

Police Officers - Of the 7 established positions, 6 officers are currently working and one officer is on Graduated Return to Work / Light Duties. The Detachment is expecting a lateral transfer to arrive at the end of June which will occupy the 7th position and bring the unit to full operational strength.

Detachment Support - The 2 established support positions are currently filled by 1 full-time resource and 2 part-time resources.

Operations, including resources and schedules, continue to be hubbed/amalgamated with Nanton Detachment which is at full staff. Given the staffing levels of both units, the RCMP has more opportunity to provide optimal policing to the communities.

Quarterly Financial Drivers





Claresholm Provincial Crime Gauge

2022 vs. 2021
January to March

Criminal Code Offences



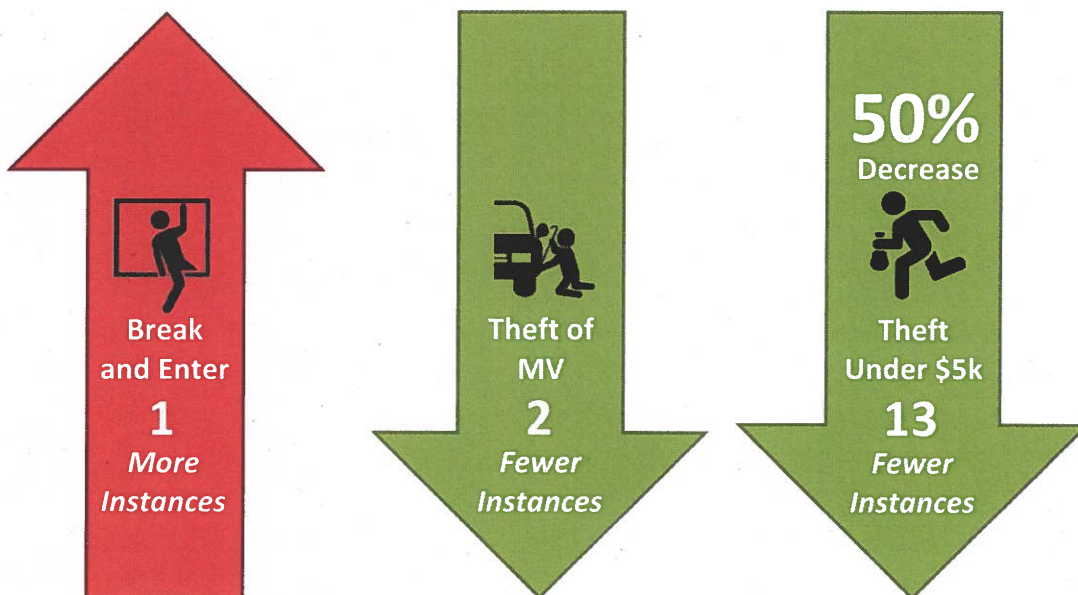
**Total
Criminal Code
Offences:**

20%

Decrease

When compared to
January to March, 2021

Select Property Crime



NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.



Claresholm Provincial Detachment Crime Statistics (Actual) January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	0	1	0	N/A	-100%	0.0
Other Sexual Offences		1	0	1	2	2	100%	0%	0.4
Assault		11	15	7	13	9	-18%	-31%	-0.6
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		2	4	8	3	7	250%	133%	0.9
Uttering Threats		6	2	5	5	4	-33%	-20%	-0.1
TOTAL PERSONS		20	22	22	24	22	10%	-8%	0.6
Break & Enter		7	11	4	9	10	43%	11%	0.4
Theft of Motor Vehicle		3	1	2	9	7	133%	-22%	1.6
Theft Over \$5,000		2	1	3	0	0	-100%	N/A	-0.5
Theft Under \$5,000		15	18	19	26	13	-13%	-50%	0.4
Possn Stn Goods		0	3	0	11	1	N/A	-91%	1.0
Fraud		14	12	13	16	8	-43%	-50%	-0.8
Arson		1	0	0	1	1	0%	0%	0.1
Mischief - Damage To Property		0	0	9	11	3	N/A	-73%	1.7
Mischief - Other		17	14	4	8	15	-12%	88%	-1.0
TOTAL PROPERTY		59	60	54	91	58	-2%	-36%	2.9
Offensive Weapons		4	5	2	2	0	-100%	-100%	-1.1
Disturbing the peace		2	2	2	2	15	650%	650%	2.6
Fail to Comply & Breaches		12	15	5	8	5	-58%	-38%	-2.1
OTHER CRIMINAL CODE		5	7	8	5	5	0%	0%	-0.2
TOTAL OTHER CRIMINAL CODE		23	29	17	17	25	9%	47%	-0.8
TOTAL CRIMINAL CODE		102	111	93	132	105	3%	-20%	2.7



Claresholm Provincial Detachment Crime Statistics (Actual) January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	1	0	0	0	N/A	N/A	-0.1
Drug Enforcement - Possession		2	1	2	6	1	-50%	-83%	0.3
Drug Enforcement - Trafficking		3	1	4	4	0	-100%	-100%	-0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		5	3	6	10	1	-80%	-90%	-0.1
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	0	0	1	2	100%	100%	0.3
TOTAL FEDERAL		6	3	6	11	3	-50%	-73%	0.2
Liquor Act		1	1	1	3	2	100%	-33%	0.4
Cannabis Act		0	2	0	3	0	N/A	-100%	0.1
Mental Health Act		17	12	14	25	27	59%	8%	3.3
Other Provincial Stats		29	14	9	16	21	-28%	31%	-1.4
Total Provincial Stats		47	29	24	47	50	6%	6%	2.4
Municipal By-laws Traffic		1	0	0	0	1	0%	N/A	0.0
Municipal By-laws		4	4	7	1	3	-25%	200%	-0.5
Total Municipal		5	4	7	1	4	-20%	300%	-0.5
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		3	8	2	4	4	33%	0%	-0.2
Property Damage MVC (Reportable)		38	34	31	32	24	-37%	-25%	-3.0
Property Damage MVC (Non Reportable)		11	5	5	1	5	-55%	400%	-1.6
TOTAL MVC		52	47	38	37	33	-37%	-11%	-4.8
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Provincial Traffic		209	333	194	262	150	-28%	-43%	-18.9
Other Traffic		5	4	3	0	1	-80%	N/A	-1.2
Criminal Code Traffic		5	11	4	5	8	60%	60%	0.0
Common Police Activities									
False Alarms		25	8	8	4	15	-40%	275%	-2.4
False/Abandoned 911 Call and 911 Act		4	4	3	2	4	0%	100%	-0.2
Suspicious Person/Vehicle/Property		22	26	31	27	27	23%	0%	1.1
Persons Reported Missing		4	5	2	4	0	-100%	-100%	-0.9
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		6	7	6	8	11	83%	38%	1.1
Form 10 (MHA) (Reported)		0	0	1	2	2	N/A	0%	0.6

Town of Claresholm - Claresholm Detachment
Crime Statistics (Actual)
January - March: 2019 - 2022

All categories contain "Attempted" and/or "Completed"

April 11, 2022

CATEGORY	Trend	2019	2020	2021	2022	% Change 2019 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	1	0	-100%	-100%	-0.2
Other Sexual Offences		0	0	2	2	N/A	0%	0.8
Assault		16	5	11	10	-38%	-9%	-1.2
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	1	0	0	N/A	N/A	-0.1
Criminal Harassment		3	6	1	5	67%	400%	0.1
Uttering Threats		0	5	5	4	N/A	-20%	1.2
TOTAL PERSONS		20	17	20	21	5%	5%	0.6
Break & Enter		7	3	5	5	-29%	0%	-0.4
Theft of Motor Vehicle		1	2	2	3	200%	50%	0.6
Theft Over \$5,000		1	2	0	0	-100%	N/A	-0.5
Theft Under \$5,000		14	13	19	9	-36%	-53%	-0.9
Possn Stn Goods		3	0	6	0	-100%	-100%	-0.3
Fraud		17	12	6	6	-65%	0%	-3.9
Arson		0	0	1	0	N/A	-100%	0.1
Mischief - Damage To Property		0	7	9	2	N/A	-78%	0.8
Mischief - Other		10	2	7	16	60%	129%	2.3
TOTAL PROPERTY		53	41	55	41	-23%	-25%	-2.2
Offensive Weapons		4	2	1	0	-100%	-100%	-1.3
Disturbing the peace		2	2	2	14	600%	600%	3.6
Fail to Comply & Breaches		11	2	5	5	-55%	0%	-1.5
OTHER CRIMINAL CODE		5	7	3	3	-40%	0%	-1.0
TOTAL OTHER CRIMINAL CODE		22	13	11	22	0%	100%	-0.2
TOTAL CRIMINAL CODE		95	71	86	84	-12%	-2%	-1.8

Town of Claresholm - Claresholm Detachment
Crime Statistics (Actual)
January - March: 2019 - 2022

All categories contain "Attempted" and/or "Completed"

April 11, 2022

CATEGORY	Trend	2019	2020	2021	2022	% Change 2019 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	-100%	N/A	-0.3
Drug Enforcement - Possession		1	2	4	0	-100%	-100%	-0.1
Drug Enforcement - Trafficking		0	3	4	0	N/A	-100%	0.1
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		2	5	8	0	-100%	-100%	-0.3
Cannabis Enforcement		N/A	N/A	0	0	N/A	N/A	0.0
Federal - General		N/A	N/A	0	1	N/A	N/A	0.3
TOTAL FEDERAL		N/A	N/A	8	1	-50%	-88%	0.0
Liquor Act		1	0	1	2	100%	100%	0.4
Cannabis Act		0	0	0	0	N/A	N/A	0.0
Mental Health Act		10	10	22	25	150%	14%	5.7
Other Provincial Stats		12	3	8	15	25%	88%	1.4
Total Provincial Stats		23	13	31	42	83%	35%	7.5
Municipal By-laws Traffic		N/A	N/A	0	1	N/A	N/A	0.3
Municipal By-laws		N/A	N/A	1	3	N/A	200%	-0.7
Total Municipal		N/A	N/A	1	4	N/A	300%	-0.4
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	2	1	1	N/A	0%	0.2
Property Damage MVC (Reportable)		N/A	N/A	4	6	N/A	50%	-0.6
Property Damage MVC (Non Reportable)		N/A	N/A	0	1	N/A	N/A	-0.5
TOTAL MVC		N/A	N/A	5	8	N/A	60%	-0.9
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Total Provincial Traffic		N/A	N/A	42	43	N/A	2%	4.8
Other Traffic		N/A	N/A	0	0	N/A	N/A	-0.5
Criminal Code Traffic		5	2	1	1	-80%	0%	-1.3
Common Police Activities								
False Alarms		N/A	N/A	1	8	N/A	700%	0.1
False/Abandoned 911 Call and 911 Act		N/A	N/A	1	2	N/A	100%	-0.5
Suspicious Person/Vehicle/Property		N/A	N/A	13	21	N/A	62%	1.8
Persons Reported Missing		N/A	N/A	2	0	N/A	-100%	-1.2

ACTION ITEMS



Claresholm

REQUEST FOR DECISION

Meeting: June 13, 2022
Agenda Item: 1

BYLAW No. 1740 – LAND USE BYLAW AMENDMENT

DESCRIPTION / BACKGROUND:

The purpose of the attached Bylaw No. 1740 amending the Land Use Bylaw No. 1525 is to undertake a series of text amendments in order to: promote orderly, economical and beneficial development; to enhance efficiency and service; and to bring the land use bylaw up to date with various new uses (tourist homes, cryptocurrency mining, clarity for sheds not requiring a permit, among other corrections and changes as identified in the attached "Schedule A" with the additions shown in red and the deletions shown in strikethrough version attached). Additionally, Administration was given direction from Council and the Community Development Committee to review policies, bylaws, and procedures to streamline the development process and add clarity for applicants, which continues to be a priority with Council's strategic plan. The amendment will add Development Officer discretionary uses as a means to circulate neighbors, but speed up the development process while still ensuring adequate development conditions may be placed on approvals. These amendments are also in keeping with other municipalities for permitted/discretionary uses.

The amendment was presented to the Municipal Planning Commission (MPC) on May 20, 2022. The MPC carried a motion to refer the bylaw to Council for first reading. The MPC also reviewed the Town's policy in regards to permit fees and development security deposits and compared the policy with policies from other municipalities. At this time, they would recommend we leave the fees the same as they are similar with other municipalities. Permit fees in Claresholm are also based on the value of work which makes it equitable for permit holders. The fees have remained the same since 2009, and each review has resulted in an effort to keep fees the same as to not be a barrier to development.

In accordance with the Municipal Government Act (MGA) Section 692, the land use bylaw amendment requires a public hearing and advertisement prior to giving second reading and notice given in accordance with MGA Section 606.

RECOMMENDED ACTION:

Moved by Councillor _____ to give Bylaw No. 1740, a bylaw to amend Land Use Bylaw No. 1525 first reading.

ATTACHMENTS:

- 1.) Draft Bylaw No. 1740 & Schedule "A"

APPLICABLE LEGISLATION:

- 1.) LUB No. 1525
- 2.) Municipal Government Act, RSA 2000, Chapter M-26, Section 606 – Requirements for Advertising.
- 3.) Municipal Government Act, RSA 2000, Chapter M-26, Section 230 – Public Hearings.

PREPARED BY: Tara VanDellen, Planner/Development Officer

APPROVED BY: Abe Tinney, CAO

DATE: June 9, 2022



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW # 1740**

A Bylaw of the Town of Claresholm to amend Bylaw #1525 being a bylaw setting out land uses for the Town of Claresholm.

WHEREAS pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Council of the Town of Claresholm (hereafter called Council) has adopted Land Use Bylaw #1525; and

WHEREAS the Council is amending the Land Use Bylaw to update, enhance and clarify administrative procedures, augment district and development criteria and standards, and include additional schedules and definitions;

AND WHEREAS THE PURPOSE of proposed Bylaw No. 1740 is to undertake a series of text amendments as identified in the attached "Schedule A" in order to promote orderly, economical and beneficial development and enhance efficiency and service;

NOW THEREFORE under the authority and subject to the provisions of the *Municipal Government Act*, Council duly assembled does hereby enact the following:

1. The Town of Claresholm Land Use Bylaw #1525 shall be amended as per "Schedule A" attached.
2. This Bylaw shall take effect on the date of final passage.
3. That Bylaw #1740 be consolidated with Bylaw #1525.
4. Bylaw #1525 is hereby amended.

Read a first time in Council this day of 2022 A.D.

Read a second time in Council this day of 2022 A.D.

Read a third time in Council and finally passed in Council this day of 2022 A.D.

Chelsae Petrovic, Mayor

Abe Tinney, Chief Administrative Officer

Schedule 'A'

Development Officer Discretionary Uses Edits

1. Edit the following from the *Interpretation - Definition* section:

Discretionary use means the one or more uses of land or buildings that are described in Schedule 1 as Discretionary or **Development Officer Discretionary** uses.

2. Delete the following from the *Administration* section:

DEVELOPMENT OFFICER

~~7. The Development Officer shall:~~

- ~~(a) administer this bylaw, and perform such duties as are required by this bylaw;~~
- ~~(b) refer to the MPC, with recommendations, all applications for which a decision or recommendation by the MPC is required or appropriate, in accordance with the procedures of this bylaw;~~
- ~~(c) act as secretary to the MPC;~~
- ~~(d) maintain, for inspection by the general public during office hours, a copy of this bylaw and all amendments thereto, and shall ensure that copies of same are obtainable by the general public at a reasonable charge;~~
- ~~(e) maintain a record of all development permit applications with the decision, and the conditions of approval or reasons for refusal;~~
- ~~(f) collect the fees;~~
- ~~(g) notify any persons, who in his opinion, are likely to be affected by a proposed development for a discretionary use as specified in the Notification sections of this bylaw;~~
- ~~(h) review all landscaping plans.~~

3. Replace *Administration* Section 7 with the following:

SECTION 7 DEVELOPMENT OFFICER – POWERS AND DUTIES

- 7.1 The office of the Development Officer is hereby established and such office shall be filled by one or more persons as appointed by resolution of Council.
- 7.2 The Development Officer:
- (a) shall, in accordance with the Development Permits Section of this bylaw, receive and process all applications for development permits and determine whether a development permit application is complete;
 - (b) shall maintain for the inspection of the public during office hours, a copy of this bylaw and all amendments thereto and ensure that copies of the same are available for public purchase;
 - (c) shall also establish and maintain a register in which shall be recorded the application made for a development permit and the decision made on the application, and contain any such other information as the Municipal Planning Commission considers necessary;
 - (d) shall consider and decide on applications for a development permit for:
 - (i) permitted uses that comply with this Land Use Bylaw;
 - (ii) permitted uses that request two (2) variances of a measurable standard not to exceed twenty-five percent (25%) each excluding height;
 - (iii) permitted uses on existing registered lots where the Municipal Planning Commission granted a variance(s) to the minimum lot width, length, or area requirements as part of a subdivision approval;
 - (iv) discretionary uses identified under "Development Officer Discretionary Uses" in the applicable land use district;
 - (v) discretionary uses identified under "Development Officer Discretionary Uses" that request two limited variances of a measurable standard not to exceed twenty-five percent (25%) each excluding height;
 - (vi) a ten percent (10%) variance of height, additional to the two (2) measurable standard variances in (ii) and (v);
 - (vii) landscaping;

- (viii) fences, walls or other types of enclosures; and
- (ix) demolition;
- (e) shall refer to the Municipal Planning Commission all development permit applications for which decision making authority has not been assigned to the Development Officer;
- (f) may refer any development application to the Municipal Planning Commission for a decision and may refer any other planning or development matter to the Municipal Planning Commission for its review, comment or advice;
- (g) shall notify adjacent landowners and any persons who are likely to be affected by a proposed development in accordance with Development Permit - Notification Sections 29-33 of this bylaw;
- (h) shall receive, review, and refer any applications to amend this bylaw to Council;
- (i) shall issue the written notice of decision and where approved the development permit on all development permit applications and any other notices, decisions or orders in accordance with this bylaw;
- (j) may receive and consider and decide on requests for time extensions for Development Permits which the Development Officer has approved and shall refer to the Municipal Planning Commission those requests which the Municipal Planning Commission has approved;
- (k) shall provide a regular report to the Municipal Planning Commission summarizing the applications made for a development permit and the decision made on the applications, and any other information as the Municipal Planning Commission considers necessary;
- (l) shall perform any other powers and duties as are specified in this bylaw, the Subdivision and Development Authority Bylaw, the Act or by resolution of Council; and
- (m) shall refer all development applications in a Direct Control District to Council for a decision, unless Council has specifically delegated approval authority to the Development Officer or the Municipal Planning Commission.

4. Edit *Development Permits* Sections as follows:

DISCRETIONARY USE APPLICATIONS

- 18.1 Upon receipt of a completed application for a development permit for a discretionary use for which the Development Officer is authorized to decide upon (listed as Development Officer Discretionary Uses in Schedule 1), and which complies with this bylaw, the Development Officer:
- (a) shall notify adjacent landowners and other persons likely to be affected in accordance with Development Permits - Notification Section 29-31; and
 - (b) may approve a development permit with or without conditions; or
 - (c) may refuse to approve the development permit, stating reasons; or
 - (d) may refer the application to the Municipal Planning Commission for a decision.
- 18.2 Upon receipt of a completed application for a development permit for a discretionary use for which the Development Officer is authorized to decide upon (listed as Development Officer Discretionary Uses in Schedule 1), that requests a limited variance, the Development Officer:
- (a) may grant the limited variance not to exceed twenty-five percent (25%) of two measurable standards excluding height and may additionally grant a ten percent (10%) variance of height of this bylaw and approve the development permit with or without conditions; or
 - (b) may refer the development application involving a request for a limited variance to the Municipal Planning Commission for a decision.
- 18.3 Upon receipt of a completed application for a development permit for a 'Discretionary use', the Development Officer shall send the application to the Municipal Planning Commission for a decision.

19. Upon receipt of an application under section 18, the Municipal Planning Commission or the Development Officer may notify, or cause to be notified the owners of land likely to be affected by the issue of a development permit in accordance with sections 29 to 31.
20. Upon receipt of a completed application for a development permit for a development that does not comply with the development standards in this bylaw, but in respect of which the Municipal Planning Commission is requested by the applicant to exercise discretion under sections 45 and 46, the Development Officer shall send the application to the Municipal Planning Commission.
21. Upon receipt of an application under section 19, and if the Municipal Planning Commission is prepared to exercise its discretion under sections 18 and 19, it may notify, or cause to be notified, the owners of land likely to be affected by the issue of a development permit in accordance with sections 29 to 31.
22. The Development Authority may place any of the conditions stipulated in section 17 on a development permit for a discretionary or development officer discretionary use in any land use district, in addition to any other conditions necessary to ensure the quality, suitability and compatibility of a development with other existing and approved uses in the area.

5. Edit Schedule 1 *Land Use Districts* by:

Adding the following heading and uses to Single Detached Residential – R1 under section 1 and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Modular home
 Moved-in building
 Moved-in dwelling
 Semi-detached dwelling

Adding the following heading and uses to Duplex Residential – R2 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Modular home
 Single detached dwelling

Adding the following heading and uses to Country Residential – R3 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Modular home
 Semi-detached dwelling

Adding the following heading and uses to Multiple Residential – R4 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Rowhouse dwelling or townhouse

Adding the following heading and uses to Apartment – R5 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Multi-unit dwelling
 Rowhouse dwelling or townhouse

Adding the following heading and uses to Manufactured Homes – R6 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Modular home

Adding the following heading and uses to Retail Commercial – C1 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Amusement facility
Breweries, distilleries and wineries
Business support services
Convenience store
Dry cleaning shops
Fitness centre
Funeral home
Grocery store
Liquor store
Post office
Printing establishment, commercial
Retail cannabis store
Signs in accordance with Schedule 2
Vehicle sales and service
Workshop

Adding the following heading and uses to Highway Commercial – C2 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Breweries, distilleries and wineries
Contractor, limited
Farm/industrial machinery sales, rental and service
Liquor store
Retail cannabis store
Signs in accordance with Schedule 2
Workshop

Adding the following heading and uses to Neighborhood Commercial – C3 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Day/child care facility
Financial institution
Fitness centre
Lounge/beverage room
Mixed-use residential
Office
Personal service
Retail store
Signs in accordance with Schedule 2

Adding the following heading and uses to Industrial – I1 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Manufacturing and fabrication
Market garden
Mini-storage and self-storage
Municipal works storage shops
Oilfield servicing operation
Retail cannabis store
Signs in accordance with Schedule 2
Storage yard
Tire business
Truck stop
Warehousing

Adding the following heading and uses to Service Industrial – I2 under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Contractor, general
Food processing facility, minor
Greenhouse

Light fabrication shops
 Light industrial
 Market garden
 Mini-storage and self-storage
 Public utility
 Retail cannabis store
 Retail store, large scale
 Service station
 Signs in accordance with Schedule 2
 Storage yard
 Tire business
 Truck stop
 Vehicle sales and rental

Adding the following heading and uses to Public – P under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Assisted living
 Shipping container, permanent
 Signs in accordance with Schedule 2

Adding the following heading and uses to Agricultural/Transitional – A/T under section 1. and deleting the same uses found under ‘Discretionary’:

DEVELOPMENT OFFICER DISCRETIONARY USES

Farm buildings
 Signs in accordance with Schedule 2

6. Edit Schedule 2 Signs Section 5 as follows:

Procedure

Signs shall only be allowed in land use districts where listed as a permitted or discretionary use and are limited to the following sign types:

“P” indicates that the sign type is classified as a permitted use within the respective land use district.

“D” indicates that the use is classified as a discretionary use within the respective land use district.

“DO” indicates that the use is classified as development officer discretionary use within the respective land use district.

A blank cell indicates that the sign type is prohibited within the respective land use district.

Sign Type - Subtype	Land Use District					Use Specific Standards
	R1 thru R6	C1-C3	I1- I2	P	A/T	
Freestanding sign	D ^{Note1}	P	P	P		Section 10
Monument sign	D ^{Note1}	P	P	P		Section 10
Multi-tenant		DO	DO	DO		Section 10.1
Fascia & wall sign	D ^{Note1}	P	P	P	DO	Section 11
Mural sign	D ^{Note1}	DO	DO	DO		Section 11.2
Window sign	P ^{Note1}	P	P	P	P	Section 4 & 11.1
Projecting sign	D ^{Note1}	DO	DO	DO	DO	Section 9
Shingle sign	P ^{Note1}	P	P	P	P	Section 9.3
Roof sign		DO	DO	DO		Section 9.2
Canopy	D ^{Note1}	P	P	P		Section 9.1
Portable Sign		P	P	P		Section 4 & 8.1
Directional, Informational, Identification Sign	P ^{Note1}	P	P	DO		Section 4
Electronic Display	Any sign type utilizing electronic display is prohibited, except in the C1, C2, C3, I1, I2 and P districts where they will be processed as development officer discretionary uses. The luminosity, transition time, proximity to residential uses,					

	operational times, etc. are at the discretion of the Municipal Planning Commission Development Authority and may be regulated as a condition of approval per Section 14.
Off-premise Sign	Off-premise signs are in accordance with the sign type above and Section 7.
Temporary Signs	For temporary signs which comply with Section 8, the Development Officer may issue a temporary development permit as a permitted use.
Home Occupation Sign	Home occupation signs are regulated under Schedule 10 of this bylaw and section 4 of this schedule.
Master Sign Plan	When an applicant exceeds the number of allowable signs per frontage in Section 6, they may apply for a master sign plan permit as a development officer discretionary use under Section 13.
Note 1	Restricted to signage associated with approved community facilities, nursing homes, places of worship , senior citizen housing, manufactured home parks, market gardens, group home, assisted living, and the following residential uses: boarding houses, multi-unit dwellings, townhouse/row housing, apartment where classified as a permitted, development officer discretionary or discretionary use in the respective district.

Additional Edits

7. Edit the following from the *Interpretation - Definition* section:

Business support services means development providing support services to businesses. This use includes duplicating, photocopying and blueprinting services; building security, cleaning or maintenance services; engineering, architectural, drafting, project design and project management services; sign making; farm consulting services; data processing or data storage facility; and the preparation and delivery of food by mobile catering service. "Office" and **"Cryptocurrency mining" are** ~~is~~ a separate uses.

Fitness centre means a development for physical health or fitness including, but not limited to, health centres, gymnasiums, ball courts, spas and personal **trainers trailers**. The use may incorporate a café/coffee shop, restaurant or retail store as accessory uses. Amusement facility is a separate use.

8. Replace all instances of the 'Alberta Building Code' with the 'National Building Code – Alberta Edition'.

9. Revise Schedule 3 *Development Not Requiring a Permit* section 2 as follows:

- (e) **a maximum of two (2)** ~~any~~ accessory building placed on a lot which ~~is~~ **are** 9.3 m² (100 sq. ft.) or less in area that ~~is~~ **are** not on a permanent foundation or soft covered/tarpaulin structures having an area not more than 9.3 m² (100 sq. ft.) or less in area either may be placed a minimum of 0.6 m (2 ft.) from a side or rear lot line;
- (q) ~~floating decks or decks not attached to a building.~~ **a Tourist home within the residential districts where a business license has been obtained.**

10. Revise Schedule 4 *Standards of Development* as follows:

- 3.B.4. ~~Yard Requirements: The minimum setback requirements shall be increased to 9.1 m (30 ft.) from any lot or parcel boundary which abuts an arterial or collector street along the side or rear property line.~~

12. DECKS AND AMENITY SPACES

- ~~(b) Floating decks, or decks not attached to a building; Do Not Require a Development Permit.~~

11. Delete Schedule 5 *Moved-in Building Regulations* section 5 as follows:

~~5. Pursuant to Section 58, there shall be a fourteen (14) day waiting period from the date of the notification of an approval on an application before construction commences.~~

12. Delete and replace Schedule 8 *Parking and Loading Space Requirements Section 5* as follows:

5. BARRIER FREE PARKING

(a) ~~The Development Authority may require:~~

- ~~i. that the oversized parking spaces for people with disabilities be provided in accordance with the size requirements in Figure 8a; and~~
- ~~ii. that at least 5 percent of the required number of parking spaces to a maximum number of 4 spaces be designated as barrier free parking.~~

(b) ~~Each barrier free parking space shall be:~~

- ~~i. located closest to the entrance of the building for which it is intended;~~
- ~~ii. identified by a sign; and~~
- ~~iii. identified by pavement markings if the parking surface is paved.~~

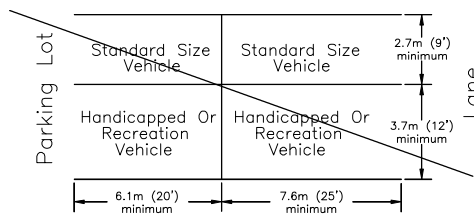


Figure 8a

(a) The minimum number of barrier-free parking spaces to be provided shall be a portion of the total number of off-street parking spaces required, in accordance with the table below.

Number of parking spaces required	Number of barrier-free spaces required
2-10	1
11-25	2
26-50	3
51-100	4
for each additional increment of 100 or part thereof	one additional stall

(b) In accordance with the National Building Code - Alberta Edition, each barrier-free parking space for the disabled shall be:

- (i) designed as a 2.4 m wide parking stall adjacent to a 2.4 m wide access aisle where the access aisle is demarcated to indicate no parking;
- (ii) have a firm, slip-resistant and level surface; and
- (iii) be clearly signed as being for the use of persons with disabilities only.

(c) There must be a well-lit, discernible, barrier-free path of travel leading to the building entrance.

(d) It is recommended that an additional number of spaces be considered when the purpose or use of the building facilities may cause an increase in the number of seniors or persons with disabilities who require accessible parking, such as, but not limited to, recreation centres, medical services and restaurants.

13. Revise Schedule 11 Shipping Containers section 8 as follows:

8. All permanent shipping containers must be located in the rear or side yards only, with a side yard setback of ~~3.0 m (10 feet)~~ 1.5 m (5.0 feet) and a rear yard setback of 1.5 m (5.0 feet) ~~6.1 m (20 feet)~~.

14. Add to Interpretation - Definitions the following:

Cryptocurrency mining operation means the development of a heavy industrial facility consisting of a building or group of buildings housing powerful, highly specialized computers that are used to verify digital transactions and require 24/7 climate control. This use may include an on-site power plant.

Noise impact assessment means an assessment prepared by a qualified professional which measure noise and noise impacts.

Tourist home is an accessory use development where a dwelling unit is operated as a temporary or short-term rental or lease accommodation unit, with or without compensation, occupied by a guest or guests for a period of less than 28 continuance days where the residence owner may or may not be present or residing on site, and includes all vacation rentals of a dwelling unit. This use does not include Home Occupation- Bed and Breakfasts, Motels, or Hotels which are separately defined uses.

15. Add a new Schedule for Cryptocurrency mining as follows:

Schedule 17

CRYPTOCURRENCY MINING OPERATION

1. An application for a cryptocurrency mining operation shall be accompanied by all the application submission requirements in accordance Administration Development Permits Section as well as the following information:
 - (a) floor plans, elevations and renderings conveying all proposed buildings and structures that will form part of the facility including trailers, shipping containers, semi-trucks and related storage buildings;
 - (b) a breakdown of the number of computer units, fans and any pertinent information concerning their anticipated noise impacts;
 - (c) noise impact assessment (NIA) completed by a qualified professional which measures sound from the proposed facility to the nearest dwelling/ or building. The assessment shall be undertaken in accordance with the principles specified in AUC Rule 012 or a comparable standard, regardless of whether the proposed operation involves the on-site generation of electric energy.
 - (d) a fire protection plan; and
 - (e) any other information that may be required by the Development Authority.
2. Proposals for cryptocurrency mining operations integrating an on-site power plant or backup power source shall indicate the total MW at full build-out, and any pertinent information concerning their anticipated noise impacts. All structures related to energy generation shall be indicated on the site plan.
3. An application for a cryptocurrency mining operation that draws its power from the electricity grid shall be accompanied by verification in writing from the electrical service provider that the projected electrical consumption of the proposed use can be accommodated and that the utility supply equipment and related infrastructure is sufficiently sized to accommodate the proposal.
4. The applicant shall submit from the Alberta Utilities Commission:
 - (a) a copy of proof of exemption of an approval for applications utilizing an on-site power plant generating less than 10 megawatts (MW)
 - (a) a copy of any approvals required by for applications utilizing an on-site power plant generating 10 MW or more.
5. At all times during the operation of the cryptocurrency mining operations noise compliance shall be:

Proximity to Transportation	Dwelling density per quarter section of land					
	1 to 8 dwellings		9 to 160 dwellings		Greater than 160 dwellings	
	Daytime	Nighttime	Daytime	Nighttime	Daytime	Nighttime
Category 1	50 dB	40 dB	53 dB	43 dB	56 dB	46 dB
Category 2	55 dB	45 dB	58 dB	48 dB	61 dB	51 dB
Category 3	60 dB	50 dB	63 dB	53 dB	66 dB	56 dB

- Category 1: dwelling(s) distance is more than or equal to 500 metres (m) from heavily travelled roads or rail lines and not subject to frequent aircraft flyovers from proposed development.*
- Category 2: dwelling(s) distance is more than or equal to 30 m, but less than 500 m from heavily travelled roads or rail lines and not subject to frequent aircraft flyovers from proposed development.*
- Category 3: dwelling(s) distance is less than 30 m from heavily travelled roads, or rail lines or subject to frequent aircraft flyovers from proposed development.*

	Daytime	Nighttime
Other parcels zoned for Industrial purposes	75 dB	70 dB

6. Facilities used in conjunction with cryptocurrency mining operations shall integrate noise management strategies to achieve noise compliance, including but not limited to exhaust baffles, roof and side extensions on the exhaust side of buildings, sound-absorbent padding, and fire-resistant sound-absorbing walls. Where the above measures do not adequately mitigate sound to achieve noise compliance specified in section 20.6, more sophisticated sound mitigation solutions shall be required prior to commencement of operations.
7. In response to noise complaints:
 - (a) by residents, the cryptocurrency mining operation that is the subject of those complaints may, at the discretion of the Development Authority, be required to undertake sound level testing at the location of the most affected dwelling to demonstrate that the noise threshold in is not exceeded.
 - (b) by operators of other properties within the Industrial land use district, the Development Authority may determine that noise compliance testing is required to demonstrate compliance.
 - (c) any required compliance testing shall be undertaken at the cost of the developer.

DRAFT



CHIEF ADMINISTRATIVE OFFICER ABE
TINNEY
PO BOX 1000 111 - 55TH AVE. WEST
CLARESHOLM AB T0L 0T0

RECEIVED
JULY 06 2022
RECEIVED
JULY 06 2022

Ottawa, June 2022

Dear CHIEF ADMINISTRATIVE OFFICER ABE TINNEY and Council,

The economic contributions from rural communities are integral to Canada's success. Rural areas are home to many key industries such as manufacturing, forestry, agriculture, and energy.

Yet, municipalities under 20,000 residents receive less support from the federal government in comparison to their much larger counterparts. Red tape duplications and certain application requirements disproportionately burden small rural communities with very few staff.

This is unfair, unjust, and needs to be addressed urgently. As such, Conservative Shadow Minister for Rural Economic Development and Rural Broadband Strategy, M.P. Shannon Stubbs, Deputy Shadow Ministers M.P. Damien Kurek and M.P. Jacques Gourde, are seeking to convene a townhall with you to address federal funding for rural communities.

Rural Canadians must band together for fairer and more robust funding for communities all over rural Canada.

It is integral to our economy that the federal government works for everyone no matter where they live. The voices of rural Canadians need to be heard. We kindly ask you to express the three most important issues impacting your economic development as a rural community. We will use this feedback to ensure our work for rural Canada is as productive as possible and will determine the agenda for our proposed townhall. This is an opportunity to network, share your priorities, and solutions to the challenges we face.

We value hearing from you and should you wish to attend our forum, please email M.P. Stubbs at shannon.stubbs@parl.gc.ca, M.P. Kurek at damien.kurek@parl.gc.ca, or M.P. Gourde at jacques.gourde@parl.gc.ca.

Thank you for your time.

Shannon Stubbs, M.P.
Shadow Minister for Rural Economic Development
and Rural Broadband Strategy
Lakeland

Damien C. Kurek, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Battle River—Crowfoot

Jacques Gourde, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Lévis—Lotbinière



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108536

May 16, 2022

Her Worship Chelsae Petrovic
Mayor
Town of Claresholm
PO Box 1000
Claresholm AB T0L 0T0

Dear Mayor Petrovic:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the Town of Claresholm:

- **The 2022 MSI capital allocation is \$404,602.**
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- **The 2022 MSI operating allocation is \$36,400.**
Your 2022 operating allocation will be the same as in 2021.
- **The 2022 CCBF allocation is \$226,520.**
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications. MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

.../2

The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,



Ric McIver
Minister

cc: Abe Tinney, Chief Administrative Officer, Town of Claresholm



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108633

May 16, 2022

Dear Reeve/Mayor:

I am inviting your council to provide input to identify potential legislative changes that might improve the local election process, as well as enhance the public's trust in local councils.

The *Local Authorities Election Act (LAEA)* establishes the framework for the conduct of elections in Alberta municipalities, school divisions, and Metis Settlements. The *Municipal Government Act (MGA)* includes rules governing the conduct of those elected officials once on council, including code of conduct requirements and councillor disqualification.

Reviews of the *LAEA* typically occur following each municipal general election. The most recent election in October 2021 resulted in a number of citizen concerns regarding a variety of issues, including privacy of information on voter lists and the appropriateness of the current eligibility criteria for candidates. Meanwhile, the application of the code of conduct in some Alberta municipalities has caused varying degrees of public concern regarding the fairness and/or effectiveness of the process.

The *MGA* has undergone a number of minor amendments over the past few years, as part of the broader red tape reduction initiative. Municipal stakeholders were engaged on potential changes to the code of conduct requirements in summer 2021. The engagement indicated a strong interest in further engagement on this issue; the engagement process we are undertaking now responds to that interest, while also providing an opportunity for a more holistic review of councillor accountability and ethics.

Municipal Affairs is initiating an engagement process and is looking for your insights and feedback to ensure any legislative changes meet the needs of elected officials, municipal administrations, and the general public. The first part of this engagement is to receive your valuable input specifically on the code of conduct. I would appreciate receiving your municipal council's combined feedback on the code of conduct through the following link, your.alberta.ca/mga-code-of-conduct, by June 14, 2022.

This survey for elected officials' feedback on the code of conduct will be followed by a public survey on local elections and councillor accountability, which will be posted online by summer 2022 for input from Albertans and stakeholders. Individual councillors will also have this additional opportunity to provide their input.

.../2

This public survey may include ideas generated through this first round of engagement with municipal councils. Input received from elected councillors, other municipal stakeholders, and Albertans will ultimately guide decision-making on potential amendments to the *LAEA* and the *MGA* regarding local elections and councillor accountability.

Your input is important to the Government of Alberta. It will help ensure we have the most comprehensive legislation in place, which not only respects the rights of the electors, but also provides accountable governance for Albertans.

In order to provide your input, please go to your.alberta.ca/mga-code-of-conduct. I look forward to receiving your input and perspectives on this important matter.

In addition, I encourage you to read the attached documents to familiarize yourself with the scope and intent of the engagement. If you have any questions about the engagement or would like to submit a written response on behalf of your municipal council, please contact the Engagement Team, Municipal Services Division, in Municipal Affairs at ma.engagement@gov.ab.ca.

Sincerely,



Ric McIver
Minister

Attachments:

- *Municipal Government Act's Code of Conduct Discussion Guide*
- *Local Authorities Election Act and Municipal Government Act – Scope of Engagement*

Local Elections and Councillor Accountability

Local Authorities Election Act and Municipal Government Act Engagement

Preamble

Municipal Affairs is exploring amendments to the *Local Authorities Election Act (LAEA)* and *Municipal Government Act (MGA)* to enhance accountability and public trust in local elections and local elected officials.

The *LAEA* establishes the framework for the conduct of elections in Alberta municipalities, school divisions, and Metis Settlements.

The *MGA* includes rules governing the conduct of those elected officials once on council, including code of conduct requirements and councillor disqualification.

Reviews of the *LAEA* typically occur following each municipal general election. The most recent election in October 2021 resulted in a number of citizen concerns regarding privacy of information on voter lists and the appropriateness of the current eligibility criteria for candidates.

Recent code of conduct violations in some Alberta municipalities and sanctions that were perceived as too weak or too punitive have also caused varying degrees of public concern.

As such, Municipal Affairs is looking at legislative amendments to improve the election process as well as enhance the public's trust in their local councils once elected.

Background

The scope of the engagement will focus on the following topics:

Topic	Current State
Enhanced Councillor Accountability <ul style="list-style-type: none">Eligibility criteria for candidatesDisqualification rules for councillorsCode of conduct	<p>The <i>LAEA</i> sets out eligibility requirements to run for council. There is no opportunity to challenge eligibility of candidates under the <i>LAEA</i>.</p> <p>Eligibility Criteria (<i>LAEA</i> Section 21)</p> <ul style="list-style-type: none">- Must be eligible to vote in that election.- Must be a resident of jurisdiction for the previous six months.- Cannot owe \$50 in taxes to the local authority or have owed over \$500 in the previous 90 days.- Must not have been convicted of election finance violations in the past 10 years.- Must file appropriate finance disclosure forms in the previous eight or three years, depending on type of disclosure.

	<p>The <i>MGA</i> outlines criteria that can result in the disqualification of a councillor.</p> <p>The <i>MGA</i> requires councils to pass a bylaw establishing a councillor code of conduct, and provides discretionary authority to establish a code of conduct for council committees and other bodies. The Code of Conduct for Elected Officials Regulation lists topics that must be included in the bylaw as well as possible sanctions. Each code of conduct must include a complaint system, and a bylaw review is required at least every four years. A councillor cannot be disqualified or removed from office for a breach of conduct.</p>
<p>Protecting Voters</p> <ul style="list-style-type: none"> • Objecting to electors • Privacy of information on voter lists 	<p>If the returning officer believes a person is not eligible to be an elector, they must make a note in the elector register that includes the rationale. The elector is still permitted to vote.</p> <p>Under Section 49 of the <i>LAEA</i> a municipality may, by bylaw, prepare a permanent electors register.</p> <ul style="list-style-type: none"> • The permanent electors register may contain electors' name, residential address, phone number, gender, and birthdate. • The register is not distributed to candidates; it is intended to assist the municipality in running the election. <p>Section 50 of the <i>LAEA</i> also allows a municipality to, by bylaw, direct the returning officer to prepare a list of electors who are entitled to vote in the municipal election. This list must be provided to a candidate upon request after the close of nomination day.</p> <ul style="list-style-type: none"> • The candidate must only use the list of electors for the purpose of campaigning for the election. • Misuse of the information on the list is an offence under Section 158. A person found guilty is liable to a fine of not more than \$100,000, or imprisonment for one year, or both.
<p>Strengthening Democracy</p> <ul style="list-style-type: none"> • Judicial recount rules • Third-party issues, advertising rules 	<p>Elections that use alternative voting equipment, such as voting machines or tabulators, are not eligible for judicial recount.</p> <p>The <i>LAEA</i> regulates third-party advertising for or against a candidate during the election advertising period. Third-party advertisers who address an issue, and do not state support or opposition to a candidate, are not subject to any provisions in the <i>LAEA</i>.</p> <p>Registration as a third party advertiser will mean that the provisions of the <i>Local Authorities Election Act</i> apply, including donations to that organization are limited to Alberta residents as well as corporations and trade unions that ordinarily do business in Alberta.</p>

Discussion Questions

Enhanced Councillor Accountability

1. Are the eligibility criteria for an individual to be nominated as a municipal candidate adequate?
 - a. If not, please provide your suggestions for improvement.
2. Are the criteria and process for disqualifying a councillor appropriate?
 - a. If not, please provide your suggestions for improvement.

Protecting Voters

1. Should candidates, their scrutineers, or their official agent continue to have the opportunity to object to an individual who has shown up to vote?
2. Should candidates be able to request access to the list of electors?

Strengthening Democracy

1. Should elections conducted with electronic voting equipment be eligible for judicial recount, where the judge can order the votes be recounted by hand or run through the electronic tabulator again?
2. Should third parties advertising for or against an issue that is the subject of a vote (e.g., municipal referendum question) be required to register?
3. Should third parties advertising any issues that have been raised by candidates in a municipal election be required to register?

Do you have any additional comments or considerations on these topics?

*An online survey will also be published on the alberta.ca website in summer 2022 for your input. Feedback may also be sent to Municipal Affairs, Municipal Policy and Engagement, at ma.engagement@gov.ab.ca by **July 11, 2022**.*

Code of Conduct

Discussion Guide

Preamble

Municipal Affairs is exploring amendments to the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)* to enhance accountability and public trust in local elections and local elected officials. To support these efforts, Municipal Affairs is engaging with elected officials on code of conduct requirements.

Background

The *MGA* requires councils to pass a bylaw establishing a councillor code of conduct, and provides discretionary authority to establish a code of conduct for council committees and other bodies. The Code of Conduct for Elected Officials Regulation lists topics that must be included in the bylaw as well as possible sanctions. Each code of conduct must include a complaint system, and a bylaw review is required at least every four years. A councillor cannot be disqualified or removed from office for a breach of conduct.

Purpose

Code of conduct requirements were introduced in 2015, with the intent of strengthening local elected official accountability and ensuring appropriate enforcement of conduct violations. Most municipalities have had no issues or concerns with code of conduct bylaws. However, in some cases, it has exacerbated divisions, strained relationships, or allowed for a majority on a council to place overly punitive sanctions on other councillors. The only means to challenge code of conduct sanctions is through the Court of Queen's Bench, which is expensive and time consuming. In these cases, both the sanctions applied and subsequent legal challenges have limited the ability to govern fairly and effectively.

Municipal Affairs is looking for your insights and feedback on this direction to ensure any changes meet the needs of involved parties.

Discussion Questions

1. Has your municipality experienced challenges related to enforcing its Code of Conduct?
 - a. If so, what were those challenges?
2. Do you think the current legislation on Code of Conduct is sufficient and meets the requirement of municipalities to provide fair and accountable governance?
 - a. If no, please provide your suggestions.

Your feedback may be sent through the survey at your.alberta.ca/mga-code-of-conduct or in writing to Municipal Affairs, Municipal Planning and Engagement, Engagement Team, at ma.engagement@gov.ab.ca by **June 14, 2022**.

Karine Keys

From: Alberta Volunteer Awards <ABVolunteerAwards@gov.ab.ca>
Sent: June 1, 2022 2:57 PM
To: Alberta Volunteer Awards
Subject: Call for Nominations – 2022 Stars of Alberta Volunteer Awards
Attachments: 2022 Stars of Alberta Volunteer Awards – 8.5 x 11.pdf; 2022 Stars of Alberta Nomination Form.pdf

Importance: High

Across Alberta, volunteers accomplish extraordinary things every day. It is because of their dedication and commitment that we have access to the recreational, cultural, and social programs and facilities that are at the heart of strong, vibrant communities. Our exceptional volunteers are at the forefront of creating the space for a more inclusive and equitable society.

The selfless efforts of Alberta's volunteers are indispensable to their communities, and it becomes apparent now more than ever that their contributions should be recognized and celebrated.

Will you take the time to help us celebrate Alberta volunteers?

Nominations for the 2022 Stars of Alberta Volunteer Awards are now open and I encourage you to submit the names of those remarkable volunteers in your organization, school, and community. Nine awards will be presented this year, two in each of categories of youth, adult, and senior. In the Breaking Barriers category, three awards will be presented to outstanding volunteers who are addressing racism, advocating for 2SLGBTQQIA+ inclusion, and fighting gender discrimination.

The 2022 Stars of Alberta Awards ceremony will take place on December 5, 2022, as it is scheduled to coincide with International Volunteer Day.

Detailed information on the Stars of Alberta Volunteer Awards program is online at www.alberta.ca/stars-of-alberta-volunteer-awards.aspx.

The deadline for nominations is Thursday, June 30, 2022.

Share your volunteer story and let it inspire others!

Sincerely,

Ron Orr
Minister of Culture

Classification: Protected A

2022

STARS OF ALBERTA
VOLUNTEER

Awards



Have you heard about...

- The volunteer who shifted his efforts during COVID to run a free outdoor community food bank, while also delivering food hampers to those in self-isolation.
- The passionate volunteer advocate for LGBTQ2S+ rights who established a prominent LGBTQ2S+ refugee-serving organization to provide outreach, mentoring, and group activities to support newcomers.
- The local vet who helped to raise funds for playgrounds, organized field trips for local seniors, and during COVID, used her social media skills to promote local businesses.
- The community volunteer who organized the local community music festival and also performed in her free time at the seniors' centre and community hospital.

Tell us about a remarkable volunteer by nominating them for a Stars of Alberta Volunteer Award in the Youth, Adult, Senior, or Breaking Barriers category! **Share their stories...inspire others!**

Deadline for nominations
June 30, 2022

alberta.ca/stars-awards

780-910-8902 (toll-free first by dialing 310-0000)

ABVolunteerAwards@gov.ab.ca

Alberta



2022
STARS OF ALBERTA
VOLUNTEER
Awards

Share their stories... inspire others!

Tell us about a remarkable volunteer by nominating them for a Stars of Alberta Volunteer Award in the Youth, Adult, Senior, or Breaking Barriers category!

Deadline for nominations **June 30, 2022**

alberta.ca/stars-awards

780-910-8902 (toll-free first by dialing 310-0000)

ABVolunteerAwards@gov.ab.ca

Alberta 

From: MA Engagement Team <ma.engagement@gov.ab.ca>

Sent: May 27, 2022 10:34 AM

Subject: INVITATION TO REQUEST A MEETING WITH THE MINISTER- 2022 AM FALL CONVENTION

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric Mclver, Minister of Municipal Affairs, at the 2022 AM Fall Convention, scheduled to take place at the Calgary Convention Centre from September 21 – 23, 2022. These meetings will be in person at the convention centre.

Should your council wish to meet with Minister Mclver during the convention, please submit a request by email to ma.engagement@gov.ab.ca no later than July 8, 2022.

In your meeting request, please be sure to include one specific policy item or issue your municipality would like to discuss with the Minister.

We generally receive more requests to meet with the Minister than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister Mclver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Sincerely,

Stakeholder Relations
Municipal Affairs

April 25, 2022

Mr. Abe Tinney
CAO
Town of Claresholm
221 - 45 Avenue West
Box 1000
CLARESHOLM, AB T0L 0T0

RECEIVED

MAY 24 2022

Dear Mr. Tinney:

Re: Loan Account No. 4001255, \$970,000.00

Attached is the above mentioned cancelled debenture as the loan has been repaid in full.

Yours sincerely,



Craig Froehlich, Director

Encl.

\$970,000.00

ACCOUNT # 4001255

CANCELLED

CANADA
PROVINCE OF ALBERTA
TOWN OF CLARESHOLM

2.30600%

DUE: 15-Dec-2021

TOWN OF CLARESHOLM

*For value received, promises to pay to the
ALBERTA CAPITAL FINANCE AUTHORITY
or its registered assigns, the principal sum of*

---Nine Hundred Seventy Thousand---00/100 Dollars

(\$970,000.00) in lawful money of Canada, with interest thereon at the rate of 2.30600% per annum. These payments are to be made in Twenty (20) consecutive installments of Principal and Interest combined, in accordance with the repayment schedule endorsed hereon and forming part of this Debenture.

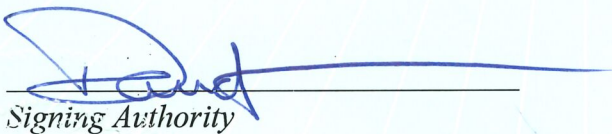
The sum of \$970,000.00 has been borrowed by the Town of Claresholm under the authority, and in accordance with the terms of the said By-laws listed and numbered below for the specific purposes listed therein.

By-law 1568


11-Oct-2011

\$970,000.00

*IN TESTIMONY whereof and under the authority of the By-laws listed above this debenture is sealed with the Seal of the Town of Claresholm and signed by the
MAYOR and CAO thereof, this 9th day of
December, 2011.*



Signing Authority



Signing Authority

Town of Claresholm

ISSUED:15-Dec-2011

LOAN REPAYMENT SCHEDULE FOR: \$970,000.00

TO ALBERTA CAPITAL FINANCE AUTHORITY

Account No. 4001255

Payment Number	Date	Payment Amount	Principal	2.30600% Interest	Outstanding Principal
1	15-Jun-2012	\$54,584.62	\$43,400.52	\$11,184.10	\$926,599.48
2	15-Dec-2012	\$54,584.62	\$43,900.93	\$10,683.69	\$882,698.55
3	15-Jun-2013	\$54,584.62	\$44,407.11	\$10,177.51	\$838,291.44
4	15-Dec-2013	\$54,584.62	\$44,919.12	\$9,665.50	\$793,372.32
5	15-Jun-2014	\$54,584.62	\$45,437.04	\$9,147.58	\$747,935.28
6	15-Dec-2014	\$54,584.62	\$45,960.93	\$8,623.69	\$701,974.35
7	15-Jun-2015	\$54,584.62	\$46,490.86	\$8,093.76	\$655,483.49
8	15-Dec-2015	\$54,584.62	\$47,026.90	\$7,557.72	\$608,456.59
9	15-Jun-2016	\$54,584.62	\$47,569.12	\$7,015.50	\$560,887.47
10	15-Dec-2016	\$54,584.62	\$48,117.59	\$6,467.03	\$512,769.88
11	15-Jun-2017	\$54,584.62	\$48,672.38	\$5,912.24	\$464,097.50
12	15-Dec-2017	\$54,584.62	\$49,233.58	\$5,351.04	\$414,863.92
13	15-Jun-2018	\$54,584.62	\$49,801.24	\$4,783.38	\$365,062.68
14	15-Dec-2018	\$54,584.62	\$50,375.45	\$4,209.17	\$314,687.23
15	15-Jun-2019	\$54,584.62	\$50,956.28	\$3,628.34	\$263,730.95
16	15-Dec-2019	\$54,584.62	\$51,543.80	\$3,040.82	\$212,187.15
17	15-Jun-2020	\$54,584.62	\$52,138.10	\$2,446.52	\$160,049.05
18	15-Dec-2020	\$54,584.62	\$52,739.25	\$1,845.37	\$107,309.80
19	15-Jun-2021	\$54,584.62	\$53,347.34	\$1,237.28	\$53,962.46
20	15-Dec-2021	\$54,584.62	\$53,962.46	\$622.16	\$0.00
		\$1,091,692.40	\$970,000.00	\$121,692.40	

May 17, 2022

Via email: info@auc.ab.ca

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: Increasing Utility Fees

Dear Alberta Utilities Commission,

Please accept this correspondence as a letter of support in addition to that of the Town of Fox Creek, dated March 23, 2022.

As you are aware, there have been many challenges in the last two years. A pandemic, which is still in effect, continues to burden our health care system and overall social, emotional, and financial wellbeing. These effects are evident with our province's unemployment rates, which reached a staggering 11.4% in 2020 and remained higher than it has been in 40 years for the better part of 2021. Now is not the time to increase utility fees, especially when many families, businesses, industries, and not-for-profits have yet to fully recover from these hardships.

We, as a municipality, have also been impacted by the financial strain of these decisions, with lower MSI funding allocations and an inflation rate of 6.7% - an all time high in 31 years. Nevertheless, we remain dedicated in assisting our residents to alleviate financial stressors, including reductions in waste collection fees and franchise fees in 2021, and no tax rate increases since 2020.

The Town of Bon Accord stands united with the Town of Fox Creek in support of a thorough review of the Commission's fees and corporate profits gained from proposed increases.

As a "trusted leader that delivers innovative and efficient regulatory solutions for Alberta", we ask, what will the Alberta Utility Commission do to help its fellow Albertans? When the light at the end of the tunnel finally appears within reach, will you help close the gap or will you turn off the light?

Our residents, businesses and non-profits appreciate your time and consideration in this important matter.

Sincerely,



Brian Holden
Mayor
Town of Bon Accord

Cc: Town of Fox Creek
Honourable Dale Nally, MLA, Morinville – St. Albert
Mr. Dane Lloyd, MP, Sturgeon River – Parkland
Alberta Municipalities

Sources:

<https://economicdashboard.alberta.ca/unemployment>
<https://tradingeconomics.com/canada/inflation-cpi>
<https://www.auc.ab.ca/our-mission/>



TOWN OF REDCLIFF

P.O. Box 40, 1 - 3rd Street N.E.
Redcliff, Alberta, T0J 2P0
Phone 403-548-3618
Fax 403-548-6623
redcliff@redcliff.ca
www.redcliff.ca

Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta, T5K 2B6

May 16, 2022

RE: Increasing Utility Fees

Dear Premier Kenney,

The Town of Redcliff joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout public and private sectors, and we are urging you to take serious note of this.

Over the past two years, residents of both Redcliff and the province have felt the increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines. Many residents, small businesses and commercial industries are in danger of closing or have already been forced to stop their services to our communities due to the increasing costs of utilities.

We as representatives of our community also note that it is wholly unacceptable that the rising costs of utilities have led to increased profits as has been noted in the media lately. Our local paper recently reported "Energy Division Rakes in \$105M" (<https://medicinehatnews.com/news/local-news/2022/04/07/energy-division-rakes-in-105m/>). In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless you or the Alberta Utilities Commission can correct this practice. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside other municipalities in the province, we are urging yourself and the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit corporations are making from our residents and ultimately, all Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.



Dwight Kilpatrick
Mayor, Town of Redcliff

Cc Alberta Municipalities
Alberta Utilities Commission
Michaela Frey, MLA



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 26, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 ST
Edmonton, AB
T5J 2Y2

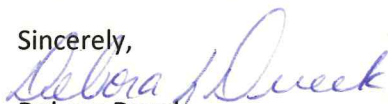
Re: Alberta Utility Fees

The following correspondence is being sent in a movement of solidarity. There have been multiple municipalities across Alberta who have reached out with grave concern, regarding the rising fees for both electricity and natural gas.

In a time of extreme economic downturn, supply shortages and employment volatility, the fee increases appear to be exceptionally short sighted. The province of Alberta and its hardworking people have been wrought with challenges over the past two years, and this is simply providing further stress and instability to the people of this province.

Mayor and Council for the Town of Tofield implore the Commission to truly review the fees and the charges being unfairly downloaded to the Alberta residents. In what has proven to be the most challenging time of many people's lives, these life essential utilities should not be viewed as an opportunity for profit.

Sincerely,


Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



April 13, 2022

Shandro, Tyler, Honourable
Minister of Justice and Solicitor General, Deputy House Leader
Office of the Minister
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: FURTHER SUPPORT FOR THE RCMP

Dear Minister Shandro,

In the early parts of 2020, the Town of Fox Creek learned of the province's proposal to replace the RCMP with a Provincial Police Force. At that time, we had also received an abundance of letters from fellow municipalities voicing their support for the RCMP and their concerns over the proposal. We followed suit and shared our opposition to the plan with your predecessor as well.

As such, we at the Town of Fox Creek are having a hard time understanding why this proposal is still moving forward given the amount of opposition that the province has received.

We know that all municipalities who spoke up provided sound arguments against the proposal; arguments that aligned with our own. Arguments that should have been enough for the province to reconsider their position on this matter.

For your reference, we will reiterate just some of what the negative implications of a Provincial Police Force are.

1. Increase in operating costs, ultimately at the expense of taxpayers.

As we are just starting to come out of the pandemic, where many people and businesses struggled financially under the strain of closures and loss of employment, now is not the time to be increasing taxes to compensate for the operating costs of a Police Force that that majority of the province is not in favour of.

2. Policing services are already strained in many rural communities.

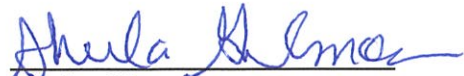
Services, including that of policing, are already strained in rural communities and with the provincial cuts to funding and changes to policies, it would not be conjectured to say that the installation of a Provincial Police Force would not be an improvement for these communities. If anything, it would act as an additional cause of attrition.

3. Now is not the time to distance ourselves from the rest of Canada.

We strongly believed, and continue to believe, that now is not the time to further distance ourselves from the nation. Now is the time to work towards building better relationships for the betterment of the province. As stated in the previous letter, alienation is a great way to further reduce Alberta's voice on the larger national and international stage.

We sincerely hope that the province stops to listen to their constituents, and reconsiders continuing with their proposed Alberta Provincial Police Force. We also hope that the province sees that, instead of replacing them, there is an opportunity to bolster and support the betterment of the existing RCMP.

Sincerely,



Sheila Gilmour
Mayor
sheila@foxcreek.ca

cc: The Honourable Jason Kenney, Premier
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofiedadmin@tofiedalberta.ca
W www.tofiedalberta.ca

May 25, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Alberta Provincial Police Force

Minister Shandro, Town of Tofield Council have attended the Presidents Summit, read, and reviewed the Price Waterhouse Cooper report, and have attended municipal engagement sessions on the proposed Provincial Police Force, all of which have discussed and debated the merits of Provincial Policing.

Minister, please note: Town of Tofield Council in no way supports this initiative to replace the RCMP with an Alberta Provincial Police Force.

The rationale behind this seems poorly timed and ill researched. The Fair Deal panel provided, in our opinion, solid evidence for this potential project to be halted and not further investigated. For review, at the time of results 65% of respondents were not in support of this initiative. Once again, in our opinion, this should have been a large enough response to have negated taking this process any further.

In a time of already uncertain economic forecasts, this seems to be short sighted. The costs to have a transfer to a Provincial Policing Force would be astronomical. Considering these potential costs as well as the current Police Funding Model which we must now shoulder does not sit well with Council and does not sit favorably with the community. Respectfully, this initiative seems to be somewhat tone deaf.

The RCMP have proven to be a pillar of strength, guidance, and protection not only for our community but the Province as a whole. It is without question that Tofield Council support our local detachment of exceptionally skilled and hard-working individuals, but also the members across our fine Province of Alberta.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, Tofield Council respectfully implore you reconsider the movement to a Provincial Policing Force. Tofield stands in solidarity with our friends at the Town of Mundare, as well as the other numerous Alberta Municipalities who have voiced similar concerns. We ask that you instead look to strengthen and improve your work with the RCMP for the true betterment of our Province.

Sincerely,



Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA

Karine Keys

From: Kelly Smit <kellys@rowanhouse.ca>
Sent: May 25, 2022 4:00 PM
To: Karine Keys
Subject: Invitation to Picnic With a Purpose event in High River

Good afternoon!

I wanted to write today and invite the Mayor of Claresholm to join us for the 1st annual/ever Picnic With a Purpose. As we are emerging from the pandemic, the one universal piece for our communities is that we have missed connection and engagement. For many of the non-profit organizations that serve the Foothills, we have all been operating to keep the lights on and have not had as many opportunities to connect with those agencies we partner with and collectively serve those in need of our services. Many organizations work in tandem to support those in our communities in need of support and as we resume with "life as we knew it", we are seeing an increased need for the services we collectively supply. Rowan House applied for and received a grant for community networking and the end result is the picnic. What better way to bring people together, celebrate our communities and highlight the agencies who are here to support and engage!

We hope you can join us for a few opening remarks for the picnic at the bandstand in George Lane Park on June 12th (Sunday). The picnic starts at 11:00 am and will have every agency present running their own activity by way of a booth and at the same time can engage with people to provide information as to what they do. We have a digital presence and invite you to our website to see the agencies involved. The kick off is at 11:00 am and so if you could be available at 10:45 am that would be ideal. It is a free event with facepainting, a petting zoo, games of chance and family friendly activities. There will be a Twoonie BBQ as well hosted by the Kinsmen and Kinettes and the Lions Club will be serving pie and coffee as well by donation.

Please let me know if you need any additional information and I will be happy to assist! As this is an event for folks in the Foothills, we hope you can join us as we realize that together, we are truly better.

Best wishes,
Kelly Smit

[Events — Rowan House Society](#)



Kelly Smit (she/her)
Resource Development Team Lead
Rowan House Society
24-Hour Support Line: 403-652-3311 (call/text)

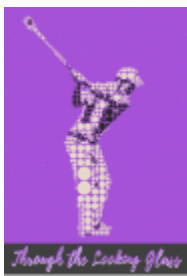
Mobile: 403-601-9162
Email: kellys@rowanhouse.ca
Box 5121, High River, AB T1V 1M3
Treaty 7 Territory

Providing over 20 years of hope & healing!

www.rowanhouse.ca



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Golf Tournament & Fundraiser

THURSDAY, JULY 7
HIGHWOOD GOLF COURSE

1PM SHOTGUN START
SCRAMBLE TOURNAMENT

\$200/
GOLFER

[Tickets & Information](#)



REQUEST FOR DECISION

Meeting: June 13th, 2022
Agenda Item: 11

REQUEST FOR TAX WAIVER ROYAL CANADIAN LEGION

DESCRIPTION:

The Town of Claresholm has received a request from the Royal Canadian Legion Branch No. 41 regarding the property taxes located at 414 – 53rd Avenue East.

BACKGROUND:

The Legion asks for forgiveness of these taxes every year. The amounts in past years are as follows:

- 2012 – \$1,194.14
- 2013 – \$1,123.36
- 2014 – \$1,160.39
- 2015 – \$1,140.09
- 2016 – \$1,152.75
- 2017 – \$1,206.06
- 2018 – \$1,144.96
- 2019 – \$1,132.02
- 2020 – \$1,238.96
- 2021 -- \$1,304.86

The amount of the request for 2022 is \$1,317.96

PROPOSED RESOLUTION:

Moved by Councillor _____ to cancel the municipal portion of the 2022 property taxes levied on the property located at 414 – 53rd Avenue East in the amount of \$1,317.96.

ATTACHMENTS:

- 1.) Legion request letter
- 2.) 2022 Tax Notice

APPLICABLE LEGISLATION:

- 1.) Municipal Government Act, RSA 2000, Chapter M-26, section 347

PREPARED BY: Lisa Chilton, Tax Administrator

APPROVED BY: Abe Tinney , CAO

DATE: June 8, 2022



Royal Canadian Legion Branch #41
414 - 53rd Ave East
Claresholm, AB T0L 0T0
Phone: 403-625-3755
email: RCLegion41@shaw.ca

May 23, 2022

Town of Claresholm
PO Box 1000
Claresholm, AB T0L 0T0

Attention: Chief Administrative Officer

The Royal Canadian Legion Branch No. 41 Executive and General Membership request that the Town of Claresholm exempt the Claresholm Legion Branch No. 41 from paying the Municipal Tax (non-residential) portion of our 2022 taxation assessment.

Thank you for your consideration.

Sincerely,

Sharon Vandenberg
Treasurer

TOWN OF CLARESHOLM

BOX 1000
111 - 55 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



2022

**TAXATION NOTICE
& PROPERTY ASSESSMENT**

ROLL NO.	PROP. SIZE	RIVER LOT	QUAD PORT	QUAD	SEC	TWP	RGE	MER
11915000	0				0	0	0	0
SUBDIVISION NAME								
CIVIC ADDRESS 414 53 AVE E								
MORTGAGE NUMBER		PLAN	BLOCK	LOT				
		8010781	118	32				
MORTGAGE COMPANY NAME								

DATE OF MAILING	2022-May-12
NOTICE OF ASSESSMENT	2022-May-20
DUE DATE	2022-Jun-30

ASSESSMENT COMPLAINT MUST BE RECEIVED	
ON OR BEFORE	2022-Jul-19

ROYAL CANADIAN LEGION
BOX 807
CLARESHOLM, AB T0L 0T0
Canada

PREVIOUS ASSESSMENT		CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT	DESCRIPTION	AMOUNT
COMM ASSOC IMPROV	262,500	COMMERCIAL IMPROVE	112,500
COMMERCIAL IMPROV	112,500	COMM ASSOC IMPROVE	262,500
TOTAL ASSESSMENT	375,000	TOTAL ASSESSMENT	375,000
		EXEMPT	262,500
		TAXABLE	112,500

IMPORTANT PENALTY INFORMATION
Taxes are due in full, except for T.I.P.P. participants, before 4:00 p.m. on Thursday, June 30th, 2022. A penalty of 14% will be applied on any current outstanding balance after June 30th, 2022. A further 14% penalty will be assessed on all charges applied to tax accounts unpaid after Dec 31, 2022.

EDUCATION TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
ASFF - Non Res	0.004199400	25.95912	472.43
TOTAL 2022 EDUCATION TAXES			472.43
SUB TOTAL 2022 TAXES			472.43

MUNICIPAL AND OTHER TAXES	TAX RATE	% OF TOTAL	TAX AMOUNT
Home for Aged	0.000262300	1.62152	29.51
Municipal Tax - Non- Res	0.011715200	72.41936	1,317.96
TOTAL 2022 MUNICIPAL AND OTHER TAXES			1,347.47
SUB TOTAL 2022 TAXES			1,819.90

TAX INSTALLMENT PAYMENT PROGRAM

CURRENT INSTALLMENT AMOUNT	0.00
BY JOINING THE PAYMENT PROGRAM YOUR	151.66
PAYMENTS COULD BE AS LOW AS	0.00

TOTAL 2022 TAXES	1,819.90
CURRENT OUTSTANDING	0.00
TOTAL CURRENT TAXES PAYABLE FOR 2022	1,819.90
AMOUNT DUE AFTER JUNE 30th, 2022	2,074.69

FOR COMPARISON 2021 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE 1,672.26

Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property and taxes are now due and payable as shown. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.

Your property has been assessed as shown for the above taxation year. If you or your agent wish to file a complaint to the Assessment Review Board, submit complaint and appropriate assessment fee on or before July 19th, 2022 to ARB Clerk, Box 1000, Claresholm, AB T0L 0T0 (see insert.) To request a receipt for tax payment call 403-625-3381 or e-mail info@claresholm.ca.

TOWN OF CLARESHOLM

BOX 1000
111 - 55 AVE WEST
CLARESHOLM, AB T0L 0T0
(403) 625-3381



ROLL NUMBER	11915000
LAST DATE BEFORE PENALTY	2022-Jun-30

2022

**TAXATION NOTICE
& PROPERTY ASSESSMENT**

ARREARS OR CREDIT	CURRENT TAXES	NET DUE
0.00	1,819.90	1,819.90

AMOUNT DUE PLEASE PAY	1,819.90
AMOUNT PAID	

PLEASE SUBMIT THIS PORTION WHEN MAKING PAYMENT. THANK YOU.

ROYAL CANADIAN LEGION
BOX 807
CLARESHOLM, AB T0L 0T0
Canada

11915000



REQUEST FOR DECISION

Meeting: June 13, 2022
Agenda Item: 12

FARMERS MARKETS REQUEST

DESCRIPTION:

Organizers have requested to hold the Farmer's markets in Amundsen Park, Wednesdays for the 2022 season (July 6th to Sept. 28th from 2-7pm).

BACKGROUND:

Amundsen Park is slated for the plaza and pavilion construction in 2022, but as the engineering is just being finalized and the project then requires tendering, accepting and scheduling, Administration predicts fall construction. The organizers are aware of the plans for construction and have agreed to move the farmers' market if required. During construction the area will be fenced, but the playground and gazebo areas of the park will remain open.

PROPOSED MOTION:

Moved by Councillor _____ to allow the Claresholm Farmers Market to use Amundsen Park between 3pm and 7pm for the Claresholm Farmer's Market for the 2022 season (and/or) until the area requires closure for the plaza and pavilion construction.



ATTACHMENTS:

- 1.) Claresholm Farmer's Market Letter

PREPARED BY: Tara VanDellen, Planner/Development Officer

APPROVED BY: Abe Tinney, CAO

DATE: June 9, 2022

From: Darla Slovak <tdslovak@gmail.com>
Sent: June 9, 2022 12:42 PM
To: Tara VanDellen <Tara@claresholm.ca>
Subject: Re: Farmer's Markets

To: Mayor and Councilors

The Claresholm Farmers Market will once again be up and running for the 2022 season!

We are hoping to use Amundsen Park again if approved. We are aware of upcoming construction as outlined by Tara VanDellen and are prepared to move to the north side of the park if construction starts before the last markets.

Barbara Uhl is the manager, and I Darla Slovak will act as liason to help with the communications. We also have Megan McClung helping bring vendors in and advertising on social media etc yay!!

The market will run every Wednesday from 3pm to 7pm (will have vendors setting up probably starting at 2pm)

From July 6th to September 28th



Town of Claresholm
Income Statement by Object
April 30, 2022

Revenue	APRIL	2022 YTD	2022 BUDGET	YTD % of Budget
Net municipal taxes	(0.02)	431,192.22	(3,656,794.00)	-12% 1
Special assessments	-	-	(5,140.00)	0%
User fees and sales of goods	(408,565.80)	(941,771.74)	(3,129,590.00)	30%
Government transfers for operating	(26,308.00)	(201,168.54)	(347,871.00)	58%
Investment income	(3,189.49)	(8,591.37)	(66,000.00)	13%
Penalties and costs of taxes	(2,493.78)	(34,470.16)	(80,100.00)	43%
Licenses and permits	(1,235.00)	(50,531.15)	(113,000.00)	45%
Other local government transfers	(29,134.56)	(58,269.12)	(202,339.00)	29%
Proceeds from disposal of capital assets	(3,619.05)	(22,804.05)	(40,000.00)	57%
Franchise and concession contracts	(26,703.35)	(105,028.40)	(262,000.00)	40%
Rental	(12,802.31)	(44,528.10)	(120,330.00)	37%
Other	(39,279.95)	(49,033.48)	(84,500.00)	58%
Government transfers for capital	-	-	(1,691,734.00)	0%
	(553,331.31)	(1,085,003.89)	(9,799,398.00)	11%
Expenses				
Salaries, wages and benefits	255,436.33	941,345.94	3,177,113.00	30%
Contracted and general services	211,253.76	768,856.47	1,801,740.00	43%
Materials, goods, supplies, and utilities	99,265.63	374,356.17	1,329,650.00	28%
Bank charges and short-term interest	73.45	635.28	500.00	127% 2
Interest on long-term debt	-	-	220,326.00	0%
Other expenditures	1,609.31	8,466.50	90,040.00	9%
Transfers to organizations and others	3,287.56	125,852.43	381,366.00	33%
Amortization	-	-	1,805,159.00	0%
	570,926.04	2,219,512.79	8,805,894.00	25%
Internal Transfers				
Internal transfers	5,349.21	(4,978.07)	-	3
Net Income	22,943.94	1,129,530.83	(993,504.00)	
Other				
Transfers to/from reserves	-	-	202,202.00	0%
Capital expenditures	130,306.67	345,597.41	2,259,334.00	15%
Debt Proceeds	-	-	-	
Debt Principal Repayment	-	-	337,127.00	0%
Amortization addback	-	-	(1,805,159.00)	0%
	153,250.61	1,475,128.24	-	

Notes

- 1** Shows a positive (expense) total instead of revenue as budgeted due to payment of first quarter education requisition payment and Porcupine Hills Lodge requisition prior to property taxes notices being issued; therefore no tax revenue recorded yet.
- 2** Bank charges are over budget, primarily due a few missallocated payments that will be adjusted in May (\$78.89) and late charges to vendors (\$230.24). \$150 of the late charges are being refunded due to the vendors error. Account was also underbudgeted as interac machine monthly charges are about \$75 per month which is \$900. This will be corrected in the 2023 budget. Total amount is minimal.
- 3** Internal transfers net to NIL. Current YTD balance is due to timing of entries. Will balance to NIL at yearend.



Town of Claresholm
Income Statement by Function
April 30, 2022

Revenue	APRIL	2022 YTD	2022 BUDGET	YTD % of Budget
Tax and requisition revenue	(31,923.89)	283,007.04	(4,078,594.00)	(0.07) 1
General administration revenue	(4,633.78)	(54,835.53)	(502,330.00)	0.11
Police	(112.75)	(1,524.75)	(15,000.00)	0.10
Fire	(35,502.84)	(36,192.62)	(15,500.00)	2.34 2
Bylaw enforcement	(765.00)	(7,995.00)	(18,000.00)	0.44
Common equipment pool	(3,619.05)	(3,619.05)	(40,000.00)	0.09
Roads, streets, walks, lighting	(200.00)	(1,610.00)	(1,267,150.00)	0.00
Storm sewers and drainage	-	-	(1,318.00)	-
Water supply and distribution	(218,037.80)	(486,470.76)	(1,598,320.00)	0.30
Wastewater treatment and disposal	(80,222.32)	(178,057.90)	(575,312.00)	0.31
Garbage Collection	(55,588.00)	(129,605.92)	(429,000.00)	0.30
Recycling	(41,010.48)	(90,050.82)	(299,280.00)	0.30
FCSS	(55,652.56)	(124,687.75)	(240,344.00)	0.52
Cemetery	(1,000.00)	(3,525.00)	(20,700.00)	0.17
Physician recruitment	-	-	(1,000.00)	-
Economic development	(1,713.00)	(149,617.91)	(219,566.00)	0.68
Land use planning, zoning and development	(890.00)	(25,896.15)	(82,100.00)	0.32
Parks and recreation	(22,459.84)	(74,321.77)	(385,884.00)	0.19
Culture - libraries and museum	-	-	(10,000.00)	-
	<u>(553,331.31)</u>	<u>(1,085,003.89)</u>	<u>(9,799,398.00)</u>	
Expenses				
Legislative	18,317.03	41,470.58	116,900.00	0.35
Administration	90,725.05	491,231.17	1,426,034.00	0.34
Police	112,190.00	112,190.00	168,179.00	0.67
Fire	11,767.74	67,014.98	205,507.00	0.33
Bylaw enforcement	8,355.08	44,592.26	121,559.00	0.37
Common and equipment pool	27,920.31	225,627.18	515,745.00	0.44
Roads, streets, walks and lighting	30,852.20	152,222.99	611,151.00	0.25
Storm sewers and drainage	74.50	2,127.84	13,347.00	0.16
Water supply and distribution	58,403.03	194,757.09	935,975.00	0.21
Wastewater treatment and disposal	6,508.70	28,172.99	177,529.00	0.16
Garbage Collection	26,561.62	87,954.25	371,575.00	0.24
Recycling	9,711.88	79,838.38	301,988.00	0.26
FCSS	15,168.36	101,618.39	252,438.00	0.40
Daycare	3,183.50	12,734.00	36,292.00	0.35
Cemetery	521.99	3,054.40	20,102.00	0.15
Physician recruitment	-	-	3,000.00	-
Economic development	47,598.54	149,627.34	417,226.00	0.36
Agriculture - weed and pest control	1,217.47	1,424.75	19,270.00	0.07
Land use planning, zoning and development	16,929.82	85,119.75	194,554.00	0.44
Parks and recreation	78,600.04	253,451.08	740,757.00	0.34
Culture - libraries and museum	6,319.18	85,283.37	351,607.00	0.24
Amortization	-	-	1,805,159.00	-
	<u>570,926.04</u>	<u>2,219,512.79</u>	<u>7,000,735.00</u>	3
Net Income	<u>22,943.94</u>	<u>1,129,530.83</u>	<u>(993,504.00)</u>	

Notes:

- 1** Shows a positive (expense) total instead of revenue as budgeted due to payment of first quarter education requisition payment and Porcupine Hills Lodge requisition prior to property taxes notices being issued; therefore no tax revenue recorded yet.
- 2** Fire revenues are already in excess of budget, primarily due to significant structure fire at 46th Ave on Hwy 2
- 3** Report was updated to include percentages of budget utilized. Amortization can be a major component of a department/functions budget and is only recorded by journal entry at the end of the year. This can therefore make a comparison of percentage of budget utilized misleading. Traditionally in a income statement by function, amortization is included. It has now been removed to make this percentage comparison more meaningful.



INFORMATION BRIEF

Meeting: June 13, 2022
Agenda Item: 14

Provincial Coal Policy

DESCRIPTION:

Councillor Carlson has requested to have a discussion on provincial coal policy.

BACKGROUND:

At the July 20, 2020 regular meeting of Council, Council discussed a letter received from the Alberta Chapter of the Wildlife Society (letter dated June 30, 2020) that was directed to the Alberta Energy Regulator and the Minister of Environment and Parks. This letter expressed concern about two coal exploration projects that were recently proposed following the cancellation of the 1976 Coal Policy for Alberta.

It was Council's direction at the July 20th meeting to write a letter to the Alberta Energy Regulator and the Minister of Environment stating the Town of Claresholm's position is that the promotion of exploration of coal in Alberta is not conducive to the protection of our environment, and that these actions are harmful to the environment, our waterways and our wildlife. Residents of Claresholm and many in Southern Alberta have shown increasing dismay at the way coal exploration and projects are being handled in our province.

A News Release from January 18, 2021 indicated that a decision was made to "cancel 11 recently issued coal leases and pause any further coal lease sales in former Category 2 lands." The Grassy Mountain Coal Project is not one of the cancelled projects.

At the February 8, 2021 regular Council meeting, MLA Roger Reid appeared as a delegation via Zoom to discuss the 1976 Coal Policy, however Minister Sonya Savage announced earlier that day that the policy was being reinstated for the time-being, with plans for public consultation before more changes were made. At the same meeting, Council received a letter from Mayor Craig Snodgrass from the Town of High River regarding reinstatement the 1976 Coal Policy, which was taken for information. On February 23, 2021, the Minister announced that the consultation process would begin on March 29, 2021.

At the April 26, 2021 regular meeting of Council, correspondence was reviewed from the Town of High River requesting the Town's support to encourage the Province and the Alberta Energy Regulator to cease all exploration on Category 2 lands within the Eastern Slopes of the Rockies. Correspondence from Altrum Coal was also received regarding the Elan Metallurgical Coal Project, requesting the opportunity to present to Council. They were given that opportunity at the May 25, 2021 regular Council meeting, appearing remotely by Zoom. No motions were made regarding the delegation.

ATTACHMENTS:

- 1.) A Coal Policy for Alberta

PREPARED BY: Abe Tinney -- CAO

APPROVED BY: Abe Tinney – CAO

DATE: June 9, 2022

An aerial photograph of a winding river flowing through a lush, green forested valley. The river meanders from the upper right towards the lower left, reflecting the bright sunlight. The surrounding landscape is a mix of dense evergreen forests and open, grassy areas. In the background, a range of blue-toned mountains stretches across the horizon under a clear sky. A dark green horizontal bar is positioned above the text.

A Coal Policy for Alberta - 2022 and Beyond

A Coal Policy for Alberta - 2022 and Beyond

The following document was created based on the publicly available feedback submitted to the Coal Policy Committee. It provides a clear, path forward to the end of coal development in Alberta. While this Policy recognizes existing mines and their presence on the landscape, it presents a vision for the future that encourages sustainable communities, a healthy, thriving environment, and consultation and engagement with Indigenous communities as equal partners on the landscape. Consideration of future generations, ecosystems and sustainable development provided the focus for the principles and direction contained in this Policy.

This Policy was written by Albertans, for Albertans, reflecting extensive public input to the Coal Policy Committee. It considers the current global, national, and provincial policy contexts. It preserves our landscapes, people, wildlife, and water, and enables citizens, Indigenous peoples and stakeholders to work toward a sustainable and resilient environment, economy and communities. It builds a vision for the future that represents the best of Alberta and Albertans.

1 No new coal exploration and no new coal mines.

The government will not permit any new coal exploration or new coal mines in Alberta. Existing, approved operating mines will be allowed to continue operating within existing mine permit boundaries if such operations continue to be profitable, taking into account the full costs of operation both to the businesses involved and to the people of Alberta who own the resources. These operations will need to meet all provincial and federal regulations and standards, including monitoring, remediation, and abandonment responsibilities. The government will not authorize expansion of existing mines

2 Assess adequacy of the current mine financial security program.

The government recognizes the concern of Albertans that there must be sufficient funds available to ensure the proper abandonment and remediation of coal exploration activities and mines. To that end, the government will direct an immediate assessment of the adequacy of the current mine financial security program to give full effect to the polluter pays principle and to ensure that future generations of Albertans are not burdened by abandonment and remediation responsibilities.

3 Ensure timely and effective remediation of lands disturbed by coal exploration and mining activities.

This Policy direction extends to all lands disturbed by coal mining activities including exploration, legacy sites, and existing mines. The Alberta Energy Regulator will require companies to ensure all lands disturbed by coal exploration are reclaimed to acceptable ecological and hydrological standards within three years, by requiring them to post a bond equivalent to the higher end of estimated reclamation costs to be returned only when the company has received a reclamation certificate. The Alberta Energy Regulator will require coal mines to be reclaimed and remediated and obtain a reclamation certificate within 20 years from the date of mine closure. Existing operating coal mines will be required to close and begin remediation if there is no production in any six total months during a calendar year.

The document also includes recommendations in an appendix supporting the completion of land-use planning across the province.



Message From Albertans

As a collection of individuals and organizations representing a wide range of Albertans, we are pleased to present A Coal Policy for Alberta – 2022 and Beyond. This Policy is supported by grassroots Indigenous groups, municipalities, hunters, anglers, ranchers, rural landowners, artists, businesses, conservationists, and recreationists.

Since revocation of the 1976 A Coal Development Policy for Alberta (1976 Coal Policy) in 2020, Albertans have banded together to protect our water, fish, wildlife, sustainable livelihoods, and way of life from new coal developments.

This Policy was written by Albertans, for Albertans, reflecting extensive public input to the Coal Policy Committee and the Committee's two reports. While this Policy reflects some of the recommendations in the Committee's Final Report, Recommendations for the Management of Coal Resources in Alberta, it draws more heavily on the Committee's report entitled, Engaging Albertans About Coal Report which reflects the input received from Albertans. This Policy considers the current global, national, and provincial policy contexts. It preserves our landscapes, people, wildlife, and water, and enables citizens, Indigenous groups and stakeholders to work toward a sustainable and resilient environment, economy and communities. It builds a vision for the future that represents the best of Alberta and Albertans.

This Policy presents Alberta as a leader in responsible Ecosystem-based Management, including integrated management of both renewable and non-renewable resources, and addresses the threats of climate change and biodiversity loss. It positions Alberta to become a better treaty partner, affirming aboriginal and treaty rights (Section 35 of the Constitution Act, 1982) and the need for full government-to-government consultation on all land use decisions and land-use policies.

We urge the Government of Alberta to reflect on the directives of this Policy and to conduct extensive public consultation and Indigenous government-to-government consultation towards adopting and implementing a new, modern coal policy for the province.

We are proud of the many Albertans who engaged with Coal Policy Committee on the future of coal in Alberta and are confident that this Policy will create a stronger province.

Table of Contents

Introduction 4

Acknowledgements 5

Vision 6

Coal in Alberta 7

History of Coal Mining in Alberta 7

Mines and Production 8

Royalties and GDP 8

Employment 8

Coal Quality and Quantity 9

Policy Context and Scope 10

Background on 1976 Coal Policy 10

Rescinding the 1976 Coal Policy 11

Reasons for a Change in Alberta's Coal Policy 12

Opinions of Albertans 12

Climate Change 13

Grassy Mountain Joint Review Panel Decision 15

Legacy of Contamination from Existing Coal Developments in Alberta 15

Diversifying Economies 16

Policy Scope 18

Policy Guiding Principles 19

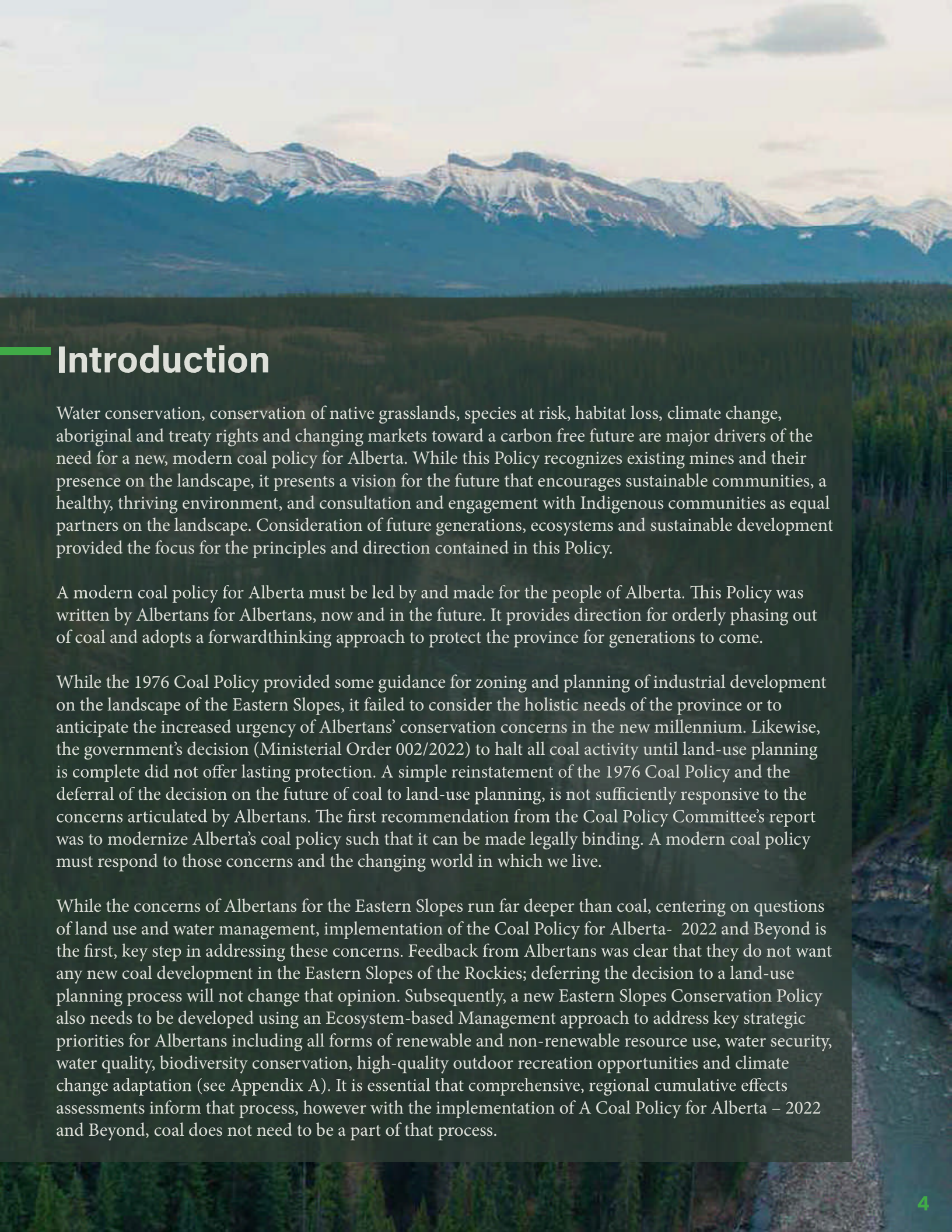
Policy Direction 23

Policy Implementation 24

Glossary of Terms 26

References 28

**Appendix A: Additional Recommendations for Resource Conservation
and Management of the Eastern Slopes 32**



Introduction

Water conservation, conservation of native grasslands, species at risk, habitat loss, climate change, aboriginal and treaty rights and changing markets toward a carbon free future are major drivers of the need for a new, modern coal policy for Alberta. While this Policy recognizes existing mines and their presence on the landscape, it presents a vision for the future that encourages sustainable communities, a healthy, thriving environment, and consultation and engagement with Indigenous communities as equal partners on the landscape. Consideration of future generations, ecosystems and sustainable development provided the focus for the principles and direction contained in this Policy.

A modern coal policy for Alberta must be led by and made for the people of Alberta. This Policy was written by Albertans for Albertans, now and in the future. It provides direction for orderly phasing out of coal and adopts a forwardthinking approach to protect the province for generations to come.

While the 1976 Coal Policy provided some guidance for zoning and planning of industrial development on the landscape of the Eastern Slopes, it failed to consider the holistic needs of the province or to anticipate the increased urgency of Albertans' conservation concerns in the new millennium. Likewise, the government's decision (Ministerial Order 002/2022) to halt all coal activity until land-use planning is complete did not offer lasting protection. A simple reinstatement of the 1976 Coal Policy and the deferral of the decision on the future of coal to land-use planning, is not sufficiently responsive to the concerns articulated by Albertans. The first recommendation from the Coal Policy Committee's report was to modernize Alberta's coal policy such that it can be made legally binding. A modern coal policy must respond to those concerns and the changing world in which we live.

While the concerns of Albertans for the Eastern Slopes run far deeper than coal, centering on questions of land use and water management, implementation of the Coal Policy for Alberta- 2022 and Beyond is the first, key step in addressing these concerns. Feedback from Albertans was clear that they do not want any new coal development in the Eastern Slopes of the Rockies; deferring the decision to a land-use planning process will not change that opinion. Subsequently, a new Eastern Slopes Conservation Policy also needs to be developed using an Ecosystem-based Management approach to address key strategic priorities for Albertans including all forms of renewable and non-renewable resource use, water security, water quality, biodiversity conservation, high-quality outdoor recreation opportunities and climate change adaptation (see Appendix A). It is essential that comprehensive, regional cumulative effects assessments inform that process, however with the implementation of A Coal Policy for Alberta – 2022 and Beyond, coal does not need to be a part of that process.

Acknowledgements

This Policy draws upon the publicly available feedback received by the Coal Policy Committee from May 2021 to September 2021 as well as the Engaging Albertans About Coal, and Recommendations for the Management of Coal Resources in Alberta Reports. We appreciate the work of all stakeholders who provided their input and opinions. The targeted stakeholder engagement resulted in rich information reflecting the expertise and passion of those who engaged in this process. The resulting information posted publicly online shaped this Policy.

The time and efforts dedicated to the modern coal policy engagement process by the members of the Coal Policy Committee were significant and warrant our appreciation and thanks. The members of the Coal Policy Committee are:

- Ron Wallace, Chair
- Fred Bradley
- Natalie Charlton
- Eric North-Peigan
- Bill Trafford

We acknowledge that further comprehensive public engagement is still required before a modern coal policy is implemented.

We acknowledge that Indigenous peoples have cared for and stewarded the Eastern Slopes since time immemorial and that our recommendations impact lands across Treaty 6, 7 and 8 and the First Nations beyond Alberta's provincial borders who use these territories. While the 1976 Coal Development Policy was drafted without Indigenous consultation, a full and comprehensive Indigenous government-to-government consultation process must be undertaken and funded by the Government of Alberta before a modern coal policy can be adopted and implemented.





Vision

This Policy presents a vision for the future that encourages sustainable communities, a healthy, thriving environment, and consultation and engagement with Indigenous communities as equal partners on the landscape.

It recognizes the need to contribute to an effective and progressive response to the urgent threat of climate change and supports a coal free future that preserves our landscapes, people, wildlife, and water.

Coal in Alberta

History of Coal Mining in Alberta

Alberta's coal deposits date to the Jurassic Period, between 140 million and 70 million years old, when shifting plate tectonics depressed swamps and peat bogs into the Alberta Basin Formation.

Over millennia, the basin continued to sink, the peat swamp materials hardened, and the layers of Alberta coal were formed in the three main coal regions of Alberta – Mountain, Foothills and Plains regions (Alberta Culture and Tourism 2021a).

Alberta has reserves of metallurgical bituminous coal, and thermal bituminous and subbituminous coal (Government of Alberta 2021a). Coal-bearing formations underlie approximately 300,000 km² in Alberta, with metallurgical coal found primarily in the mountainous Eastern Slopes region of Alberta, and thermal coal found in the foothills, plains, and prairie regions of Alberta. Metallurgical coal is used primarily to produce steel (although alternative measures are now available), and thermal coal is used primarily for power generation.

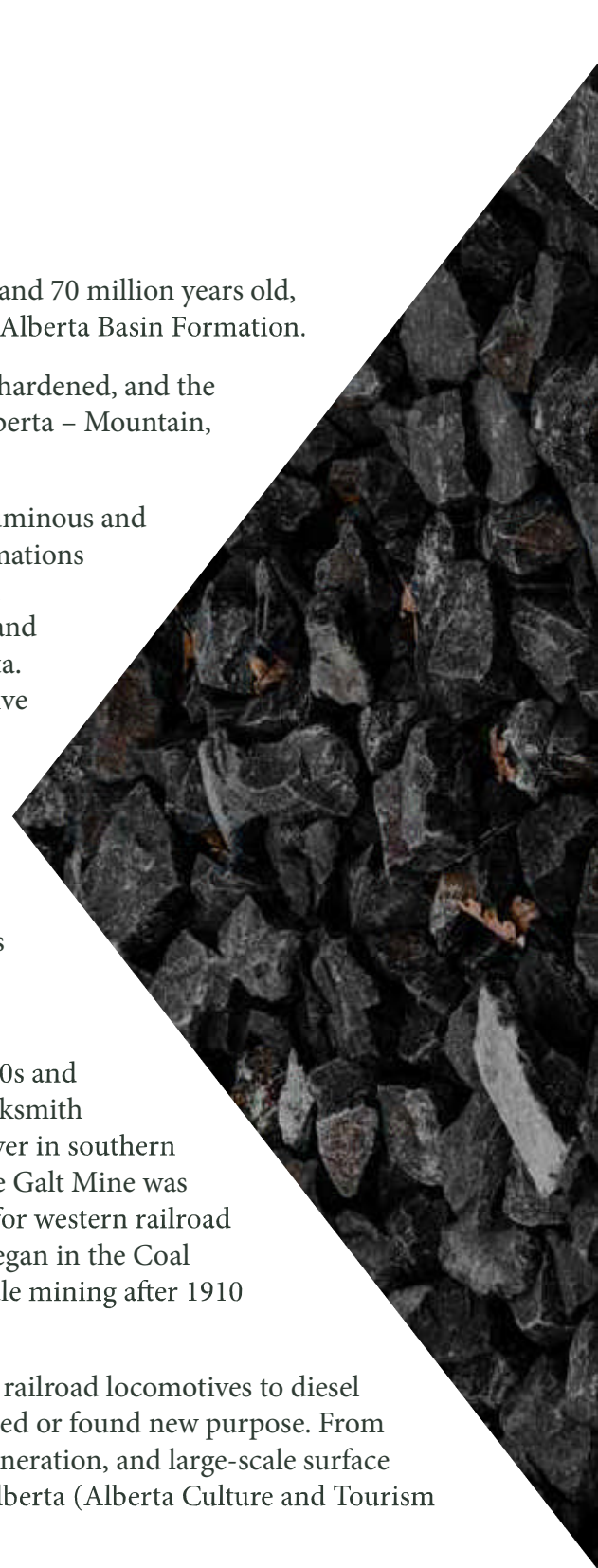
Indigenous groups in Alberta would have observed coal seams and exposed coalbeds as they travelled from the mountains out to the prairies near Drumheller. Early maps of coal producing areas shared by Indigenous peoples with European explorers helped determine areas where the first coal mines would be established (Alberta Culture and Tourism 2021b).

Coal mining started in Alberta with the first excavations in the late 1700s and early 1800s in the Fort Edmonton area where coal was used to fuel blacksmith forges. The first commercial mine was developed along the Oldman River in southern Alberta for local use (Alberta Culture and Tourism 2021d). In 1882, the Galt Mine was established and became Alberta's first large-scale mine, providing coal for western railroad expansion (Alberta Culture and Tourism 2021e). Small-scale mining began in the Coal Branch region, southwest of Edson around 1909, followed by larger-scale mining after 1910 with the arrival of the railroad (Alberta Culture and Tourism 2021f).

Coal production declined between 1946 and 1961 due to conversion of railroad locomotives to diesel electric power. Many mines closed and coal towns were either abandoned or found new purpose. From 1962 onward, coal production found a new niche in electrical power generation, and large-scale surface mining of thermal coal-fired power generation stations began across Alberta (Alberta Culture and Tourism 2021g).

In 1976, the Government of Alberta introduced A Coal Development Policy for Alberta, which classified Alberta lands into four categories to provide guidance on where and how coal exploration and mining could occur.

In November 2015, the Government of Alberta announced a complete phaseout of coal-fired electricity generation by 2030 and it is currently projected that will happen by 2023.



Mines and Production

From the start of coal mining in Alberta in the 1800s to today, more than 2000 mines have operated and produced over 1 billion tonnes of coal. In 2019, Alberta had nine working coal mines, and produced an average of 12 million tonnes of coal that year (Government of Alberta 2020a). In fiscal year 2019/20, coal represented \$11.8 million or 0.2% of Alberta's total non-renewable resource revenue of \$5.9 billion (Government of Alberta 2020b).

As of 29 March 2021, Alberta had seven active mines:

- Coal Valley near Hinton (thermal)
- Grande Cache (metallurgical)
- Genesee near Warburg (thermal)
- Highvale at Wabamun (to be closed on December 31, 2021; thermal)
- Paintearth at Forestburg (thermal)
- Sheerness/Montgomery near Hanna (thermal)
- Vista at Hinton (thermal)

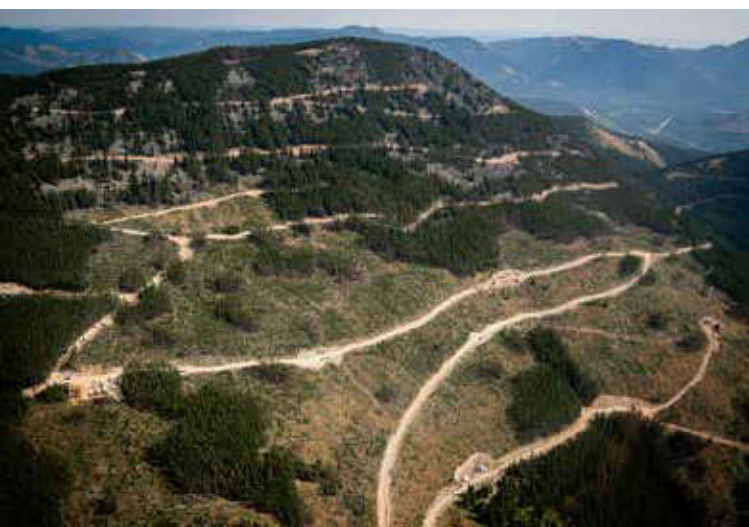
Cheviot Mine (metallurgical) was closed in 2020 and is no longer considered active.

Renewed interest in metallurgical coal has led to increased exploration activities across the Eastern Slopes over the past several years.



Royalties and GDP from Coal Mining

Royalties vary annually depending on the price of coal. In the last five years, royalties have ranged between \$8 million and \$23 million per year (Government of Alberta 2021b). Coal royalty revenues have slightly increased over time; in 2020/21, they accounted for 12.4 million, or 0.4% of natural resource revenue (Winter et al. 2021). This is comparable to fiscal year 2008/09 and earlier where coal royalty revenue accounted for 0.1% or less of natural resource revenue. Relative to other sectors of Alberta's economy, between 1997 and 2017, coal mining accounted for 0.2% of Alberta's GDP in current dollars (Winter et al. 2021).



Employment

In 2019, approximately 1,520 people were employed in coal mining in Alberta (Government of Alberta 2021a). Based on the lowest employment number in August 2019 of 2,344,000 jobs, mining jobs accounted for approximately 0.06% of total jobs in Alberta (Wyton 2019).

Coal Quality and Quantity

The quality and quantity of metallurgical coal in Alberta is variable and might not be competitive in the declining markets of the future (Koliijn 2021; Langenberg 2021). Data suggests that most metallurgical coal reserves would be low or mid-value coking coal making them subject to market fluctuations and mine closures.

Competition with mines with higher quality coal and larger reserves in other jurisdictions makes Alberta mines vulnerable, with the possibility of sudden mine closures, and unpredictable economic hardship for local communities (Koliijn 2021). Alberta coal mines would be particularly vulnerable to competition from the metallurgical coal mines in the Elk Valley, which have larger reserves and higher grade coal (Koliijn 2021).

Figure A: This policy proposes that active coal mines shown below will be permitted to continue operations until end-of-life. Any other area in Alberta would be closed to coal development.



Policy Context

Background on 1976 Coal Policy

In response to the 1974 Environment Conservation Authority recommendations to the Government of Alberta, stressing the need for an integrated resource management and planning framework for the Eastern Slopes, the Government of Alberta issued A Coal Development Policy for Alberta in 1976. This was followed by A Policy for Resource Management of the Eastern Slopes (Eastern Slopes Policy) in 1977.

The 1976 Coal Policy stipulated that “the Government’s overall policy for the development of Alberta’s coal resources is designed to bring and maintain the maximum benefits, now and in the future, to the people of Alberta who own this resource [and that] no development will be permitted unless the Government is satisfied that it may proceed without irreparable harm to the environment and with satisfactory reclamation of any disturbed land” (Government of Alberta 1976).

The 1976 Coal Policy classified the lands into four categories based on environmental sensitivity or previous coal development. These categories applied to freehold coal rights as well as Crown-owned coal rights. Prohibitions or restrictions were placed on the types of activities permitted in each category. Category 1 and Category 2 provided the greatest protection of sensitive ecological regions along Alberta’s Eastern Slopes. Category 3 and Category 4 prescribed where exploration and mining development could happen, subject to regulatory approvals and assurances of environmental protection and reclamation (Government of Alberta 1976). Categories 3 and 4 were largely a reflection of where known coal resources were located, based primarily on locations of existing (or previous) mines, not a reflection of ecological, hydrological, recreational, or other intrinsic values.

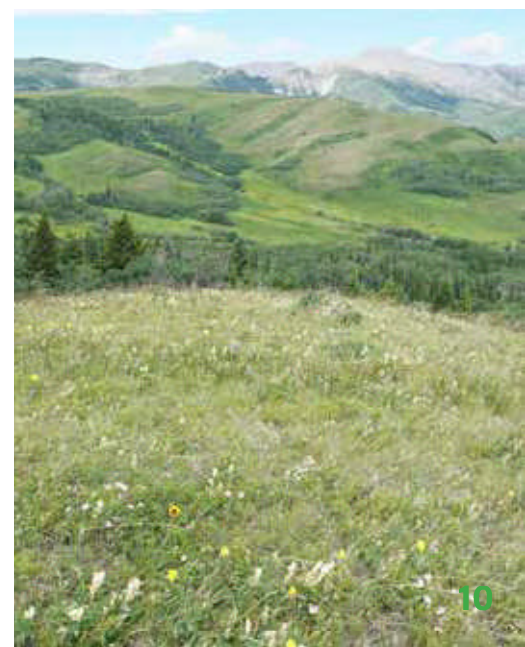
The 1977 Eastern Slopes Policy in turn specified that

“

The highest priority in the overall management of the Eastern Slopes is placed on watershed management. ... The natural resources of the Eastern Slopes will be developed in a manner consistent with principles of conservation and environmental protection. ... The management of renewable resources is the longterm priority for the Eastern Slopes.

”

While the 1976 Coal Policy was created with extensive public consultation, there was no consultation with Indigenous governments or communities and that policy failed to recognize Indigenous science, treaty and aboriginal rights, connections to land, and Traditional Ecological Knowledge (TEK).



Rescinding the 1976 Coal Policy

On June 1, 2020, the Government of Alberta rescinded the 1976 A Coal Development Policy for Alberta, removing restrictions on open-pit coal mining and resulting in the issuance of extensive new coal leases across the Eastern Slopes.

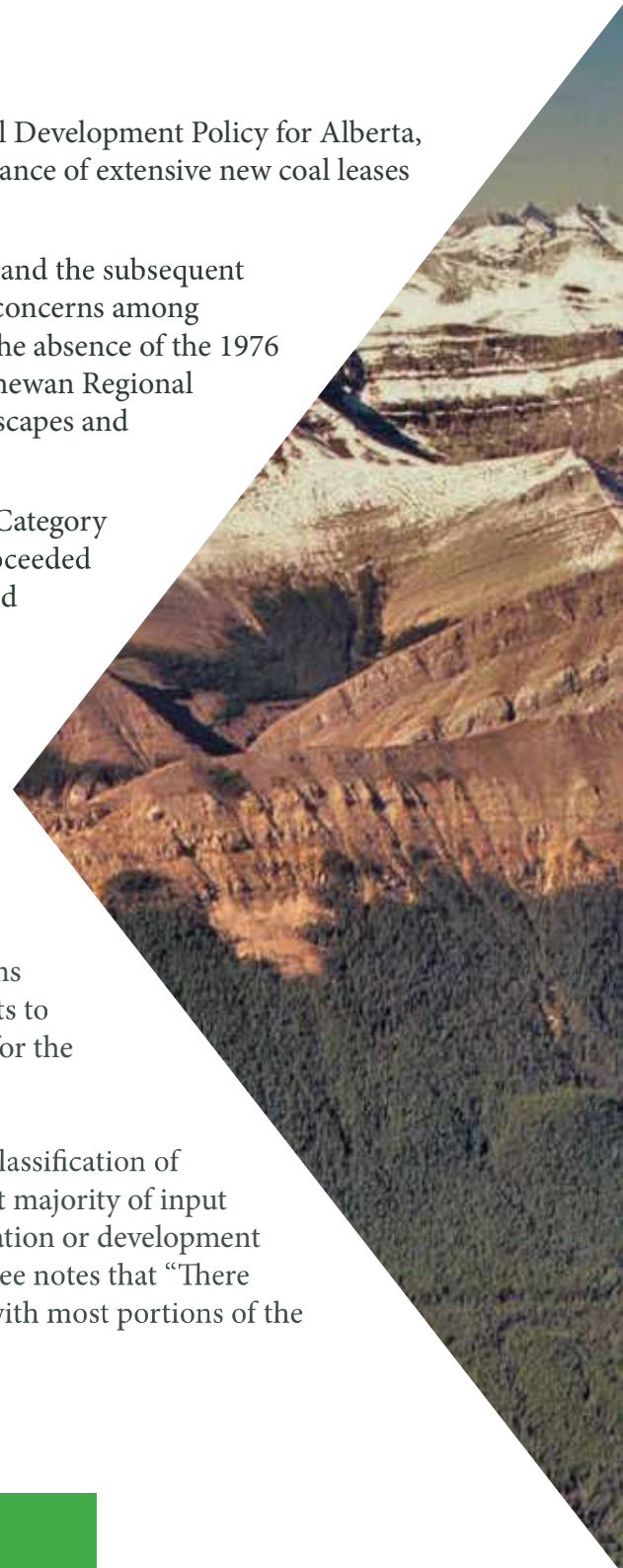
The rescission of the policy without public or Indigenous consultation, and the subsequent increase in coal exploration and development activities, raised serious concerns among Albertans about the land-use planning and regulatory gaps created in the absence of the 1976 Coal Policy and the lack of clear direction on coal in the South Saskatchewan Regional Plan. High among these concerns was the impact on source water landscapes and unmitigable effects of coal mining on water and air quality.


In early 2021, the Government of Alberta paused lease sales in former Category 2 lands and reinstated the 1976 Coal Policy. The Minister of Energy proceeded to assemble a Coal Policy Committee to conduct public engagement and provide recommendations on what a “new modern coal policy should be.” Exploration on Category 2 lands was temporarily halted pending the outcome of the engagement, but exploration in Category 3 and Category 4 lands of the Eastern Slopes remained open for coal exploration and development.

The Coal Policy Committee engaged a broad range of stakeholders, including coal industry companies and groups, agriculture groups, municipalities, community groups, landowners, recreation organizations and conservation groups. The result of this engagement was two reports to government: *Engaging Albertans About Coal*, and *Recommendations for the Management of Coal Resources in Alberta*.

While industry groups and some individual submissions supported reclassification of the 1976 Coal Policy categories to allow new coal development, the vast majority of input received from Albertans supported a complete ban on new coal exploration or development in the Eastern Slopes. In *Engaging Albertans About Coal*, the Committee notes that “There is a widely shared sense that coal development is difficult to reconcile with most portions of the Eastern Slopes, especially in southern Alberta.”

The vast majority of input received from Albertans supported a complete ban on new exploration or development in the Eastern Slopes.





Reasons for a Change in Alberta's Coal Policy

- ▶ Opinions of Albertans
- ▶ Climate Change
- ▶ Grassy Mountain Joint Review Panel Decision
- ▶ Legacy of Contamination from Existing Coal Developments in Alberta
- ▶ Water Use and Climate Change Impacts of Mining
- ▶ Diversifying Economies

A simple reinstatement of the 1976 Coal Policy and the deferral of the decision on the future of coal to land-use planning is not sufficiently responsive to the concerns articulated by Albertans. In *Engaging Albertans About Coal*, the Committee notes that “participants expressed strong belief that the Coal Policy needs an update,” and as such the first recommendation from the Coal Policy Committee’s recommendation report was modernize Alberta’s coal policy such that it is legally binding. A modern coal policy must respond to those concerns and the changing world in which we live..

This Policy must address both thermal and metallurgical coal and align with other provincial and federal policies, especially where those policies are informed by the need to tackle the existential threat of climate change, threats to our source water, biodiversity and species at risk and treaty obligations.

The Eastern Slopes are among the most important places in Canada for their provision of and demand for fresh water, carbon storage and recreation (Mitchell et al. 2021). These factors are key considerations in this Policy.

▶ Opinions of Albertans

With the announcement of the Coal Policy Committee, the Government of Alberta launched an online survey for public engagement on the next steps of coal development. Ultimately the survey indicated that 90% of respondents felt there are areas that are not appropriate for coal exploration and development.

Public opinion polls were also conducted by non-government organizations (NGOs) in the spring and fall of 2021. Leger, the same polling firm used by the Government of Alberta, found in an August poll that 70% of people were concerned about the impacts of mines on streams and rivers while 63% opposed coal mining in the Eastern Slopes (Livingstone Landowners Group [LLG], 2021b). An earlier poll in March found 76% of Albertans are in favor of more protections for nature and recreation in the Eastern Slopes (LLG, 2021a).

While the Committee report on *Engaging Albertans About Coal* reflected a diversity of views on the future of coal, including those of the coal industry in support of new coal, the report also states “The sentiment was expressed in many of the submissions and presentations that any coal mining in the Eastern Slopes should not be allowed. Many considered that the Eastern Slopes and Rocky Mountains are unique and a quintessential part of the Alberta identity.” Feedback from Albertans encouraged the government to bring in permanent legislated protections to ensure no new coal activities are permitted in the Eastern Slopes. Such legislated protections

should apply to all existing coal categories, such that no further coal resources would be developed across any of the lands currently identified in the 1976 Coal Policy.

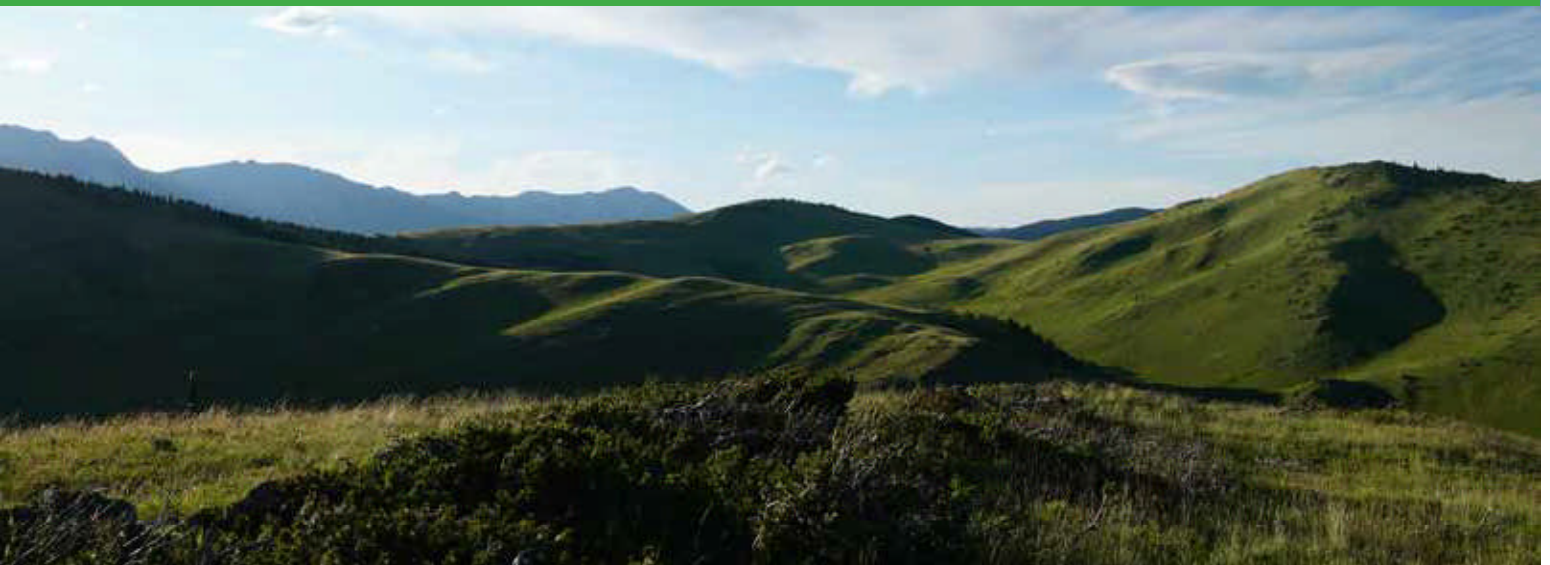
Both government and non-government polls and stakeholder feedback to the Coal Policy Committee concluded that most Albertans do not want coal development in the Eastern Slopes and in fact want more protection for nature and recreation in the region. Albertans are concerned with the potential negative impact coal mining could have on the environment, water, and other economic sectors such as agriculture, and tourism. They want legacy mines, current mines and exploration areas monitored and mitigated for contaminants and reclaimed promptly and effectively. Albertans also expressed concerns about the adequacy of the Mine Financial Security Program (MFSP) and want transparent and accountable decision making.

► Climate Change

Climate change presents an urgent threat to Albertans. The use of coal, both for energy generation and for steelmaking, is a significant source of greenhouse gas. As existing producers of coking coal are sufficient to cover demand through to 2050, pathways to mitigate the worst harm associated with climate change leave no room for new coal mines or mine extensions. The development of new carbon-free electric and hydrogen methods of steelmaking also presents a risk to the medium term viability of metallurgical coal developments. Alberta must encourage other jurisdictions to follow Alberta's lead and commit to ending electricity generation from coal.

Reducing global carbon dioxide (CO₂) emissions to net zero by 2050 is consistent with efforts to limit the long-term increase in average global temperatures to 1.5°C. This requires a paradigm shift in how society obtains and uses energy (International Energy Agency 2021). The Intergovernmental Panel on Climate Change (IPCC) estimates that a 1.5°C increase in the global average temperature will have negative ecosystem and biodiversity impacts, but that the impacts, such as species loss and extinction, will be less severe than at a 2°C increase (IPCC 2018). Canada has already experienced a 1.7°C increase in temperature since 1948, which is twice the global average (Environment and Climate Change Canada 2017).

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The Alberta Climate Leadership Plan, adopted in 2015, committed to the elimination of emissions from coal power generation by 2030 (Government of Alberta 2018). To facilitate this, the Government of Alberta entered into off-coal agreements with the owners of coal generating plants in 2016. As a result, the goal of eliminating emissions from coal fired generation will likely be achieved much earlier than 2030 and potentially as soon as 2023.

While the Alberta Climate Leadership Plan did not signal the end of all thermal coal mining in Alberta, it did signal the direction for a modern coal policy for the province.

The Government of Canada issued two coal policy statements in 2021. The first (June 2021) dealt with thermal coal and stated that:

“

The continued mining and use of coal for energy production anywhere in the world is not environmentally sustainable and does not align with the Government of Canada’s commitments, both domestically and internationally, with respect to combatting climate change. Accordingly, the Government of Canada considers that any new thermal coal mining projects, or expansions of existing thermal coal mines in Canada, are likely to cause unacceptable environmental effects. This position will inform federal decision making on thermal coal mining projects.

”

This statement coincided with Canada’s decision as part of the G7 to endorse a communique from the G7 Nations Ministers of Environment and Climate Change in which they recognized that “continued global investment in unabated coal power generation is incompatible with keeping 1.5°C within reach” and that “international investments in unabated coal must stop now” (G7 Climate and Environment Ministers 2021). At the recent COP26 Climate Conference, Canada furthered its commitment to the coal phaseout by stating that Canada will end exports of thermal coal by no later than 2030 and phaseout conventional coal-fired electricity by 2030 (PMO 2021).

The Government of Canada also committed, as part of a response to a request for a regional assessment of coal development in southwestern Alberta, to designate all new metallurgical coal projects or expansions of metallurgical coal projects for federal environmental assessments due to the potential impacts of selenium (Wilkinson 2021).

► Grassy Mountain Joint Review Panel Decision

The rejection of the Grassy Mountain Coal Project by a federal–provincial joint review panel in June 2021 confirmed the inappropriateness of new metallurgical coal mines in Alberta.

The panel found that the adverse environmental impacts of the project would outweigh any potential economic benefits:

“

In our capacity as a panel of AER hearing commissioners, we find that the project’s significant adverse environmental effects on surface water quality and westslope cutthroat trout and habitat outweigh the low to moderate positive economic impacts of the project. Therefore, we find that the project is not in the public interest.

”

(Joint Review Panel 2021)

The panel also concluded that the project would result in the loss of lands used for traditional activities by Indigenous peoples and that the project is likely to result in significant adverse effects on physical and cultural heritage for three Treaty 7 First Nations. At a community level, First Nations spoke out strongly against the project.

Given the importance of the entire Eastern Slopes as source water and as habitat for threatened native fish, it is likely any other projects in the region would face similar or greater challenges, creating uncertainty for investors, communities, Indigenous communities, and the Alberta public.

► Legacy of Contamination from Existing Coal Developments in Alberta

Water and airborne contamination are well documented issues associated with coal mining (Hauer and Sexton 2013; Hendryx et al. 2020; Stelfox and Donahue 2021). Alberta data show significantly elevated levels of various contaminants below mine sites, including selenium, even after mine site reclamation (Redmond 2021; Stelfox and Donahue 2021). Alberta Environment data from the McLeod River from 2005–2016 indicated that selenium concentrations in the watersheds below coal mines often exceeded toxicity effects thresholds for fish (Redmond 2021; Mackay 2006; Stelfox and Donahue 2021).

Mitigation strategies and management practices proposed in current mine applications have yet to be proven effective in the field at industrial scale and thus the precautionary principle must be applied to protect clean water across the Eastern Slopes. This is especially important since most metallurgic coal reserves are in watersheds containing trout species that are at risk provincially and nationally.

► Water Use and Climate Change Impacts of Mining

A challenge with metallurgical coal mining is that coal reserves occur in the headwater basins of the province. The quantity, quality and location of water used and impacted by coal industry operations significantly degrades the ecological integrity of watersheds and negatively affects the wildlife and downstream users that rely on that water.

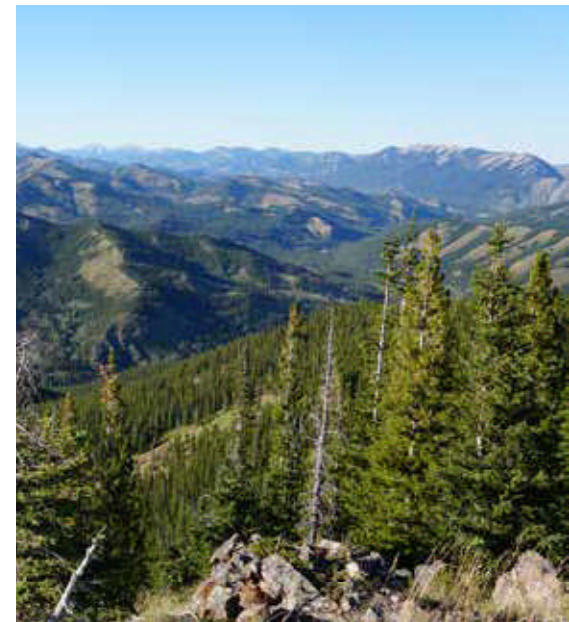
Currently there is a lack of data on instream flows in the waterways near coal reserves. Baseline streamflow data must be collected in the upper reaches of the watersheds to understand present instream flow patterns and the flows required to sustain healthy watersheds. Water scarce regions of the province are particularly vulnerable, such as the South Saskatchewan River Basin, which (outside the Red Deer sub-basin) is closed to new water licences and is exhibiting lower water levels attributed to climate change.

Given the competing pressures on the waterways and impacts of climate change, water security for existing users is already precarious without adding large-scale industrial use in the headwaters. The cumulative impacts of existing industrial and motorized activities in the Eastern Slopes source water region are already implicated in reduced natural flows, increased spring flood intensities and reduced summer and winter water volumes, leading to higher risk of expensive mitigation and future water shortages. Coal mining would further diminish the water security priorities of Alberta communities, businesses, and families.

► Diversifying Economies

The Government of Alberta recognizes the need to diversify our economy. Many of the regions with coal reserves support a diversity of long-term, sustainable economic activities, including ranching, agriculture, recreation, and tourism, as well as the provision of ecosystem services. Other growing sectors such as technology innovation, aviation, aerospace, logistics, financial services, and the arts are strengthened through intact landscapes. Amenity-based migration is an increasingly important factor in the decisions that businesses and individuals make in terms of where to locate; natural amenity values are strategic economic assets that need to be protected and enhanced.

Agriculture as an industry is older than the province of Alberta yet aligned for the future. Agriculture and agri-food are Alberta's success story, with a platform for renewed and sustainable growth – in jobs, investment, and economic development. Agriculture and agri-food are the province's largest employer and the leading economic driver. In 2020, agriculture and agri-food were a \$56 billion industry, with total sales beating that of Alberta's oil sales by over \$20 billion (Spencer & McConnell 2021). Alberta leads the nation in cattle inventory, accounting for more than 41 percent of Canada's total herd – with a high population of these cattle raised in the eastern slopes of Alberta (Spencer & McConnell 2021). Agricultural operations rely on access to land and water to support their livestock, forage and feed production, and irrigation. Downstream agricultural producers also rely on clean water and natural flows to sustain operations.

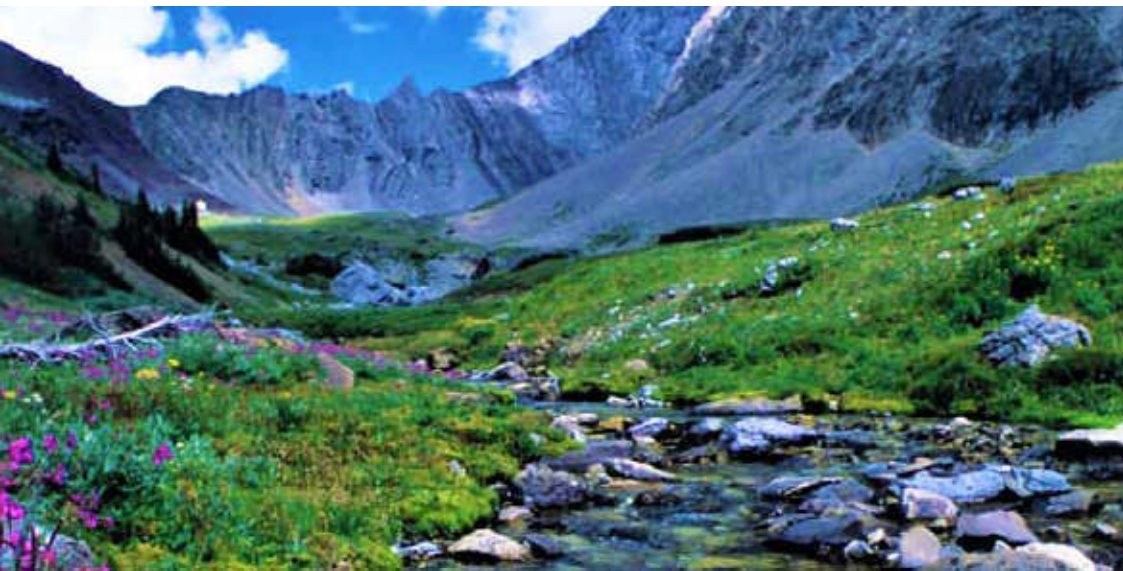


Outdoor recreation provides the opportunity to help Alberta to grow, strengthen and diversify the economy, while improving the health and well-being of our citizens. Outdoor recreation is already a powerful economic driver, which contributes \$2.8 billion to GDP and represents 1.5% of total employment in Alberta, equivalent to 36,000 full-time jobs (Tourism Industry Association of Alberta 2021).

Each year, Alberta National and Provincial Parks attract millions of visitors from outside the province to rural communities, creating jobs and supporting economic development, both directly and indirectly, across the province while providing opportunities to diversify local and regional economies.

Indigenous peoples' economies, language, history, ceremonies, and culture rely on the interconnectedness of clean water, healthy land, and the environment. The history of Indigenous lands in Canada is one of dispossession and isolation. This alienation of land and resources has been a major contributor to the economic marginalization of Indigenous peoples in Canada. Land rights increase autonomy, generate revenues, and create economic opportunities, and can provide the benefits of environmental conservation and cultural preservation (Organisation for Economic Co-operation and Development 2020). In moving towards economic diversification in Alberta, particular attention must be focused on Indigenous communities and land rights.

A recent paper published by the University of Calgary School of Public Policy confirmed that the economic benefits of a new coal mine are heavily outweighed by adverse effects to the environment, local communities, ranching, tourism, and aboriginal and treaty rights (Winter et al. 2021). Most benefits would be accrued by the coal company, and in current markets it is unlikely that a new coal mine would do better than break even financially (Winter et al. 2021). This cost-benefit analysis highlights the low likelihood of success for a new coal mine in Alberta.



A recent paper published by the University of Calgary School of Public Policy confirmed that the economic benefits of a new coal mine are heavily outweighed by adverse effects to the environment, local communities, ranching, tourism, and aboriginal and treaty rights (Winter et al. 2021)





Policy Scope

This Policy covers both metallurgical coal and thermal coal in Alberta, whether owned by the Crown or private parties. Because this Policy commits to phasing out metallurgical coal development, and because Alberta has committed to phasing out power generation from thermal coal, it is time to unify government policy for the two types of coal. This Policy applies to both exploration for and development of coal resources, regardless of the techniques used. This Policy replaces the 1976 Coal Policy.

The bulk of this Policy falls under the jurisdiction of the Ministry of Energy, pursuant to the Mines and Minerals Act, Coal Conservation Act and Responsible Energy Development Act. Certain elements of the Policy require consequential changes to regulatory documents in the Ministry of Environment and Parks.

Policy Guiding Principles

Guiding Principles at a Glance:

Respect for Indigenous Values, Knowledge and Treaty Rights

Protection and Preservation of a Healthy Environment

Engage in Holistic and Transparent Decision Making

Ensure Communities are Engaged and Economies are Sustainable

Through their input and submissions to the Coal Policy Committee, Albertans identified the following guiding principles they expect the Government of Alberta to follow to achieve the intentions of a modern coal policy for the province:

Respect for Indigenous Values, Knowledge, and Treaty Rights

The Government of Alberta respects the cultures and traditions of Indigenous peoples and their communities and acknowledges that aboriginal and treaty rights are recognized and affirmed by Section 35 of the Constitution Act, 1982. The Government of Alberta has a government-to-government relationship with First Nations and Métis, and, with the adoption of this Policy, endorses the United Nations Declaration on the Rights of Indigenous Peoples and affirms that aboriginal and treaty rights and traditional uses of Crown lands will be considered in all decisions that relate to management of renewable and non-renewable resources in the province.

Core elements of this principle are:

- Respect for aboriginal and treaty rights and an obligation to consult with Indigenous groups whose traditional lands might be affected by proposed projects.
- Colonialism and limited economic opportunities have disadvantaged Indigenous communities. The Government of Alberta will recognize and focus on opportunities in these communities to sustain cultural values and to provide job creation and sustainable local economies.

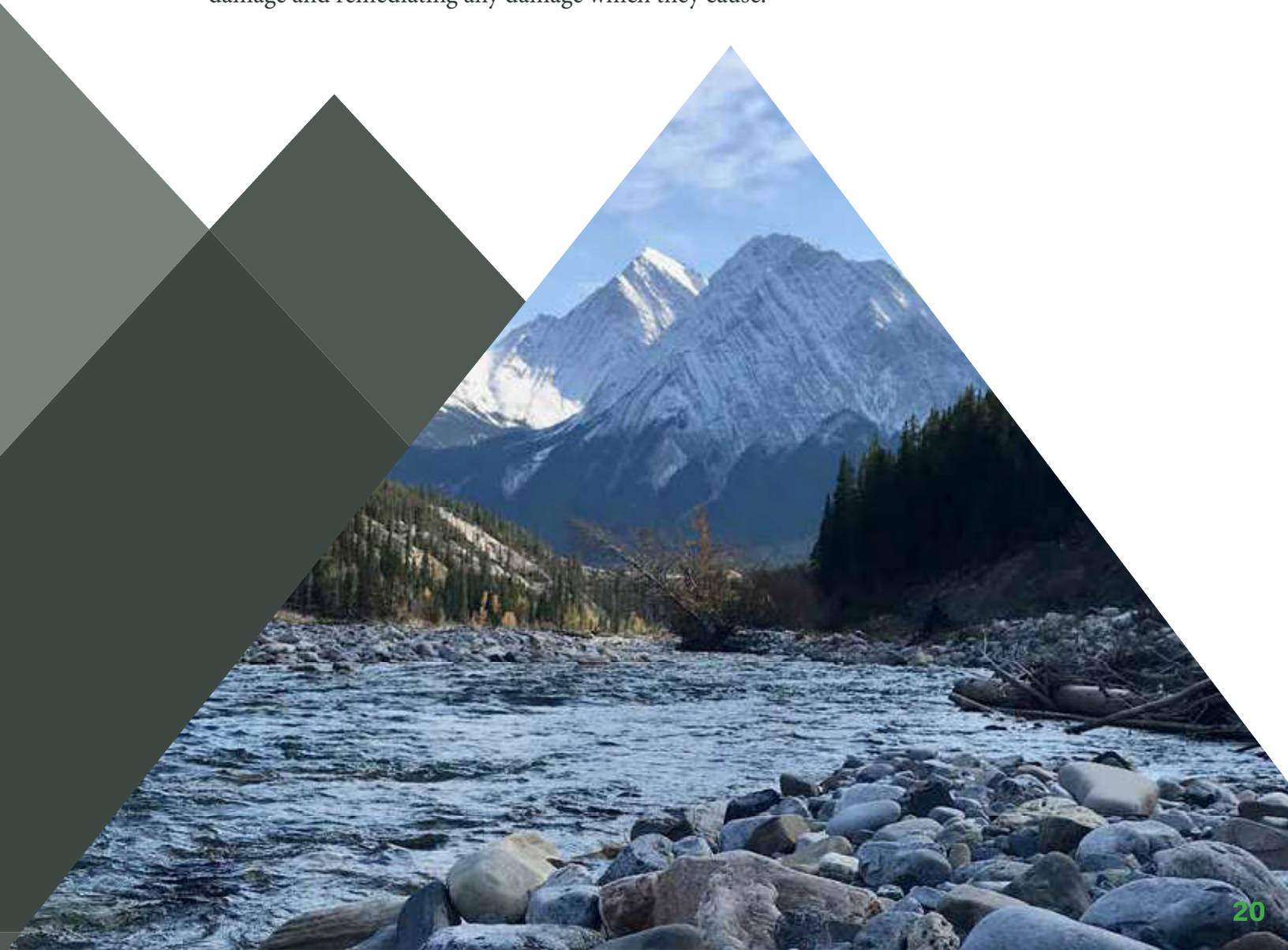


Protection and Preservation of a Healthy Environment

Resource development cannot occur at the expense of the environment. Healthy, functioning watersheds and ecosystems are required to sustain fish, wildlife, and people. The Government of Alberta will ensure proposed projects effectively incorporate sustainable, environmentally sound practices in their developments.

Core elements of this principle are:

- Decision making pertaining to current resource projects requires effective management and protection of Alberta's environment. Partnership with Indigenous communities will focus on efforts to support their management of traditional lands. Stewardship requires multistakeholder collaboration that relies on contributions from citizens, industry, NGOs, and government.
- Ecosystem-based Management and conserving protected spaces, landscapes and species is a central component of this Policy and prioritized above non-renewable resource development.
- Clean drinking water, instream flows that meet ecological needs and formal protection of these watersheds is necessary in the face of increased demands and the effects of climate change. Watersheds and groundwater recharge processes will not be compromised because of proposed mining in the region.
- Land users and polluters will be required to assume full responsibility for avoiding environmental damage and remediating any damage which they cause.



Engage in Holistic and Transparent Decision Making

The Government of Alberta and its regulatory agencies will share information regarding resource and energy development activities with all Albertans and relevant stakeholder groups through open communication and enhanced, transparent reporting mechanisms. Education and knowledge-sharing are important cornerstones of the Government of Alberta's transparent and inclusive decision-making framework. The Government of Alberta and its regulatory agencies will use Traditional Ecological Knowledge in conjunction with western science approaches to assess the impacts of existing and proposed project activities.

Core elements of this principle are:

- Recognition of TEK as a valued component for regulatory decision making and resource management. TEK must be incorporated in all regulatory processes related to coal resource development.
- In conjunction with TEK, western science approaches to assess proposed project impacts will be used to objectively evaluate existing projects pursuant to this Policy. The Government of Alberta and Alberta Energy Regulator will apply best available science and undertake additional research to fill in knowledge gaps.
- Coal development in Alberta must be scrutinized against the values of the precautionary principle. One implication of this principle is that changes to developments or technologies that could cause unknown harm or damage to the environment, wildlife or humans will not be permitted until such a time that potential effects and implications are fully understood.
- Information will continue to be shared through enhanced transparent reporting and open communication with stakeholders and the public. Education and knowledge-sharing will be important components of a transparent system.
- Engagement must be built on open consultation with Albertans and relevant stakeholder groups. The current policy of only accepting input from those deemed “directly and adversely affected” will be broadened in recognition of the legitimate interest and concern all Albertans have in the management of their public lands and the protection of their strategic environmental assets. Sufficient time needs to be given for effective, thorough feedback and dialogue will be encouraged. Meaningful incorporation of suggested actions must be undertaken by the government and Alberta Energy Regulator.



Education and knowledge-sharing are important cornerstones of the Government of Alberta's transparent and inclusive decision-making framework.

Ensure Communities are Engaged and Economies are Sustainable

The Government of Alberta is driven by a vision of ecologically sustainable economic development. In that context, maintenance and enhancement of ecosystem function, including renewable resources, is the highest resource management priority for the province. Coal resource development will only be allowed to continue for existing and approved projects but will be phased out over time. Communities are central to resource and energy development in Alberta by providing workers, supplies and other essential goods. Development that gives back to the community and keeps it engaged through effective consultation and openness ensures that residents are an important component of each project.

Core elements of this principle are:

- Consideration of the needs and rights of future generations throughout all decision-making processes. Ecosystem goods and services will be optimized through active restoration and management to provide for such future needs as clean drinking water, wild spaces, biodiversity and fish and wildlife on the landscape.
- Communities will be supported in a just transition to a carbon-free net zero future by 2050 through training and incentives. Government policies and funding must strive to support renewable energy initiatives and projects that decrease GHG emissions.
- Regional economic stability is achieved through diverse local initiatives prioritizing entrepreneurship, protection of natural capital, and place-based businesses.



Policy Direction

There are three elements to Alberta's new coal policy:

1 No new coal exploration and no new coal mines.

The government will not permit any new coal exploration or new coal mines in Alberta. Existing, approved operating mines will be allowed to continue operating within existing mine permit boundaries if such operations continue to be profitable, taking into account the full costs of operation both to the businesses involved and to the people of Alberta who own the resources. These operations will need to meet all provincial and federal regulations and standards, including monitoring, remediation, and abandonment responsibilities. The government will not authorize expansion of existing mines.

2 Assess the adequacy of the current mine financial security program.

The government recognizes the concern of Albertans that there must be sufficient funds available to ensure the proper abandonment and remediation of coal exploration activities and mines. To that end, the government will direct an immediate assessment of the adequacy of the current mine financial security program to give full effect to the polluter pays principle and to ensure that future generations of Albertans are not burdened by abandonment and remediation responsibilities.

3 Ensure timely and effective remediation of lands disturbed by coal exploration and mining activities.

This Policy direction extends to all lands disturbed by coal mining activities including exploration, legacy sites, and existing mines. The Alberta Energy Regulator will require companies to ensure all lands disturbed by coal exploration are reclaimed to acceptable ecological and hydrological standards within three years, by requiring them to post a bond equivalent to the higher end of estimated reclamation costs to be returned only when the company has received a reclamation certificate. The Alberta Energy Regulator will require coal mines to be reclaimed and remediated and obtain a reclamation certificate within 20 years from the date of mine closure. Existing operating coal mines will be required to close and begin remediation if there is no production in any six total months during a calendar year.

These Policy direction elements will be achieved by Alberta Energy and the Alberta Energy Regulator, as appropriate, by:

- Informing operators of these requirements immediately following approval of this Policy.
- Ensuring continued communication by government and regulatory agencies on updates to standards with all relevant stakeholders.
- Creating a comprehensive public record, as of the date of Policy approval, of all exploration activity and existing mines, their approval conditions and operation boundaries.
- Clearly communicate the date that reclamation must be completed and follow up at least twice a year post-closure to assess reclamation progress.
- Collaboratively define “no production” so operators are aware of their obligation to initiate reclamation after six total months over a calendar year with no production.

Policy Implementation

This Policy calls for a definite and non-discretionary end to coal exploration and development. Therefore, Policy implementation will require legislative changes.

Key components of Policy implementation under authority of the Minister of Energy include:

1. Formal Withdrawal of 1976 Coal Development Policy for Alberta

2. Termination of Coal Leases Without Mine Approvals:

- Minister of Energy will cancel all Crown coal leases that fall outside existing approved mine permit boundaries pursuant to section 8(1)(d) the Mines and Minerals Act, RSA 2000, c M17 within 60 days of the publication of this Policy, subject to ensuring that all reclamation and remediation responsibilities can still be met.
- Minister of Energy shall reject all coal lease applications under review and not accept new coal lease applications.

3. Termination of Coal Exploration:

- Government of Alberta will introduce amendments as appropriate to relevant sections of the Mines and Minerals Act and Coal Conservation Act to remove the power to grant new leases and coal exploration approvals.
- Minister of Energy shall direct Alberta Energy Regulator to revise or rescind Manual 008: Oil Sands and Coal Exploration Application Guide, Manual 020: Coal Development, and other relevant manuals and directives to preclude further applications for coal exploration or development.
- Minister of Energy shall rescind Ministerial Order 002/2022 (Government of Alberta 2021c) and issue a new Coal Policy Direction to Alberta Energy Regulator that is consistent with the terms of this Policy.

4. Ensuring Sufficient Security for Reclamation of Mine and Exploration Activity:

- Minister of Energy shall review the Mine Financial Security Program as it applies to coal to ensure the program collects sufficient security based on a conservative estimate of coal mine reclamation liabilities for Alberta's existing coal mines.
- Minister of Energy shall retain any compensation owed to companies under the Mineral Rights Compensation Regulation, Alta Reg 317/2003 until lease holders have fulfilled any reclamation obligations they have as a result of exploration activities.
- Minister of Energy shall direct the Alberta Energy Regulator to prepare and publish a report within one year describing the extent and likely costs of remediation for any coal developments for which there is no solvent owner and for which it is likely the public will be required to pay for reclamation and remediation costs. The Alberta Energy Regulator shall update this report annually.

5. Ensuring a fair return to Albertans:

- Minister of Energy shall direct a review of the Coal Royalty Regulation to ensure that Albertans are receiving a fair return on production from existing mines. The review shall be undertaken within six months and should compare Alberta's coal royalty rates with those established in other coal producing jurisdictions.
- Minister of Energy shall give the necessary instructions to amend the Freehold Mineral Rights Tax Regulation so as to levy a freehold mineral tax on coal.

6. Reporting and Assessment:

- Minister of Energy shall report on implementation of the Policy annually until such time as all coal mines and lands disturbed by coal exploration in Alberta are closed and have been remediated.
- Minister of Energy shall request Auditor General of Alberta review and report on design and implementation of the Mine Financial Security Program as it relates to coal by January 2023.

7. Consequential Actions Required of Other Ministries:

- Minister of Environment and Parks will make consequential changes to Code of Practice for Exploration Operations (2005) to remove references to coal exploration.
- Minister of Environment and Parks will take necessary steps to ensure that the terms of this Policy are reflected in existing and proposed regional plans developed under the auspices of the Alberta Land Stewardship Act.
- Minister of Environment and Parks will take necessary steps to rescind the 9 September 2020 Restriction on Coal Activities on Areas of Public Land in the Eastern Slopes (Government of Alberta 2021d) and replace it with a new directive that gives effect to the terms of this Policy.



Glossary Of Terms

Term	Definition
A Coal Development Policy for Alberta 1976	<p>First broad government effort to manage coal mining across the Eastern Slopes. Environmental protection was stressed as much as economic development of the coal resource. Lands in the policy area were classified into four categories (Government of Alberta 1976):</p> <p>Category 1: No exploration or development.</p> <p>Category 2: Limited exploration and restricted development of underground or in-situ mines only on lands deemed not environmentally sensitive.</p> <p>Category 3: Exploration permitted and mine development allowed if determined in the public interest.</p> <p>Category 4: Exploration and development permitted.</p>
AER	Alberta Energy Regulator
bituminous coal	<p>Second highest quality coal after anthracite, generally found in Alberta's Eastern Slopes region. Can contain up to 85% carbon, has heating value of 10,500 to 15,000 BTU and higher quality bituminous coal is used as metallurgical coal to make coke, a source of carbon necessary for steel and iron production (Vedantu n.d.). Bituminous coal without the necessary qualities for steel making is used as thermal coal in power generation.</p>
Eastern Slopes	<p>A 90,000 km² region of Alberta encompassing the eastern slopes of the Rocky Mountains. This region consists mainly of forest-covered mountains and foothills owned by the Crown. This ecologically significant area contains the headwaters of many Alberta streams and rivers, abundant wildlife, forests, and culturally significant landscapes (Government of Alberta 1984).</p>
Ecosystem-based Management	<p>Ecosystem-based Management is a framework for managing ecological systems that prioritizes ecosystem health and integrity, incorporates science-based decision-making (including adaptive management), and utilizes natural ecosystem dynamics as a template for management (Powell 2021). This approach encourages community engagement and involvement through an iterative process that ensures feedback and input is considered and adopted into adaptive management.</p>

Term	Definition
selenium	Naturally occurring element found in the terrestrial crust, often in metal ores and selenium-rich rock formations. During coal mining, selenium can be released, often ending up in nearby waterbodies. Though selenium is not acutely poisonous, continuous release into the environment causes bioaccumulation, leading to deformities and developmental effects in aquatic species and potential harmful effects on humans (Kellogg 2013; Environment and Climate Change Canada and Health Canada 2017).
subbituminous coal	Lower quality coal found throughout Alberta's prairie and parkland regions. Contains 35–45% carbon, has lower heating value than bituminous coal and is used as thermal coal in power generation to produce steam for electricity and industrial uses (Vedantu n.d.).
Traditional Ecological Knowledge (TEK)	The evolving knowledge acquired by indigenous and local peoples over hundreds or thousands of years through direct contact with the environment. This knowledge is specific to a location and includes the relationships between plants, animals, natural phenomena, landscapes, and timing of events that are used for lifeways, including but not limited to hunting, fishing, trapping, agriculture, and forestry. TEK is an accumulating body of knowledge, practice, and belief, evolving by adaptive processes and handed down through generations by cultural transmission, about the relationship of living beings (human and non-human) with one another and with the environment (U.S. Fish & Wildlife Service 2011).

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Appendix A: Additional Recommendations for Resource Conservation and Management of the Eastern Slopes

The Coal Policy for Alberta – 2022 and Beyond provides direction on the future of coal development in Alberta, but the concerns of Albertans run far deeper than coal. Coal is, fundamentally, a land use issue and our concerns are centered on questions of land use and water management. Because we care about clean water, recreation access, Indigenous land rights, sustainable and diversified economies, fish and wildlife and species at risk, the following recommendations are meant to complement the Coal Policy for Alberta – 2022 and Beyond. These recommendations must be given equal priority to the implementation of the Coal Policy.

In general, a resource management plan can only be properly crafted as part of an overall land use plan. The Coal Policy for Alberta – 2022 and Beyond is an exception because it allows for no new coal development that needs to be fitted onto the landscape. Any resource management plan that recommends or allows for new developments must be crafted as part of a broader land use plan.

Alberta enacted the Alberta Land Stewardship Act (ALSA) in 2009 to give direction on Alberta's economic, environmental, and social objectives, to co-ordinate decisions impacting land, species, human settlement, natural resources, and the environment, and to enable sustainable development by taking account of cumulative effects. More than a decade after the ALSA was passed, only two of seven regional plans have been published. Furthermore, these two plans are deficient since they deferred key land use decisions to future planning processes and documents that in many cases have not been completed.

The Alberta Government must complete the plans promised by ALSA. The rescission of the coal policy was democratically inappropriate. The Alberta government should expect resistance to all land use decisions that recommend or allow new development made outside the landscape level planning process legislated by the ALSA.

Development of an Eastern Slopes Conservation Policy

A priority for the Government of Alberta must be to engage Albertans and Indigenous governments in the development of a new Eastern Slopes Conservation Policy that, when approved, will replace the existing Eastern Slopes Policy (1977, revised 1984) and provide binding policy direction to regional and subregional plans that are required under the Land Use Framework. The new Eastern Slopes Conservation Policy will take an Ecosystem-based Management approach and address key strategic priorities for Albertans including all forms of renewable and non-renewable resource use, water security, water quality, biodiversity conservation, high-quality outdoor recreation opportunities and climate change adaptation. The priority for the Eastern Slopes will be attaining water security and quality for downstream communities.

- The Government of Alberta shall initiate the necessary steps to ensure that the terms of this policy will be reflected in all existing regional plans developed under the Alberta Land Stewardship Act as well as any future plans, and in the development or conservation of all renewable and non-renewable resources within the Eastern Slopes. As part of this policy the government must:
 - Develop an Eastern Slopes cumulative effects management framework that will guide resource management decision-making and restoration priorities within the region. This will include ecological thresholds for spatial and linear footprints as well as industrial and recreational carrying capacity. Restoration of damaged landscapes will be a priority. This will be a collaborative effort with Indigenous peoples, industry, organizations, and individuals and will be appropriately funded.

- In cooperation with Indigenous Nations, assess the impacts of all land-uses and their cumulative effects on the exercise by First Nations and Indigenous peoples of their s. 35 constitutionally protected treaty and aboriginal rights.
- Develop integrated resource management plans and subregional plans at appropriate spatial and temporal scales using all the ecological and sociological tools available.
- Amend or develop appropriate legislation and regulations to align them with implementation of new Eastern Slopes Conservation Policy and approved regional and subregional plans. Regulatory oversight will be fully funded to assure adherence to policy and regulations.
- Ensure that all departments of government and all regulatory agencies including the Alberta Energy Regulator, the Alberta Utilities Commission and the Natural Resources Conservation Board are required to manage their responsibilities in ways that are consistent with, and support implementation, of the new Eastern Slopes Conservation Policy and of approved regional and subregional plans.
- Undertake full-cost accounting for all land use sectors to determine the short and long-term economic benefits versus costs to Albertans

Transparent Planning and Regulatory Framework

- Work to establish a seamless, integrated, and transparent regulatory framework among federal, provincial, Indigenous, and municipal governments.
- Reinvigorate Alberta's Land Use Framework and prioritize completion of all regional land use plans as well as any necessary management frameworks to ensure that cumulative effects of all land uses are properly addressed, including:
 - Forestry
 - Recreation and Tourism
 - Agriculture
 - Mining
 - Oil and Gas
 - Linear Infrastructure

Karine Keys

From: Jody Hipkin <JHipkin@highriver.ca>
Sent: June 8, 2022 3:37 PM
To: Karine Keys
Subject: A Coal Policy for Alberta - 2022 and Beyond

June 8, 2022

Ms. Chelsae Petrovic
Town of Claresholm
Via email: info@claresholm.ca

OFFICE OF THE MAYOR

RE: A Coal Policy for Alberta – 2022 and Beyond

The Town of High River Mayor and Council is grateful for the ongoing support that they have received through the previously passed Town of High River Coal Policy Resolution.

On May 24, 2022 the Town of High River Mayor and Council passed the following resolution:

Coal Policy - A Coal Policy for Alberta - 2022 and Beyond Resolution #RC101-2022

WHEREAS coal exploration and development will impact water resources for downstream communities affecting businesses, residents, ranchers, farmers and ecosystems;

AND WHEREAS coal exploration and development is causing irreparable damage to the landscapes and watersheds as well as adversely affecting the public's access, use and enjoyment of Crown lands on the Eastern Slopes of Alberta;

BE IT RESOLVED THAT Council endorse the proposed policy titled – “A Coal Policy For Alberta – 2022 and Beyond” prepared by a Grassroots Coalition of Albertans including policy experts, indigenous groups, conservationists, recreation groups, ranchers and landowners;

AND THAT Council directs administration to send this document to all other urban, rural and first nations municipalities throughout Alberta and Saskatchewan asking them to endorse and sign on.

The “[A Coal Policy for Alberta – 2022 and Beyond](#)” document can be downloaded for your organization by visiting the link. The Town of High River does not require an endorsement signature in response to this letter, it is merely for informational purposes only.

If you wish to sign on and support this policy, please visit www.acoalpolicyforalberta.com. Your municipality will be added to the large list of supporters.

Sincerely,



Mayor Craig Snodgrass



INFORMATION BRIEF

Meeting: June 13, 2022

Agenda Item: 15

ALBERTA MUNICIPALITIES - MUNICIPAL LEADERS' CAUCUSES

DESCRIPTION:

Alberta Municipalities is once again organizing four summer Municipal Leaders' Caucuses to be held across the province between June 15 and June 22, 2022.

These caucuses are open to all members of Council. They provide the opportunity for members of Council to network with members of other municipalities outside of the annual convention. The caucuses also provide information, best practices, and advice on important issues to municipalities across the province.

The closest one to Claresholm is being held in Medicine Hat on Tuesday, June 21. There is also the opportunity to attend virtually.

ATTACHMENT:

- 2022 Summer MLC Agendas

PREPARED BY: Karine Keys, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: June 8, 2022

2022 Summer MLC Agendas

Dates & Locations

Join us for one of four Alberta Municipalities' summer Municipal Leaders' Caucuses being held across the province between June 15 and June 22, 2022. Each session will run from approximately 9:00 am to 3:00 pm.

Dates

June 15 - High Prairie (Days Inn, 4125 52 Ave, High Prairie)

June 16 - Strathcona County** (Agora Room at County Hall, 401 Festival Lane, Sherwood Park)

June 21 - Medicine Hat (Esplanade Arts & Heritage Centre, 401 1st St, Medicine Hat)

June 22 - Didsbury (Multi-Purpose Room, Memorial Complex, 1702 21 Ave, Didsbury)

**Will also be available virtually. Breakfast in Strathcona County will start at 8:00 am and program will start at 9:00 am.

The summer Caucuses will focus on smaller, more engaging conversations based on top-of-mind issues facing our communities.

In-person registration will also include a light continental breakfast and lunch.



Wednesday, June 15 HIGH PRAIRIE – Days Inn

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President's Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks

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2022 Summer MLC Agendas

Thursday, June 16

**STRATHCONA COUNTY – Agora Room at County Hall
(Virtual option)**

- 8:00 a.m. Registration and light breakfast
- 9:00 a.m. Opening Remarks
- 9:05 a.m. Welcome from the Mayor of the Host Municipality
- 9:10 a.m. Welcome from MLA of the Host Constituency
- 9:15 a.m. Icebreaker Activity
- 9:30 a.m. Session I – Sustainability Services Updates
- 9:45 a.m. President’s Report
- 10:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 11:00 a.m. Break
- 11:15 a.m. Session III – Respect in Municipal Government
- 11:45 a.m. Lunch**
- 12:30 p.m. Session IV – Alberta Municipalities Bylaws
- 1:15 p.m. Session V (locally led)

Tuesday, June 21

MEDICINE HAT – Esplanade Arts & Heritage Ctr

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President’s Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks

Wednesday, June 22

DIDSBURY – Memorial Complex

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President’s Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
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- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks



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INFORMATION BRIEF

Meeting: June 13, 2022
Agenda Item: 16

TOWN OF CLARESHOLM & MUNICIPAL DISTRICT OF WILLOW CREEK WATER SHORTAGE RESPONSE PLAN

BACKGROUND:

In 2020 the Town of Claresholm and Municipal District of Willow Creek (MD) retained MPE Engineering Ltd. (MPE) to prepare a Water Shortage Response Plan (WSRP) as requirement by Alberta Environment and Parks (AEP) for compliance of new application for the M.D of Willow Creek and Claresholm Golf Course water licences. The source of water and point of diversion is the Pine Coulee Reservoir (PCR).

Water Licences – Restrictions

The M.D of Willow Creek, Hamlet of Granum and Town of Claresholm licences have conditions in place to maintain instream flow needs in the Willow Creek.

Pine Coulee Reservoir (PCR) Operations

If water elevations are at or below 1044.00 m, the PCR is considered at its minimum drawdown level and releases to Willow Creek for irrigation purposes are no longer made. The minimum operating level of the PCR is 1042.00 m.

Key figures and points:

- Pine Coulee Reservoir current water level is at 1046.71 m (June 10, 2022)
- Water Shortage Response Plan stage 1 trigger is 1046.00 m
- Minimum Drawdown Level is 1044.00 m
- Minimum Operating Level is 1042.00 m
- **Claresholm is in no danger of running out of water at the 1044.0 m level, however we are required to follow the Water Shortage Response Plan (WSRP) as per Alberta Environment and Parks (AEP) recommendations and conditions of our respective water licences.**

CURRENT CONDITIONS:

A combination of low rainfall and low snow pack in the Willow Creek Water Shed has created low water levels in Chain Lakes and Pine Coulee Reservoir. It is a requirement that Chain lakes is full before water can be released into Willow Creek to fill the PCR.

- AEP must maintain a flow of 1cubic meter per/s in Willow Creek prior to June 1st and 2 cubic meters per/s after June 22nd to meet water flow requirements into the Oldman River at Highway 811 near Fort Macleod.
- AEP started releasing 1.2 cubic meter per/s from Pine Coulee on June 1st to maintain the downstream instream flow needs.
- At the current rate of diversion, the Pine Coulee level minimum drawdown level of 1044.0 m could be reached within 45 days. This would initiate the Stage 3 of the Water Shortage Response Plan.

- When the Chains Lakes Reservoir is full there needs to be a minimum of 8 m per/s flow in Willow Creek to divert 5 m per/s into the canal that fills Pine Coulee. This leaves the required 1 to 2 cubic meters per/s flow in Willow Creek. It would take approximately 56 days at 5 m per/s to fill Pine Coulee.

DISCUSSION

We are close to approaching the WSRP first trigger point of 1046.00 m. Please reference the attachments for detailed descriptions of the **WSRP Trigger Criteria** and the **Town of Claresholm Water Restrictions Guides** established for residential, commercial, public institutions and agricultural use.

ATTACHMENTS:

- 1.) Town of Claresholm and Municipal District of Willow Creek, Water Shortage Response Plan (WSRP) excerpts:
 - a) Water Shortage Response Plan Trigger Criteria,
 - b) Town of Claresholm Water Restrictions Guides for Residential, Commercial, Public Institutions and Agricultural Use.

APPLICABLE LEGISLATION:

- 2.) n/a

PREPARED BY: Brad Burns, Utility Services Manager

APPROVED BY: Abe Tinney, CAO

DATE: June 10, 2022

5 WATER SHORTAGE RESPONSE

In the event a water shortage does occur within the PCR, the Town and MD will be required to initiate a response plan to reduce consumption and augment the available water supply when necessary. The following sections provide the various levels of response that the Town and MD have developed to respond to varying degrees of water shortages.

5.1 WSRP TRIGGER CRITERIA

Based on the potential risk for a water shortage, and the normal operation plan of the PCR, the following trigger criteria were developed for the WSRP.

Table 5.1 – Water Shortage Response Plan Trigger Criteria

Reservoir Operating Level (m)	Stage	Restriction Details
1052.50 to 1046	Normal	No restrictions.
1046 to 1045	1	Begin limiting non-essential water use (i.e. lawn and garden watering limited to 3 days/week)
1045 to 1044.50	2	Further limit non-essential water use (i.e. lawn and garden watering limited to 2 days/week)
1044.50 to 1044	3	Further limit non-essential water use (i.e. lawn and garden watering limited to 1 days/week); Essential water use to be monitored.
1044 to 1043	4	Prohibit all water use associated with irrigation; non-essential water use limited to sanitation purposes only; Monitor essential water use; water supply augmentation may be required. Water use for agricultural users to be restricted to livestock only.
1043 to 1042	5	All non-essential water use prohibited; limit essential water use; water supply augmentation required. Water use for agricultural users to be restricted to livestock only.

Town of Claresholm Water Restriction Guide Residential Water Use

	RESIDENTIAL Water Use Restrictions	NORMAL	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5		
		PINE COULEE FULL SUPPLY LEVEL 1052.5 m	PINE COULEE SUPPLY LEVEL 1046.0 m	PINE COULEE SUPPLY LEVEL 1045.0 m	PINE COULEE SUPPLY LEVEL 1044.0 m	PINE COULEE SUPPLY LEVEL 1043.0 m	PINE COULEE MINIMUM SUPPLY LEVEL 1042.0 m		
	ACTIVITY	Restriction Details	Restriction Details	Restriction Details	Restriction Details	Restriction Details	Restriction Details		
A	Lawn, Garden and Plants - Manual Sprinkling	Anytime	Water allowed 6am-10am 7pm-12am 3 days per week.	Water allowed 6am-10am 7pm-12am 2 days per week	Water allowed 6am-10am 7pm-12am 1 day per week	Use of Town water for all forms of aesthetic lawn and garden watering is prohibited.	Use of Town water for all forms of aesthetic lawn and garden watering is prohibited.		
	Odd Address Schedule	Anytime	Tues, Thurs and Sat	Tues and Sat	Sat				
	Even Address Schedule		Wed, Fri and Sun	Wed and Sun	Sun				
B	Lawn, and Aesthetic Garden Watering - Auto Sprinkling	Anytime	Water allowed 12am-6am up to 3 days per week.	Water allowed 12am-6am up to 2 days per week	Water allowed 12am-6am up to 1 day per week				
	Odd Address Schedule	Anytime	Tues, Thurs and Sat	Tues and Sat	Sat				
	Even Address Schedule		Wed, Fri and Sun	Wed and Sun	Sun				
C	Lawn, and Aesthetic Garden Micro or Drip Irrigation	Anytime	Watering allowed any day between 7pm-10am	Watering up to 3 days a week 7pm-10am (Line A)	Watering allowed Thurs and Fri between 7pm-10am				
D	Lawn, and Aesthetic Garden Watering - Hand Sprinkling (hose or water can)	Anytime	Anytime	Watering allowed 3 days a week 6am-10am, 5pm-12am Stage 1 (Line A).	Watering allowed Wed and Sun between 6am-10am and 7pm-12am				
E	New (non-established) Lawns and Landscaping sprinkling. Permit required.	Follow supplier recommended watering schedule. (Lines A-D)	Follow supplier recommended watering schedule. (Lines A-D)	Sprinkler permit required. Seeding to start before April 30 or after Sept 1	No new permits issued for seeded lawns. New lawns watering Stage 3 (Lines A-D)			No new permits issued or renewed. Use of Town water prohibited.	No new permits issued or renewed. Use of Town water prohibited.
F	Garden Ponds, Fountains and Water Features	Filling and refilling is permitted (Line A)	Filling and refilling is permitted (Line A)	Filling and refilling is permitted (Line A)	Filling and refilling with Town water is prohibited.			Filling and refilling with Town water is prohibited.	Filling and refilling with Town water is prohibited.
G	Pools	Filling and refilling is permitted (Line A)	Filling and refilling is permitted (Line A)	Filling and refilling is permitted (Line A)	Topping up allowed once per week on Wednesdays.	Filling and refilling with Town water is prohibited.	Filling and refilling with Town water is prohibited.		
H	Cleaning Outdoor Surfaces (driveways, sidewalks etc.)	Use a broom, spring loaded nozzle or mop and bucket.	Use a broom, spring loaded nozzle or mop and bucket.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	All hosing of outdoor surface with Town water prohibited.		
I	Car-Boat Washing	Use spring loaded nozzle.	Use spring loaded nozzle.	Wand wash only.	Wand wash only.	Wand wash only.	No washing or rinsing of any vehicles.		
J	Artificial turf and outdoor tracks	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning outdoor surfaces with Town water prohibited.		

* These restrictions are for water supplied by the Town of Claresholm only. They do not apply to the use of reclaimed water, grey water or rainwater. Customers are encouraged to utilize rainwater for appropriate uses such as garden irrigation.

Town of Claresholm Water Restriction Guide Commercial Water Use

	COMMERCIAL Water Use Restrictions	NORMAL	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5		
		PINE COULEE FULL SUPPLY LEVEL 1052.5 m	PINE COULEE SUPPLY LEVEL 1046.0 m	PINE COULEE SUPPLY LEVEL 1045.0 m	PINE COULEE SUPPLY LEVEL 1044.0 m	PINE COULEE SUPPLY LEVEL 1043.0 m	PINE COULEE MINIMUM SUPPLY LEVEL 1042.0 m		
	ACTIVITY	Restriction Details	Restriction Details	Restriction Details	Restriction Details	Restriction Details	Restriction Details		
A	Lawn, Garden and plants for sale - Manual Sprinkling	Water allowed 6am-10am 7pm-12am 3 days per week	Water allowed 6am-10am 7pm-12am 3 days per week	Water allowed 6am-10am 7pm-12am 2 days per week	Water allowed 6am-10am 7pm-12am 1 day per week	Use of Town water for all forms of aesthetic lawn and garden watering is prohibited.	Use of Town water for all forms of aesthetic lawn and garden watering is prohibited.		
	Odd Address Schedule	Anytime	Tues, Thurs and Sat	Tues and Sat	Sat				
	Even Address Schedule		Wed, Fri and Sun	Wed and Sun	Sun				
B	Lawn, Garden and plants for sale - Auto Sprinkling	Anytime	Water allowed 12am-6am up to 3 days per week	Water allowed 12am-6am up to 2 days per week	Water allowed 12am-6am up to 1 day per week				
	Odd Address Schedule	Anytime	Tues, Thurs and Sat	Tues and Sat	Sat				
	Even Address Schedule		Wed, Fri and Sun	Wed and Sun	Sun				
C	Lawn, Garden and plants for sale Micro irrigation	Anytime	Watering allowed any day between 7pm-10am	Watering up to 3 days a 7pm-10am (Line A)	Watering allowed Wed and Fri between 7pm-10am				
D	Lawn, Garden and plants for sale handheld sprinkling	Anytime	Anytime	Hand watering plants any day 6am-10am & 5pm-12am Stage 1 (Line A).	Hand water plants Tue, Thru and Sun between 6am-10am and 7pm-12am				
E	New (non-established) Lawns and Landscaping sprinkling. Permit required.	Follow supplier recommended watering schedule. (Lines A-D)	Follow supplier recommended watering schedule. (Lines A-D)	Sprinkler permit required. Seeding to start before April 30 or after Sept 1	No new permits issued for seeded lawns. New lawns watering Stage 3 (Lines A-D)			No new permits issued or renewed. Use of Town water prohibited.	No new permits issued or renewed. Use of Town water prohibited.
F	Garden Ponds, Fountains and Water Features	Filling and refilling is permitted (Line A)	Filling and refilling is permitted (Line A)	Filling and refilling is permitted (Line A)	Filling and refilling with Town water is prohibited.			Filling and refilling with Town water is prohibited.	Filling and refilling with Town water is prohibited.
G	Pools	Filling and refilling is permitted (Line A)	Filling and refilling is permitted (Line A)	Filling and refilling is permitted (Line A)	Topping up allowed once per week on Wednesdays.	Filling and refilling with Town water is prohibited.	Filling and refilling with Town water is prohibited.		
H	Cleaning Outdoor Surfaces (driveways, sidewalks etc.)	Use a broom, spring loaded nozzle or mop and bucket.	Use a broom, spring loaded nozzle or mop and bucket.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	All hosing of outdoor surface with Town water prohibited.		
I	Car Washing - commercial, dealerships and fleets	Use a commercial car wash or spring loaded nozzle.	Use a commercial car wash or spring loaded nozzle.	Wand wash and automated car washes may operate.	Wand wash and automated car washes may operate.	Wand wash and automated car washes may operate.	No washing or rinsing of any vehicles.		
J	Golf courses	Irrigation should only occur between 7pm-6am	Reduce watering to fairways (Line B)	Reduce watering of greens, tees, Fairways 2 days-week.	Hand watering greens and tees only.	Hand watering greens and tees only.	Hand watering greens and tees only.		
K	Artificial turf and outdoor tracks	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning with a hose for health and safety only.	Cleaning outdoor surfaces with town water prohibited.		

* These restrictions are for water supplied by the Town of Claresholm only. They do not apply to the use of reclaimed water, grey water or rainwater. Customers are encouraged to utilize rainwater for appropriate uses such as garden irrigation.

Town of Claresholm Water Restriction Guide Public Institutional Water Use

	Public Institutional Water Use Restrictions	NORMAL	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5		
		PINE COULEE FULL SUPPLY LEVEL 1052.5 m	PINE COULEE SUPPLY LEVEL 1046.0 m	PINE COULEE SUPPLY LEVEL 1045.0 m	PINE COULEE SUPPLY LEVEL 1044.0 m	PINE COULEE MINIMUM SUPPLY LEVEL 1043.0 m	PINE COULEE MINIMUM SUPPLY LEVEL 1042.0 m		
	ACTIVITY	Restriction Details	Restriction Details	Restriction Details	Restriction Details	Restriction Details	Restriction Details		
A	School Yards, Sports Fields and Baseball Diamonds	Avoid Irrigation between 10am-7pm	Limit Irrigation to 3 Times per week Tuesday, Thursday, Saturday Avoid irrigation 10am-7pm	Limited irrigation to 2 times per week (Tuesday & Saturday) and avoid between 10am-7pm	Irrigate 1 day/week at minimum levels permitted to maintain areas in usable condition.	Use of Town water for all irrigation and recreational purposes is prohibited.	Use of Town water for all irrigation and recreational purposes is prohibited.		
B	Water Spray Parks and Indoor/Outdoor Pools	No restrictions.	Recirculating pool water only.	No restrictions on spray parks with user-activated switches. Filling and topping of pools permitted.	No restrictions on spray parks with user-activated switches. Filling and topping of pools permitted.				
C	Aesthetic Fountains and Water Features	Recirculating water only.	Recirculating water only.	No filling permitted unless using recycled, reclaimed water or rainwater.	Filling and refilling are prohibited. To avoid health and safety problems drain and use to irrigate.				
D	Municipal Parks and Cemeteries	Avoid Irrigation between 10am-7pm.	Limit Irrigation to 3 times per week and Avoid irrigation 10am-7pm.	Irrigation allowed 2 days per week, Tuesday and Thursday between 7pm-6am.	Irrigate 1 day/week minimum levels permitted to maintain areas in usable condition.				
E	Municipal Ornamental Lawns and Grassed Boulevards	Avoid Irrigation between 10am-7pm	Limit Irrigation to 3 times per week Tuesday, Thursday, Saturday, between 7pm-6am unless authorized.	Two days per week, Tuesday and Thursday between 7pm-6am.	Irrigate 1 day/week minimum levels permitted to maintain areas in usable condition.				
F	Municipal Water Main Flushing and Hydrant Maintenance	No Restrictions.	No Restrictions.	Only for unscheduled safety or public health reasons. Flushing to ensure free chlorine residual only.	Only for unscheduled safety or public health reasons. Flushing to ensure free chlorine residual only.			Only for unscheduled safety or public health reasons. Flushing to ensure free chlorine residual only.	Only for unscheduled safety or public health reasons. Flushing to ensure free chlorine residual only.
G	Artificial Turf and Outdoor Tracks (i.e. bicycle and running)	Cleaning, with a hose or sprinkler, permitted for health and safety only.	Cleaning, with a hose or sprinkler, permitted for health and safety only.	Cleaning, with a hose or sprinkler, permitted for health and safety only.	Cleaning, with a hose or sprinkler, permitted for health and safety only.			Cleaning, with a hose or sprinkler, permitted for health and safety only.	All forms of cleaning of outdoor surfaces with town water are prohibited.

* These restrictions are for water supplied by the Town of Claresholm only. They do not apply to the use of reclaimed water, grey water or rainwater. Customers are encouraged to utilize rainwater for appropriate uses such as garden irrigation.

Town of Claresholm Water Restriction Guide Agricultural Water Use

	AGRICULTURAL Water Use Restrictions	NORMAL	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
		PINE COULEE FULL SUPPLY LEVEL 1052.5 m	PINE COULEE SUPPLY LEVEL 1046.0 m	PINE COULEE SUPPLY LEVEL 1045.0 m	PINE COULEE SUPPLY LEVEL 1044.0 m	PINE COULEE SUPPLY LEVEL 1043.0 m	PINE COULEE MINIMUM SUPPLY LEVEL 1042.0 m
	ACTIVITY	Restriction Details	Restriction Details	Restriction Details	Restriction Details	Restriction Details	Restriction Details
Location	Crop Irrigation in Town Limits	Maximum water use as permitted per individual license to a maximum of 5000 m3	Maximum water use 5000 m3 for season Increased surveillance voluntary conservation	Mandatory reduction of water use by 25% up to 3750 m3 for season Town to control turnoff	Mandatory reduction of water use by 50% up to 2500 m3 for season Town to control turnoff	Mandatory reduction of water use by 50% up to 2500 m3 for season Town to control turnoff	Mandatory water restrictions Outdoor water use for Livestock only Town to control turnoff
0+008	M.D Willow Creek	No License/No Hydrant	No License/No Hydrant	No License/No Hydrant	No License/No Hydrant	No License/No Hydrant	Livestock only
0+300	Brown	No License/Hydrant	No License/Hydrant	No License/Hydrant	No License/Hydrant	No License/Hydrant	Livestock only
2+834	Bolduc	320 m3 Total	320 m3 Total	240 m3	160 m3	Licence Restricted	Livestock only
4+350	Maurushat	No Hydrant	No Hydrant	No Hydrant	No Hydrant	No Hydrant	Livestock only
6+565	Maurushat	1234.56 m3	1234.56 m3	925.92 M3	617.28 m3	617.28 m3	Livestock only
7+507	Fire Hydrant	Fire Fighting Only	Fire Fighting Only	Fire Fighting Only	Fire Fighting Only	Fire Fighting Only	Fire Fighting Only
7+906	Glimsdale	1234.56 m3	1234.56 m3	925.92 M3	617.28 m3	617.28 m3	Livestock only
8+217	Hutterian Willow Creek	2099 m3 Total	2099 m3 Total	1574.25 m3 Total	1049.5 m3	Licence Restricted	Livestock only
10+385	Leeds	1234.56 m3 Total	1234.56 m3 Total	925.92 M3	617.28 m3	617.28 m3	Livestock only
10+700	Leeds	1234.56 m3 Total	1234.56 m3 Total	925.92 M3	617.28 m3	617.28 m3	Livestock only
11+434	Hutterian Willow Creek	2099 m3 Total	2099 m3 Total	1574.25 m3 Total	1049.5 m3	1049.5 m3	Livestock only
11+510	Fire Hydrant	Fire Fighting Only	Fire Fighting Only	Fire Fighting Only	Fire Fighting Only	Fire Fighting Only	Fire Fighting Only
15+865	Morkin	4564 m3	4564 m3	3423 m3	2282 m3	2282 m3	Livestock only
17+100	Shearer	No License/No Hydrant	No License/No Hydrant	No License/No Hydrant	No License/No Hydrant	No License/No Hydrant	Livestock only
17+110	Town of Claresholm	No Hydrant	No Hydrant	No Hydrant	No Hydrant	No Hydrant	Livestock only
18+927	Claresholm Golf Course	No License/Metered Turnout	No License/Metered Turnout	No License/Metered Turnout	No License/Metered Turnout	No License/Metered Turnout	Livestock only
19+403	Claresholm Water Plant	1,301,235 m3	1,301,235 m3	Initiate WSRP	Initiate WSRP	Initiate WSRP	Initiate WSRP

* These restrictions are for water supplied by Pine Coulee Reservoir only. They do not apply to reclaimed water, grey water or rainwater.

Vision To be the community of choice, leading to a thriving and diverse Claresholm

Mission Statement We will offer family living and encourage economic prosperity through innovative and progressive thinking

Core Values

Community Pride

We take pride in our organization -- in its people, and in the many groups, business and organizations that make it a community. Organizationally, we take pride in the quality and variety of services we provide and the facilities we maintain. We are proud of all that Claresholm has to offer, and whenever possible, we will work to improve and enhance our community.

Healthy, Active Living

The Town of Claresholm will enhance the lives of our residents by supporting Town recreation services and community safety and wellness programming, and by assisting community groups that provide similar services.

Diversity

We recognize and respect the diverse needs of our residents and different sectors of our community. We will seek their input and engagement and grow together.

Forward Thinking

We will plan for the future. We will comply with provincial legislation and understand municipal best practices as we challenge conventional ways of conducting the community's business, managing its finances, and delivering services to our community.

MULTI-YEAR		Assigned to	Update on Progress
POLICY & PLANNING			
3 Year Operations and 5 Year Capital Plan			
	Revise 3 Year Operations Plan and 5 Year Capital Plan	Blair	Work to begin next Audit and Finance Committee meeting
Community Center			
	Work with Community Centre Association to secure funding and facilitate accessibility and front entrance upgrades	Mike/Tara	Community Centre Association submitted funding to CFEP small stream on January 15, 2022. Notification of application status will not come until June or July.
Stormwater Infrastructure			
	Finalize and Approve Engineering	Mike	Complete

MULTI-YEAR		Assigned to	Update on Progress
	Secure grant funding for Phase 2	Tara/Mike	Working with Grant Match
ECONOMIC & COMMUNITY DEVELOPMENT			
Support the EDC			
	Provide Operational Budget for EDC	Council	Complete April 25th, 2022
	Update Economic Development Committee Business Plan	Brady	New draft ready for review at the June 20, 2022 EDC
Ensure Town is Development Readiness in Areas of Residential, Commercial and Industrial Development			
	Ad Hoc Committee to Address:		
	Residential, Commercial and Industrial Development Best Practices (Including MCC and PPP)	Abe	The Community Development Committee met May 9th to discuss Municipally Controlled Corporations and Private Public Partnerships as they relate to development. The committee is not interested in MCC but will continue to explore options for PPP.
	Consider Residential Development in Tax Incentive Program	Tara	UPDATE: Under the direction of the committee, administration has prepared a draft residential development bylaw for council's consideration, to be presented at a future meeting.
	Sell and Develop Town-Owned Land	Abe/Tara	The Community Development Committee has asked that administration develop strategies for selling Tamarack Lots and the Parade grounds. UPDATE: Tamarack Lots have been advertised for sale under a sealed bid process, with the reserve set at \$30,000 per lot. The bid process closes July 4th. Administration has issued an RFP for realtor services to sell the parade lands, as well as the town owned airport properties.
	Explore Diverse Housing Opportunities (Housing Assessment)	Abe/Brady	Draft Housing Needs Assessment received; project update meeting scheduled June 10, 2022; EDO consulting with Town of Coaldale & Town of Taber re: diverse housing projects.

MULTI-YEAR			Assigned to	Update on Progress
		Continue to work with landowners where Area Structure Plans exist (Starline Business Park, Prairie Shores)	Tara/Brady	Administration is looking into options to work with landowners where Area Structure Plans exist, including working with land agents/consultants as a third party in development discussions.
Explore Value-Added Industry Opportunities				
		Continue Membership in Economic Developers of Alberta, Alberta SW and South Grow Regional Initiatives	Council	2022 memberships provided via operating budget.
		Explore FDI in 1-2 Industries from 1-2 Countries	Brady	Participating in SouthGrow International Marketing Project; attracting FDI by targeting investors in the food sector.
		Research Value-Added Agri-Food Examples in Neighbouring areas (Lethbridge, Taber, Calgary)	Brady	Canadas Premier Food Corridor has successfully attracted the food processing industry. Ongoing
		Explore opportunities in greenhouse farming and speciality agriculture	Brady	Nothing at this time.
Explore Business Attraction Incentives				
		Adopt Progressive Incentives for Private Development and Re-Development of Commercial and Industrial property	Brady/Tara	In progress with the Community Development Committee. The Development Officer has prepared examples for consideration.
		Consider other Incentives (land, utilities and recreation benefits)	Brady	Ongoing conversations at the Community Development Committee
		Provide Expertise and Resources to Investors	Brady	Working on enhancing the webpage and updating resources for investors and potential business owners.
Business Improvement Programs to Promote Downtown Business Retention, Expansion and Revitalization				
		Community Futures Small Business Loan Program	Brady	Adopted Community Futures Business Improvement Loans program in partnership with Chamber of Commerce.
		New Business Start-up Grants	Brady	Consideration for EDC Budget 2023

MULTI-YEAR			Assigned to	Update on Progress
		Façade Improvement Grants/Loans	Brady	Consideration for EDC Budget 2023
		Focus on annexed land and vacant properties in downtown core and highway corridor	Brady	Continue to assist development inquiries as they are received.
Sound, Responsible Governance				
		Ensure ongoing public participation	Karine/Abe	Delegations to council, postings on board vacancies, social media presence are all ongoing.
		Develop Communications and Public Engagement Strategy	Karine/Abe	UPDATE: Administration has begun assessing the Town's current communications and engagement strategies, as well as best municipal best practices.

MULTI-YEAR			Assigned to	Update on Progress
		Continue to review and update Administration and Council policies	Blair/Abe	Ongoing
		Address legislative changes in a timely fashion	Abe	Ongoing
PARTNERSHIPS, COLLABORATIONS, RELATIONSHIPS				
Build Government Relations at All Levels				
		Look for opportunities to collaborate	All departments	Ongoing
Strengthen Stakeholder Relationships				
		Encourage presentations to Council, visit organizations to build relationships and have a presence in the community	Council	Ongoing
		Develop relationships with Land Developers in order to progress on residential development	Brady/Abe	Administration is looking at options to work with landowners where Area Structure Plans exist, including working with land agents/consultants as a third party in development discussions. Recently directed to investigate barriers to development on lands where Area Structure Plan does not exist.
Relationships with AHS and Other Service Providers				
		Continue to Enhance Relationships with AHS and Other Service Providers	Council	
VIBRANT COMMUNITY, QUALITY OF LIFE				
Housing				
		Complete Housing Needs Assessment	Brady/Barb	Draft Housing Needs Assessment Received. Work is ongoing, final document expected in September 2022.

MULTI-YEAR			Assigned to	Update on Progress
		Once Assessment is Complete, Explore how to leverage results and integrate with future housing developments	Brady/Barb	Nothing at this time.
Improvement of Parks				
		Revise Recreation Master Plan to Identify Priority Areas	Denise	Initial conversations and planning have begun.
		Pursue Grant Funding for Pathway and Park Expansions	Denise	Administration is actively pursuing grant opportunities.
Plan Events and Activities that Vitalize Claresholm				
		Economic Development to Coordinate Meeting amongst community groups to ensure resource and knowledge sharing	Brady	More than 30 people in attendance for second Fair Days Organizational meeting. Third and final planning meeting will take place in July.
		Promotion of Parks Through Town Videos	Denise	
		Maintain and Enhance Current Programming	Denise	Currently working on proposal for Council's consideration.



Town of Claresholm

Council Committee Report

Date: June 13, 2022

<p>Mayor Petrovic</p>	<p>May 20, 2022 MPC Business as usual. Five Action items were discussed along with a few in camera items that will be presented to Council in the near future.</p> <p>May 26, 2022 Emergency Table Top Exercise Councillor Zimmer and I met alongside administration, RCMP, LRSD and Fire to have a round table discussion on Claresholm Emergency Response Plan. Discussion was lead by an outside source and individual tasks were discussed if Claresholm were to ever face such disasters. It was a great information and learning session. Looking forward to October where we will actively play through the scenarios and partners with surrounding communities.</p> <p>May 26, 2022 Land Use and Development Course</p> <p>June 1, 2022 Alberta SouthWest AGM Attended the Alberta SouthWest Regional Alliance AGM. It was a great evening and was hosted at the Heritage Acres Farm Museum (I would highly recommend a tour of this facility). There were several presentations;</p> <ul style="list-style-type: none"> • Natalie Gibson, President, InnoVisions and Associates <ul style="list-style-type: none"> ○ A key note I took in was that a majority of Farmers are over the age of 65 and very few of them have a succession plan. • Laura Hodge, Project Coordinator, Crown of the Continent Geotourism Council. • William York, Senior Engineer, ATCO EV Services <ul style="list-style-type: none"> ○ Stated that the government it looking to have all new sales of vehicle be EV by 2030, however currently there is a shortage of EV in Alberta at this time. • Jon Mamela, Senior VP and CCO, Travel Alberta <ul style="list-style-type: none"> ○ key points include that they are trying to disperse tourism across Alberta to decrease the footprint in some areas. Tourists and looking not for 5 star hotels, unique hotel boutiques. • Stacie Lara, Director of Investment, Energy, Invest Alberta Corporation. • Siao Yong, Stakeholder Relations Manager, Invest Alberta Corporation • Brock Skretting, Head of Advocacy, Keep Alberta Rolling <p>June 2, 2022 LCA Owners Forum</p>
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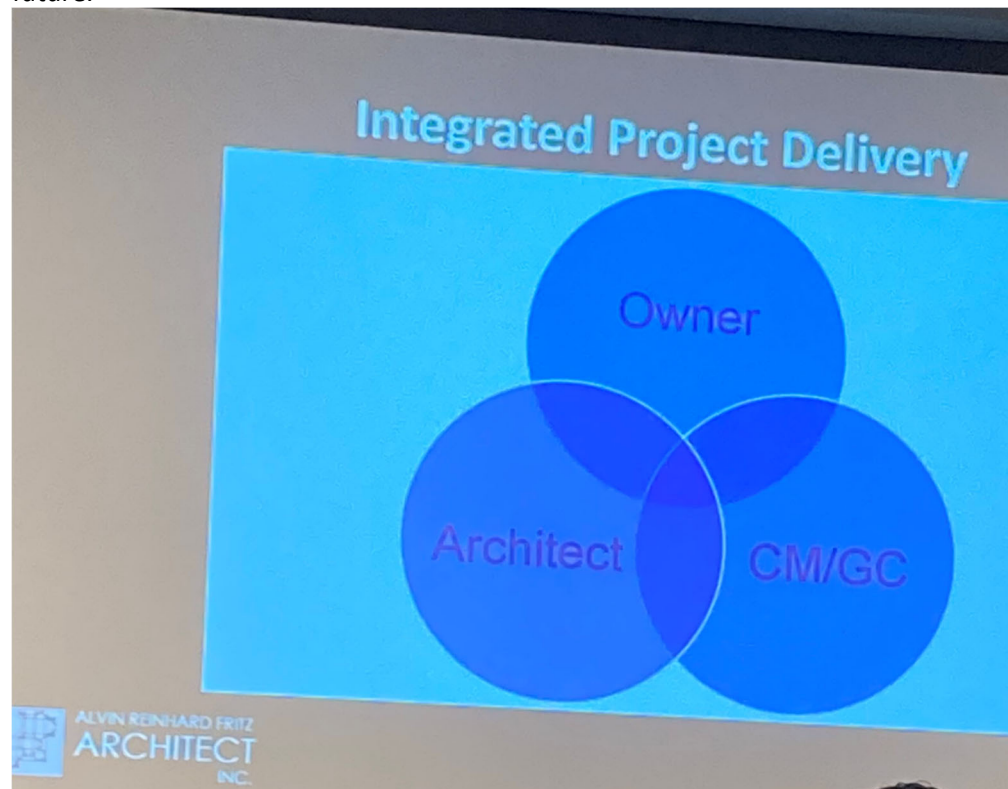


Town of Claresholm

Abe and Myself attended the Lethbridge Construction Association. It was a great information session and some key points that I noted were there is an obvious supply/ product shortage and they recommend to look at future projects and order parts/ accessories ahead of time. Currently one contractor is waiting on a part no larger than a salt shaker, it has delayed the City of Lethbridge project by weeks.

A majority if not all members in the room were against P3s. They would much rather stand-alone projects, reporting that P3s increase red tape and delay progression.

Another note made was that the typical model of Design- Bid- Build no longer works to the supply and demand of product. An Integrated Project Delivery is the way of future.



June 2, 2022 Land Use and Development Course

I was able to finish up the Land Use and Development Course. It was great information and gave us the ability to see what innovated ideas/ issues other communities across Alberta are facing in the area of municipal planning.



Town of Claresholm

	<p>June 2, 2022 AdHoc Community Development. Met with administration, Councillor Meister and Schlossberger and discussed potential opportunities to increase development opportunities within the community.</p> <p>June 4, 2022 Willow Creek Composite Hight Graduation I was asked to give greetings from the Town of Claresholm to the 2022 WCCHS Graduates along side MP Jon Barlow, MLA Roger Reid, LRSD School Trustee Brad Toone and MD of Willow Creek Councillor Earl Hemmaway</p> <p>June 6, 2022 Family and Community Support Services</p> <p>June 6, 2022 Family Community and Support Services Was able to sit in on the monthly FCSS meeting. Barb and Holly continue to provide amazing support to the community at large. They are proving very engaging events to both youth, senior and everyone in between.</p>
<p>Councillor Carlson</p>	
<p>Councillor Cutler</p>	
<p>Councillor Kettles</p>	
<p>Councillor Meister</p>	<p>FCSS May With Covid over the last few years the ladies have had extra work, not within their mandate, thrown their way. It is not an easy position to be in especially when they are unable to help or when those who need help make mountains out of mole hills by not making a small change or 2 to</p>



Town of Claresholm

help themselves. They are only able to do so much and it is taking a mental toll on those that we have entrusted to help our most vulnerable. Since the first meeting I attended this issue has been brought up and it is not getting better at all! With the way things are going in the world I foresee this job getting harder and harder as we go, it will never get easier. We must support them as best as we can.

Our Youth group is doing well and growing slightly ,they are taking great care of their space. Volunteer appreciation was a success. We discussed the hero walk (it was a fun event and raised \$700!)

June

Same issues as the last meeting. Housing is still a cause for concern and not within their mandates to be able to help. Very thankful for the outside support that they receive in these instances. In regards to the hours that are worked they are being asked to plan accordingly and that is just not possible as needs and crisis happen at all times not just during business hours. Not only that but events and programming require malleability and sometimes a large amount of work. There are ups and downs in their current location that need to be addressed. There are also storage issues as they have a few locations that their materials have been put and they are not the only ones with access to some of them.

New drums to be purchased for the drumming group. Funding for a dinner for Granum show and shine volunteers. Housing was brought up again and there is a huge gap in availability of affordable options for 18-65 ages. Needed as well are smaller accessible choices for the elderly who would still like to live at home but don't have a feasible option to encourage them to leave their larger family homes.

Seniors' week was celebrated with a free brunch. Attendance seemed low but it was enjoyed by all who came.

Museum

What an exciting month! We opened on the 20th. In preparation for this, board members had a few work bees to spruce the place up. I have a different view of the school house and cabin and was thankful for the running water and electricity that we have now that made our jobs easier!



Town of Claresholm

We received a grant for new equipment and training to better be able to digitize our archives for easier access. The fire truck was moved at the end of one of these days and it was sad for me to see it go. We now have a little bit of much needed extra space. The Anson model was hung.

The event planning committee discussed our Fathers day car show. We will have breakfast put on by the Lions club. I also presented the opportunity to the Seniors centre to piggy back on the event and they will have beef on a bun and live entertainment. After this event we are also attending Canada day celebrations and participating in Fair days.

CSDC

Our new name is in the works, it has been put to the membership to vote on and should be decided by the next board meeting. Activities and rentals are picking up. We are always in need of volunteers for events and it seems it is the same few who show up, Thank you! Discussed putting a float in the parade. Event planning sees fewer people attend the meetings but we have some great activities that have become somewhat regular. FCSS has used the facility for some of their events and has committed to a few rentals per month.

CHA

The units remain full. Cabinets should be replaced in most units. Updating our logo. Tender for cleaning contract received. The new scooter pad was poured but it drains the wrong way. Roof on Heritage to be completed soon. The GoA granted a utility grant of \$100/unit. As a board we are updating our ministerial order to comply with new requirements for board competencies set forth by the GoA. Tenant meeting planned. Policy review still underway.

CARes

418 volunteer hours as well as 120 foster hours. Large number of cats brought in with only 1 claimed, 13 adopted. Volunteers are needed during the days. New sign, wind fence and bathroom vent completed. Adoption of dogs requires a fenced yard and there have been discussions of aligning bylaws to this standard as well. Dogs should not live on chains and it also



Town of Claresholm

	<p>poses a safety risk to the animal. The CARES garage sale was a success, not sure of the final tally. It took many volunteer hours to pull off and it was nice to see so many of the YOT show up to contribute. Thank you to the community for your donations!</p> <p>WCC The influx of Ukraine refugees is mostly in large urban centres as they are closer to job opportunities and access to the needs that they require. There are transportation and language barriers and advantage is being taken of some of these people.</p> <p>The spread the world event is seeing some interested people willing to create a booth to honour their roots.</p>
<p>Councillor Schlossberger</p>	<p>May 25 Meeting in Edmonton with all 9 Reda's from all regions of Alberta and Minister Schweitzer as well as Minister Horner. Our goal was to have a frank open discussion about renewing the funding for all Reda's and to get a 5-year contract. We had sent them an agenda and suggested we stick to that agenda. It was a very good 1 hour+ meeting. They agreed with us in principle. Minister Schweitzer's aide told us to watch for an announcement in January 2023. In time for the election. We were asking for an announcement by August 31 2022. There are strings of course. Minister Schweitzer wants the Reda's to work closely with Invest Alberta. Provide Invest Alberta with shovel ready projects related to Economic Development, areas of investment of interest to our communities. Minister Horner was very positive. Wants to see metrics!! Operational Plans, Result reports and how we turn \$1.00 into \$9.00 through investment. The Reda's met privately for 1 hour before the Minister's arrived to make sure we all were on the same page. Good to network with the Reda's from all over Alberta.</p> <p>May 26 Completed my Land Use and Development course. Enjoyed the last module the most. Had break out rooms and were presented with problems in development that we had to solve and come up with solutions. Good course.</p> <p>June 1</p>



Town of Claresholm

	<p>AGM for Alberta SW at Heritage Acres museum. Great meeting. 70 people in attendance. Great speakers! Great meal!! Enjoyed by all. Lots of positive feedback.</p> <p>June 2 Community Development meeting Good discussion. Lots of work to do.</p> <p>June 7th 8th and 9th RNIP interviews So glad to be involved in these. It is exciting to see and listen to these people who want to move to Claresholm. It is refreshing. Exciting to know we are helping employers find employees. So many companies that can not find employees. This is not exclusive to Claresholm. In talking with reps from REDA's all over Alberta, they have the same shortfall of labour in every sector of the economy. Concerning!!</p> <p>June 8 Started my new course on Partnerships and Collaboration. 3 hours!! WOW.</p>
<p>Councillor Zimmer</p>	



Claresholm

INFORMATION BRIEF

Meeting: June 13, 2022

Agenda Item: 19

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - April 11, 2022				
13	RFDirection: Town Speed Limit - Moved by Councillor Meister to direct Administration to discuss the unposted town speed limit within town limits at the Emergency Services Committee level to come back to Council at a future meeting. CARRIED MOTION #22-059	Abe	Discussed at emergency services committee and the group has directed administration to proceed with researching 40km/hr speed limit	Ongoing
Regular Scheduled Meeting - April 25, 2022				
7	RFD: Community Futures Business Loan Program - Moved by Councillor Schlossberger to accept the Business Improvement Loans Program offered by Community Futures Alberta Southwest, and that the loan interest be repaid at 50% by the Claresholm & District Chamber of Commerce and 50% by the Town of Claresholm Economic Development Committee. CARRIED MOTION #22-061	Brady	EDO is working with Community Futures to complete the agreement in partnership with the Chamber	In progress
11	RFD: 2022 Final Budget - Moved by Councillor Carlson to direct administration to prepare information on the water rates to be discussed at the Audit & Finance Committee level at an upcoming meeting. CARRIED MOTION #22-067	Blair	Preparing information	In progress
Regular Scheduled Meeting - May 24, 2022				
6	CORRES: Claresholm & Area Palliative Care Committee - Moved by Councillor Carlson to allow the Claresholm & Area Palliative Care Committee to use Centennial Park Campground for a Christmas light display as a fundraiser, to allow them to use the Town's power supply for their display, and to ensure that the roads are clear of snow for their event to be held in December 2022. CARRIED MOTION #22-075	Mike	Organizers have been notified, planning is ongoing	Complete
11	RFD: FCSS Summer Bash - Moved by Councillor Cutler to approve the use of Patterson Park for Claresholm & District FCSS's community event on Thursday, July 28, 2022 from 5:00 to 8:00 p.m. CARRIED MOTION #22-076	Holly	Planning is underway	Complete
12	RFD: Estate Donation - Sporting Equipment - Moved by Councillor Cutler to approve the sporting equipment purchases as presented, with the funding to come from monies donated by the Estate of Ruby Thomas. CARRIED MOTION #22-077	Denise	Items have been ordered	Complete

13	RFD: Westrose Avenue Infrastructure Project - Moved by Councillor Schlossberger to award the Westrose Avenue Project to McNally Contractors (2011) Ltd. in the amount of \$570,148.21 plus GST. CARRIED MOTION #22-078	Tara	Notification letter signed and sent	Complete
14	RFD: Request for Tax Waiver - Medical Clinic - Moved by Councillor Carlson to cancel the municipal portion of the 2022 property taxes levied on the property owned by the MD of Willow Creek located at 4215 Fairway Drive in the amount of \$7,064.27. CARRIED MOTION #22-079	Lisa/Abe	Letter has been sent to the M.D.	Complete
15	RFD: Tax Sale Property - Moved by Councillor Cutler that the 2022 tax recovery auction date be set for 9:00 am on August 23, 2022. CARRIED MOTION #22-080	Lisa	Process progressing	Complete
15	RFD: Tax Sale Property - Moved by Councillor Zimmer that the 2022 tax recovery reserve bid for the southerly one hundred and four (104) feet in perpendicular width throughout lot four (4), Block 1, Plan 658LK, at \$422,000. CARRIED MOTION #22-081	Lisa	Process progressing	Complete
15	RFD: Tax Sale Property - Moved by Councillor Meister that the 2022 tax recovery sale is subject to the terms and conditions of sale as recommended. CARRIED MOTION #22-082	Lisa	Process progressing	Complete
21a	IN CAMERA: Contracts - Moved by Councillor Cutler to approve amendments to the transfer of ownership agreement of the 1949 Chevrolet Brickle-Seagrave Pumper as presented. CARRIED MOTION #22-083	Abe	Agreement has been signed	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: June 10, 2022

INFORMATION ITEMS



MUNICIPAL PLANNING COMMISSION MINUTES

April 22, 2022
Town of Claresholm – Council Chambers

Attendees: Brad Schlossberger - Council Member (Chairperson)
Doug Priestley - Member-at-Large
Chelsae Petrovic – Mayor
Jeff Kerr – Member-at-Large (Vice Chairperson)
Kieth Carlson – Council Member

Staff: Tara VanDellen – Planner/Development Officer
Tracy Stewart – Development Assistant

Public: Rod & Joan Dyrholm – Applicants
Brent Lucas – Applicant
Gavin Scott - ORRSC

8:58 a.m.	Call to Order /Adoption of Agenda	Motion to adopt the Agenda by Doug Priestley
		Seconded by Councilor Carlson
		CARRIED

Adoption of Minutes	Motion to adopt the Meeting Minutes
<ul style="list-style-type: none"> • March 25, 2022 	By Jeff Kerr
	Seconded by Councilor Carlson
	CARRIED

Item 1: ACTION	DEVELOPMENT PERMIT	Motion to approve by Jeff Kerr
	File: D2022.028	
	Applicant/Owner: Rod & Joan Dyrholm	Seconded by Doug Priestley
	Address: 207 45 Avenue W	
	Legal: Lot 9-10, Block 8, Plan 147N	CARRIED
	Regarding: Variance to minimum lot size	

Item 2: ACTION	HOME OCCUPATION	Motion to approve with amended conditions to add does not include major autobody/repairs/paint work & exterior washing of vehicles by
	File: D2022.026	
	Applicant/Owner: Brent Lucas	
	Address: 325 52 Avenue E	



MUNICIPAL PLANNING COMMISSION MINUTES

April 22, 2022
Town of Claresholm – Council Chambers

Legal: Lot 12, Block 131, Plan 7959GV
Regarding: Home Occupation Application – auto detailing, chip repair & minor repairs

Doug Priestley

Seconded by
Mayor Petrovic

Condition(s):

1. *The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.*
2. *As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view. All work is to be done within the rear detached garage.*
3. *As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.*
4. *Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.*
5. *Any intensifications of use or additional vehicles/employees will require a new application. This approval does not include major auto body painting/repairs, or exterior washing of vehicles.*

CARRIED

NOTE(S) -

1. *The purpose of the Town of Claresholm Noise Bylaw No. 1243 is to prohibit certain activities creating noise and to abate instances of noise and to restrict when certain sounds can be made. Hours: Mon – Sat morning 10:00pm to 7:00am (quiet times), Sat evening to Sun morning 10:00pm to 10:00am (quiet time).*
2. *As per Bylaw 1550 (Traffic Bylaw), a vehicle, or a vehicle with a trailer attached, with a maximum allowable weight of 4,500kg, shall not be parked on a highway any time after 10:00PM and before 7:00AM, unless it is parked in a location completely adjoining the vehicle owner’s residence.*
3. *As per Bylaw 1550 (Traffic Bylaw), any commercial vehicle, bus, truck or truck tractor:*
 - *may be parked on private property as long as that vehicle does not block any sidewalk, laneway or alley and doesn’t obstruct or hinder the normal flow of traffic (pedestrian or vehicular).*
 - *shall not be parked on a highway unless it is parked in a location completely adjoining the operator’s place of residence.*
 - *shall not be parked for more than 48 consecutive hours and must be removed to an off-highway location for at least 72 consecutive hours before it may park there again.*

Item 3: ACTION

TIME EXTENTION

File: D2021.039
Applicant/
Owner: Gayatri Investments Claresholm Inc.
Address: 4725 1 Street W
Legal: Lot N 20’ of 9, all of 10, Block 1, Plan 147N

Motion to approve extension to April 20, 2023 by Councilor Carlson

**Seconded by
Jeff Kerr**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

April 22, 2022

Town of Claresholm – Council Chambers

Regarding: Time Extension – change in use – vacant to
take-out restaurant with caretaker's suite

Item 4: DISCUSSION

In Camera – discussion

- Advice from FOIP Section 24

**Motion to go in camera by
Doug Priestley**

**Seconded by
Mayor Petrovic**

**Motion to come out of in
camera by Councilor
Carlson**

**Seconded by
Doug Priestley**

10:02 a.m.

**Motion to adjourn by
Mayor Petrovic**

CARRIED



ANNUAL GENERAL BOARD OF DIRECTORS' MEETING MINUTES

Thursday, December 2, 2021 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

and Via ZOOM

BOARD OF DIRECTORS:

Colin Bexte (In Person)..... Village of Arrowwood	Brad Koch (Absent) Village of Lomond
Kent Bullock (Virtual) Village of Barnwell	Gerry Baril (In Person)..... Town of Magrath
Dan Doell (Absent) Village of Barons	Peggy Losey (Virtual)..... Town of Milk River
Mike Wetzstein (Virtual) Town of Bassano	Dean Melnyk (Virtual) Village of Milo
Ray Juska (Virtual)..... City of Brooks	Victor Czop (Virtual) Town of Nanton
Roger Houghton (Absent) Cardston County	Marinus de Leeuw (Virtual)..... Village of Nobleford
Allan Burton (Absent) Town of Cardston	Henry de Kok (In Person) Town of Picture Butte
Sue Dahl (Virtual) Village of Carmangay	Tony Bruder (Virtual) M.D. of Pincher Creek
Trevor Wagenvoort (Absent) Village of Champion	Don Anderberg (Virtual)..... Town Pincher Creek
Brad Schlossberger (In Person) .. Town of Claresholm	Ronald Davis (Absent)..... M.D. of Ranchland
Jesse Potrie (In Person)..... Town of Coalhurst	Neil Sieben (In Person)..... Town of Raymond
Tanya Smith (In Person) Village of Coutts	Don Norby (Absent) Town of Stavely
Dave Slingerland (Virtual) Village of Cowley	Matthew Foss (In Person) Village of Stirling
Dave Filipuzzi (Virtual) Mun. Crowsnest Pass	John Turcato (In Person) MD of Taber
Dean Ward (Virtual)..... Mun. Crowsnest Pass	Raymond Coad (In Person)..... Town of Vauxhall
Kole Steinley (Absent)..... Village of Duchess	Christopher Northcott (In Person) Vulcan County
Gordon Wolstenholme (In Person)Town of Fort Macleod	Richard DeBolt (In Person) Town of Vulcan
Mark Peterson (In Person) Village of Glenwood	David Cody (In Person)..... County of Warner
Suzanne French (Virtual)..... Village of Hill Spring	Scott Alexander (Virtual)..... Village of Warner
Morris Zeinstra (Absent) Lethbridge County	Ian Sundquist (Virtual) M.D. Willow Creek

STAFF:

Lenze Kuiper Director	Steve Harty..... Senior Planner
Mike Burla Senior Planner	Gavin Scott Senior Planner
Diane Horvath Senior Planner	Hailey Winder..... Planner
Bonnie Brunner (Virtual) Senior Planner	Carlin Groves CAD/GIS Technologist
Tara Cryderman..... Executive Assistant	

Chief Administrative Officer Lenze Kuiper called the meeting to order, the time being 7:00 pm

1. WELCOME AND INTRODUCTION

The Board was welcomed, and congratulations were offered to the recently elected officials and to the newly appointed Directors.

2. APPROVAL OF AGENDA

Moved by: John Turcato

THAT the agenda of December 2, 2021 Board of Director's Meeting, be amended, the amendment as follows:

Addition to Reports 4b – GIS Update

And that the agenda be approved, as amended.

CARRIED

3. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2021

The following list of Members and Alternate Members was presented to the Board for information.

Municipality	Member	Alternate Member
Arrowwood – Village	Colin Bexte	Nicolas Kuntz
Barnwell – Village	Kent Bullock	Missy Foster
Barons – Village	Dan Doell	Ed Weistra
Bassano – Town	Mike Wetzstein	Sydney Miller
Brooks – City	Ray Juska	—
Cardston – County	Roger Houghton	LeGrande Bevans
Cardston – Town	Allan Burton	—
Carmangay – Village	Sue Dahl	Kym Nichols
Champion – Village	Trevor Wagenvoort	—
Claresholm – Town	Brad Schlossberger	Rod Kettles
Coalhurst – Town	Jesse Potrie	—
Coutts – Village	Tanya Smith	Stephen Pain
Cowley - Village	Dave Slingerland	—
Crowsnest Pass – Municipality	Dave Filipuzzi & Dean Ward	—
Duchess – Village	Kole Steinley	Tina Preston
Fort Macleod – Town	Gordon Wolstenholme	Brent Feyter
Glenwood – Village	Mark Peterson	—
Hill Spring – Village	Suzanne French	—
Lethbridge – County	Morris Zeinstra	—
Lomond – Village	Brad Koch	—
Magrath – Town	Gerry Baril	—
Milk River – Town	Peggy Losey	—
Milo – Village	Dean Melnyk	Sheldon Walker
Nanton – Town	Victor Czop	Roger Miller
Nobleford – Town	Marinus de Leeuw	Corne Mans
Picture Butte – Town	Henry de Kok	Teresa Feist
Pincher Creek – M.D. No. 9	Tony Bruder	Dave Cox

Pincher Creek – Town	Don Anderberg	Brian Wright
Ranchland – M.D. No. 66	Ronald Davis	Harry Streeter
Raymond – Town	Neil Sieben	Matt Evans
Stavely – Town	Don Norby	—
Stirling – Village	Matthew Foss	Trevor Lewington
Taber – Municipal District	John Turcato	—
Vauxhall – Town	Raymond Coad	—
Vulcan – County	Christopher Northcott	Doug Logan
Vulcan – Town	Richard DeBolt	Lyle Magnuson
Warner – County No. 5	David Cody	Morgan Rockenbach
Warner – Village	Scott Alexander	Marty Kirby
Willow Creek – M.D. No. 26	Ian Sundquist	Maryanne Sandberg

4. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2021

a. Election of Chair

Advance Nominations: Gordon Wolstenholme (Town of Fort Macleod)

Nominations from the Floor: None

Gordon Wolstenholme was elected Chair by acclamation.

b. Election of Vice-Chair

Advance Nominations: Don Anderberg (Town of Pincher Creek)

Nominations from the Floor: None

Don Anderberg was elected Vice-Chair by acclamation.

c. Election of Executive Committee

Advance Nominations: Ian Sundquist (MD of Willow Creek)
Christopher Northcott (Vulcan County)
Dean Ward (Municipality of Crowsnest Pass)
Jesse Potrie (Town of Coalhurst)
Brad Schlossberger (Town of Claresholm)
Neil Sieben (Town of Raymond)

Nominations from the Floor: None

Pursuant to Bylaw No. 2021-01, two (2) rural members were nominated for election to the Executive Committee. No other nominations were submitted from the floor. As a result, Ian Sundquist and Christopher Northcott, both representing rural municipalities, were elected to the Executive Committee by acclamation.

A ballot, for the remaining three (3) positions, was provided to the Directors present at the meeting and a confidential survey was emailed to the Directors that were attending virtually.

The results of the election were scrutinized by Senior Planners Mike Burla and Steve Harty. The election results were:

Member Christopher Northcott
Member Brad Schlossberger
Member Neil Sieben

Based on the election results, the 2022 Executive Committee is:

Chair Gordon Wolstenholme
Vice Chair Don Anderberg
Member Ian Sundquist
Member Christopher Northcott
Member Christopher Northcott
Member Brad Schlossberger
Member Neil Sieben

Moved by: Gerry Baril

THAT the ballots for the Executive Committee election be destroyed.

CARRIED

Chair Gordon Wolstenholme assumed the chair at this time.

5. APPROVAL OF MINUTES

Moved by: Richard DeBolt

THAT the Board of Directors approve the Board of Director's Meeting Minutes of September 2, 2021, as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. REPORTS

a. Executive Committee Report

The Executive Committee Report, for meetings from September 2021 to December 2021, was presented for information.

b. GIS Update

A GIS update was provided for information, including the addition of asset management, which will be beneficial to the municipalities.

8. BUSINESS

a. Proposed 2021 Budget

The 2022 Budget was presented to the Board of Directors. Intermunicipal Development Plans were discussed, regarding the grant funding that was in place for the drafting of these documents.

Moved by: Richard DeBolt

THAT the Board of Directors approve the 2022 Budget, as presented.

CARRIED

b. Proposed 5 Year Capital Plan – 2022-2026

As a result of legislation changes, Commissions are now required to draft a 5 year Capital Plan.

Moved by: David Cody

THAT the Board of Directors approve the 5 Year Capital Plan – 2022-2026, as presented.

CARRIED

c. Subdivision Activity – 2021

The subdivision activity, as of November 30, 2021, was presented for information.

d. ORRSC Periodical

The inaugural ORRSC Periodical was shared with the Directors for information.

9. ACCOUNTS

Moved by: John Turcato

THAT the Board of Directors accept the Balance Sheet and Income Comparative Statement, as of October 31, 2021.

CARRIED

10. NEW BUSINESS

There was no new business to discuss.

11. NEXT MEETING

The next Board of Directors' Meeting is scheduled for Thursday, March 3, 2022.

The Board was reminded of the ORRSC Orientation Presentation scheduled for January 20, 2022.

12. ADJOURNMENT

With nothing further to discuss, Chair Gordon Wolstenholme adjourned the Board of Directors' Meeting, the time being 8:20 pm.



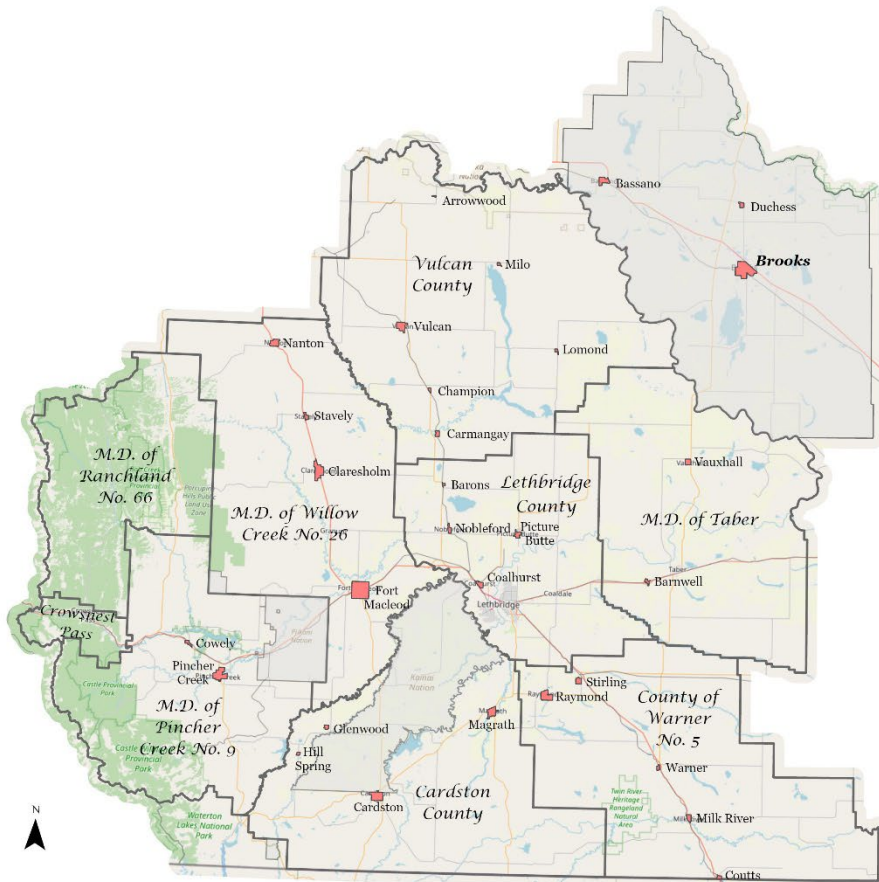
CHAIR



CHIEF ADMINISTRATIVE OFFICER

2021 ANNUAL REPORT

Oldman River Regional Services Commission



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For the year ending December 31, 2021



OLDMAN RIVER REGIONAL SERVICES COMMISSION

2021 ANNUAL REPORT

2021 AT A GLANCE

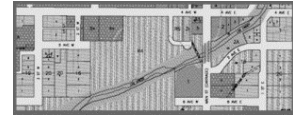
Election
2021

**VOTE
HERE**



184

Subdivisions
Approved



3

MDPs
Completed



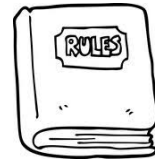
12

Local SDAB
Appeals



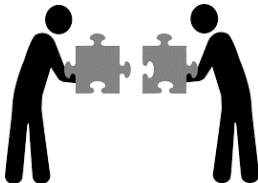
2

LUBs
Completed



10

IDPs
Completed



7

Subdivision
Appeals



109

LUB
Amendments

0

Staffing
Changes



7

Assessment
Review Board
Appeals

11

LPRT
Appeals

22

New Board
of Directors
Members

MISSION STATEMENT

The Oldman River Regional Services Commission will provide professional municipal planning, geographical information system and regional assessment review services and advice to our municipal members and their rate-payers in a professional manner befitting a non-profit entity.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

2021 ANNUAL REPORT

KEY MESSAGE

By Chair Gordon Wolstenholme and Chief Administrative Officer Lenze Kuiper

To say that this year was unlike any other is an understatement! The pandemic had a huge impact on ORRSC and on our municipalities. While we did manage to keep our office open, some of our staff and services went remote, and over a year later, some of our services are still being offered remotely.

During this year, we worked very hard to adapt our services to meet the new pandemic reality. Staff and teams experimented with a variety of online models in order to engage and serve our municipal members most effectively.

We adapted and/or expanded our services to meet the identified need during the pandemic. More resources were allocated to digital, remote meetings, and presentation services. Once the pandemic began, we switched our appeal services and Executive Committee and Board of Directors meetings to an online model. In conjunction with many member municipalities, Council and MPC meetings also went online. As we slowly come out of Covid, we anticipate some form of remote work will be the norm.

Throughout the year, we continued to process subdivision applications, subdivision and development appeals, and assessment complaints while still delivering GIS services, planning advice, preparing statutory plans, land use bylaws, mapping products and engaging with ratepayers, surveyors, and engineers.

The pandemic did not stop us from upgrading services. Our GIS staff rolled out a new and improved software platform with added functionality and data inputs. Planning staff introduced a quarterly periodical based on timely issues and topics relevant to our municipalities. We continue to ensure that our services are as professional and accessible as possible.

Throughout all these challenges, ORRSC staff were unwavering in their commitment to meeting municipal needs and to providing the most efficient and cost-effective services. They worked tirelessly to meet the needs of our members. They showed their resiliency as they adapted to very different ways of working and serving the community. We want to thank all ORRSC staff for their dedication and exceptional work.

Our Executive Committee and Board of Directors supported ORRSC and continued to provide guidance ensuring delivery for all our services and by giving us the flexibility to use funds in different ways to meet the unique needs of these times.



2021 ANNUAL REPORT

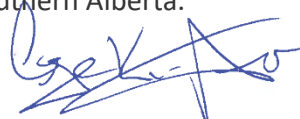
KEY MESSAGE CONT'D

This year we have had the pleasure to work with an exceptional group of people who form ORRSC's Executive Committee. They worked especially hard to support the Commission as we met the challenges of the pandemic. They provided leadership as we implemented the last stages of our strategic plan and worked hard to prepare a realistic budget and revise financial policies.

This year we had four long-time executive members leave the Board. We want to thank Jim Bester, Doug MacPherson, Jennifer Crowson and Richard Bengry for their outstanding service, leadership, and dedication. All four played key roles to ensure that strategic and fiduciary responsibilities were met.

As we continue to navigate through these complex times, it is crucial for us to strengthen our commitment to be champions of professional land use planning, affordable delivery of essential services/advice and accurate data/information. Introspection, relationship strengthening, and intentionality will continue to be the lens from which we operate.

As we look ahead, we have difficult but necessary work to do to embody our commitment to these principles. With the vision and support of our Board of Directors and incredible staff, we look forward to continuing to serve southern Alberta.



EXECUTIVE COMMITTEE

The Executive Committee is responsible for financial and administrative concerns including budget preparation, approval of accounts, procedures and policies for hiring and dismissal of staff, and specific issues affecting administration or policy.

Previous Executive Committee

Gordon Wolstenholme
(Town of Fort Macleod) – Chair
Jim Bester
(Cardston County) – Vice Chair
Doug MacPherson
(Town of Claresholm)
Don Anderberg
(Town of Pincher Creek)
Jennifer Crowson
(MD of Taber)
Margaret Plumtree
(Town of Vauxhall)
Ian Sundquist
(MD of Willow Creek)

Newly Elected Executive Committee

Gordon Wolstenholme
(Town of Fort Macleod) – Chair
Don Anderberg
(Town of Pincher Creek) – Vice Chair
Ian Sundquist
(MD of Willow Creek)
Christopher Northcott
(Vulcan County)
Brad Schlossberger
(Town of Claresholm)
Jesse Potrie
(Town of Coalhurst)
Neil Sieben
(Town of Raymond)



2021 ANNUAL REPORT

BOARD OF DIRECTORS From 39 Member Municipalities (Appointed October 2021)

Colin Bexte Village of Arrowwood	Gerry Baril Town of Magrath
Kent Bullock Village of Barnwell	Peggy Losey Town of Milk River
Dan Doell Village of Barons	Dean Melnyk Village of Milo
Mike Wetzstein Town of Bassano	Victor Czop Town of Nanton
Ray Juska City of Brooks	Marinus de Leeuw Town of Nobleford
Roger Houghton Cardston County	Henry de Kok Town of Picture Butte
Allan Burton Town of Cardston	Tony Bruder M.D. of Pincher Creek No. 9
Sue Dahl Village of Carmangay	Don Anderberg Town of Pincher Creek
Trevor Wagenvoort Village of Champion	Ronald L. Davis M.D. of Ranchland No. 66
Brad Schlossberger Town of Claresholm	Neil Sieben Town of Raymond
Jesse Potrie Town of Coalhurst	Don Norby Town of Stavely
Tanya Smith Village of Coutts	Matthew Foss Village of Stirling
Dave Slingerland Village of Cowley	John Turcato Municipal District of Taber
Dean Ward and Dave Filipuzzi Municipality of Crowsnest Pass	Raymond Coad Town of Vauxhall
Kole Steinley Village of Duchess	Christopher Northcott Vulcan County
Gordon Wolstenholme Town of Fort Macleod	Richard DeBolt Town of Vulcan
Mark Peterson Village of Glenwood	David Cody County of Warner No. 5
Suzanne French Village of Hill Spring	Scott Alexander Village of Warner
Morris Zeinstra Lethbridge County	Ian Sundquist M.D. of Willow Creek No. 26
Brad Koch Village of Lomond	



2021 ANNUAL REPORT

STAFFING RESOURCES

CHIEF ADMINISTRATIVE OFFICER	Lenze Kuiper (2005)
SENIOR PLANNER	Mike Burla (1978)
SENIOR PLANNER	Steve Harty (1998)
SENIOR PLANNER	Diane Horvath (2000)
SENIOR PLANNER	Bonnie Brunner (2007)
SENIOR PLANNER	Gavin Scott (2007)
PLANNER	Ryan Dyck (2013)
PLANNER	Madeleine Baldwin (2019)
PLANNER	Hailey Winder (2018)
ASSISTANT PLANNER	Max Kelly (2019)
CAD/GIS TECHNOLOGIST	Mladen Kristic (2006)
CAD/GIS TECHNOLOGIST	Kaylee Sailer (2013)
CAD/GIS TECHNOLOGIST	Yueu Majok (2017)
GIS ANALYST	Jaime Thomas (2005)
GIS ANALYST	Jordan Thomas (2006)
GIS TECHNICIAN	Carlin Groves (2019)
BOOKKEEPER	Sherry Johnson (1981)
SUBDIVISION TECHNICIAN	Jennifer Maxwell (2015)
EXECUTIVE ASSISTANT	Tara Cryderman (2020)



MUNICIPAL PROJECTS

Intermunicipal Development Plans:

- Lethbridge County and Town of Coalhurst - Completed
- MD of Pincher Creek No. 9 and Municipality of Crowsnest Pass – Completed
- MD of Pincher Creek No. 9 and Village of Cowley – Completed
- MD of Ranchland No. 66 and Municipality of Crowsnest Pass – Completed
- MD of Taber and Town of Taber – Completed
- Vulcan County and Village of Lomond – Commenced
- Vulcan County and Town of Vulcan – Completed
- Vulcan County and Village of Carmangay - Completed
- Vulcan County and Village of Arrowwood – Completed
- MD of Willow Creek No. 26 and Town of Claresholm – Completed
- MD of Willow Creek No. 26 and Town of Stavely - Completed
- MD of Willow Creek No. 26 and Town of Fort Macleod – Ongoing

Municipal Development Plans:

- Municipality of Crowsnest Pass – Completed
- Village of Duchess – Ongoing
- Lethbridge County – Draft Completed
- Village of Milo – Completed
- MD of Pincher Creek No. 9– Completed
- Town of Stavely – Completed
- Village of Stirling – Commenced



2021 ANNUAL REPORT

Land Use Bylaw:

- Town of Bassano – Land Use Bylaw No. 921/21 – Completed
- City of Brooks – Land Use Bylaw – Sign Schedule – Commenced
- Town of Fort Macleod LUB Rewrite – Ongoing
- Town of Vauxhall – Major Land Use Bylaw Amendments – Completed
- County of Warner No. 5 – Land Use Bylaw Amendments - Commenced

Other:

- City of Brooks – Northwest Area Structure Plan – Completed
- Village of Carmangay – Southwest Concept Plan – Commenced
- Town of Fort Macleod – Macleod Meadows ASP – Ongoing
- Town of Fort Macleod – Paddock Lands Concept – Ongoing
- Town of Fort Macleod - Westwinds Park Concept – Completed
- Lethbridge County and Town of Coalhurst Joint Industrial Area Structure Plan – Completed
- Lethbridge County - Hamlet of Shaughnessy Growth Study – Completed
- Lethbridge County – Hamlet of Diamond City Growth Study – Completed
- Lethbridge County – Hamlet of Fairview Growth Study – Completed
- Town of Nanton – West Nanton Concept Plan – Completed
- Town of Picture Butte – North Industrial Park Area Structure Plan – Draft Completed
- MD of Pincher Creek No. 9 – Wind Energy Conversion Systems Review – Completed

2021 ANNUAL REPORT

GIS

In 2021, the Oldman River Region GIS Project took enormous strides with the delivery of and capability with regards to GIS services for their municipal members. With the introduction of Geocortex software as the primary delivery method for the municipal GIS, all members are now using the most premier GIS software available anywhere in North America. Geocortex GIS is widely used by over 100 large municipalities in North America and is the principal GIS solution in cities such as Victoria, Kelowna, St. Albert, and Saskatoon among many more. The conversion to Geocortex was a monumental undertaking conducted by GIS staff but was certainly well worth the time and effort as all members can now benefit from the many new and improved operating features in their respective GIS systems.

In addition to the primary software enhancement to the GIS service, many more additional GIS related features and options are now readily available to the GIS group. Using the power of ArcGIS Online, ORRSC GIS staff are now able to create permanent or temporary web mapping applications that can be accessed via a municipality's own website. In 2021, ORRSC staff created individual web apps showing construction projects, historical building tours, recreation building tours, and GPS collection to name but a few.

ORRSC GIS staff also purchased a drone in 2021 and has a certified operator on staff. The drone has been used in many projects involving development and infrastructure and is yet another service that is available to all GIS members.



2021 ANNUAL REPORT

SUBDIVISION

SUMMARY OF APPLICATIONS PROCESSED

A total of 203 subdivision applications were processed during the 2021 calendar year.

The status of these applications as of December 31, 2021 are shown below:

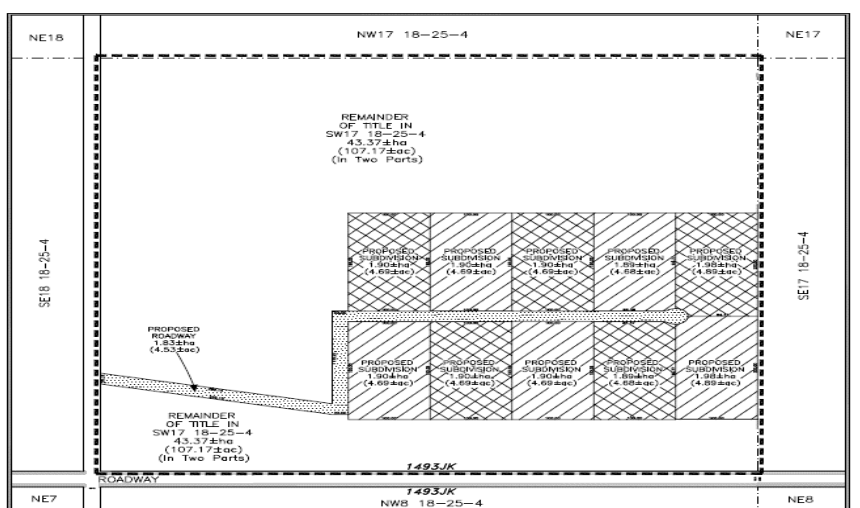
184 – Approved or Approved on Condition

3 – Refused

2 – Withdrawn or Expired

14 – Pending

There were seven subdivision applications appealed in 2021.



The following table shows a detailed breakdown of the subdivision applications for 2021.

ABBREVIATIONS:

A OR A/C –

Approved or Approved with Conditions

R – Refused

W/E – Withdrawn or Expired

P – Pending

Res – Residential

Com – Commercial

Ind – Industrial

CR – Country Residential

Ag – Agricultural

Inst – Institutional

Rec – Recreational

Misc – Miscellaneous



2021 Subdivision Statistics

MEMBER MUNICIPALITY	# of Subdivisions	Boundary Line Adj	DECISION				NEWLY CREATED LOTS (By Use)										TOTAL		
			A or A/C	R	W/E	P	Res	Com	Ind	CR	Ag	Inst	Rec	Misc					
Cardston County	22	4	19	2		1						14	10				1		25
City of Brooks	5	1	5						1	3									4
County of Warner No. 5	15	5	12			3						12	3						15
Lethbridge County	31	15	26	1		3			4			9	19	1					33
Municipal District of Pincher Creek No. 9	20	1	19			1			1			1	13	5	1				21
Municipal District of Ranchland No. 66	-	-	-			-			-			-	-	-	-				0
Municipal District of Willow Creek No. 26	23	3	22			1						17	18	1					36
Municipal District of Taber	17	6	16			1						9	2						11
Municipality of Crownest Pass	14	3	14						72						1	1			74
Town of Bassano	1	4	1						3										3
Town of Cardston	3	2	3						8										8
Town of Claresholm	-	-	-			-			-			-	-	-	-				0
Town of Coalhurst	-	-	-			-			-			-	-	-	-				0
Town of Fort Macleod	8	3	8						6			21			1				28
Town of Magrath	8	-	8						32			1							33
Town of Milk River	-	-	-			-			-			-	-	-	-				0
Town of Nanton	1	-	-						2								2		4
Town of Nobleford	3	-	2			1			2			1							3
Town of Picture Butte	2	-	1			1			4			1							5
Town of Pincher Creek	-	-	-			-			-			-	-	-	-				0
Town of Raymond	9	6	7			2			20										20
Town of Stavely	1	1	1			1			1										1
Town of Vauxhall	-	-	-			-			-			-	-	-	-				0
Town of Vulcan	1	-	1							1									1
Village of Arrowwood	-	-	-			-			-			-	-	-	-				0
Village of Barnwell	1	-	1						1										1
Village of Barons	-	-	-			-			-			-	-	-	-				0
Village of Carmangay	-	-	-			-			-			-	-	-	-				0
Village of Champion	2	-	2						4	1									5
Village of Coutts	-	-	-			-			-			-	-	-	-				0
Village of Cowley	-	-	-			-			-			-	-	-	-				0
Village of Duchess	-	-	-			-			-			-	-	-	-				0
Village of Glenwood	1	-	1						2										2
Village of Hill Spring	-	-	-			-			-			-	-	-	-				0
Village of Lomond	-	-	-			-			-			-	-	-	-				0
Village of Milo	-	-	-			-			-			-	-	-	-				0
Village of Stirling	1	-	1						1										1
Village of Warner	-	-	-			-			-			-	-	-	-				0
Vulcan County	14	3	14									17	1	1	15				34
TOTAL	203	57	184	3	2	14	164	5	50	103	23	4	19	0	368				

NOTE: Lot count includes Pending Decisions as of December 31, 2021

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors, April 21, 2022
Youth and Community Room, Claresholm Town Office

ATTENDEES: Howard Paulson – Lay Representative
Brydon Saunders – Lay Representative
Ian Sundquist – MD of Willow Creek
Mike Cutler – Town of Claresholm
Cindee Schlossberger – Lay Representative
Laurie Lyckman – Vulcan County
Sally Morton – CEO
Shirley Isaacson – Secretary

REGRETS: Jason Schneider – Vulcan County
Brian Comstock – Lay Representative

Chair Howard Paulson called the meeting to order at 10:50 a.m.
Guests at the meeting were Abe Tinney, CAO of Town of Claresholm and Blair Bullock, Director of Corporate Services of Town of Claresholm.

1.0 APPROVAL OF AGENDA:

Moved by Mike Cutler to accept the agenda as amended. Carried.

2.0 APPROVAL OF MINUTES:

Moved by Ian Sundquist that the minutes of the March 17, 2022 meeting be accepted as presented. Carried.

3.0 BUSINESS ARISING FROM MINUTES:

3.1 – Back up Cameras – Have not been purchased yet.

3.2 – Info on cost of trips – For intown trips we get \$22.00 and the driver cost is \$62.00 (3 hour minimum). Suggested we do 2.5 hours at regular wage. Wait times increase charge \$21.00 - \$25.00. Could have two different rate structures for different clients? Could have a fuel surcharge on a temporary basis. Must look at bus rates and fuel costs. Will set new rates next month – fuel surcharge?

4.0 CORRESPONDENCE:

4.1 Received a speeding ticket by photo radar – driver paid the ticket.

4.2 Prepare a yearly budget to give to Town and MD's for their information.

5.0 REPORTS:

5.1 **Financial** –Bank balance - \$50,205.08; Casino - \$8030.65. Savings \$7670.21
Sally presented the Balance Sheet and Profit and Loss statements.
Discussion on what groups use the bus. Getting quotes on non-wheelchair vehicle.

Sally moved the financial reports be accepted as presented. Motion Carried.

5.2 **Chairman's Report** – Nothing extra to report.

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6.0 OLD BUSINESS:

Mike Cutler is working on the 50/50 raffle.

7.0 NEW BUSINESS:

Bryden suggested that we strengthen our relationship with the drivers. We currently have 8 drivers.

.

8.0 IN CAMERA:

Mike Cutler moved that we go in camera at 12:15 p.m.

Mike Cutler moved that we come out of in camera at 12:20 p.m.

NEXT MEETING DATE: May 19, 2022

The meeting was adjourned by Cindee Schlossberger.

SIGNED:

SIGNED:

Karine Keys

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: June 2, 2022 3:59 PM
To: Community Engagement
Subject: Home Care Contract Extension & Request for Expression of Interest and Qualification (RFEIOQ)
Attachments: 06 02 22 HC RFEIOQ QA_EXTERNAL.pdf

Good afternoon,

Please find below a memo related to Home Care Contract Extension & Request for Expression of Interest and Qualification.

Janine Sakatch

Pronouns: she/her/hers

Community Engagement & External Relations
Alberta Health Services



Healthy Albertans.
Healthy Communities.
Together.



Date: June 2, 2022

To: MLAs
Municipal elected officials
Municipal Associations

From: Niall MacDonald, Interim Senior Program Officer, Provincial Seniors and Continuing Care

RE: Home Care Contract Extension & Request for Expression of Interest and Qualification (RFEIOQ)

AHS has today issued a [Request for Expression of Interest and Qualification \(RFEIOQ\)](#) for Home Care in Alberta. AHS and Alberta Health (AH) are taking this action to ensure innovative and sustainable Home Care across Alberta.

This work will seek new areas for innovation for Albertans needing care at home and allow AHS to identify a pre-qualified list of operators. AHS will also be exploring new contract opportunities for Congregate Private Supportive Living Service Providers who are interested in directly delivering care to residents in these types of settings.

While this work progresses, Albertans will continue to receive the same level of home care they are now. All current contracts for Home Care will be extended for six months, with the option to extend for an additional six months, while the RFEIOQ process moves forward. Care will not change, and Home Care will remain publicly funded.

Home Care is critical to the health of Albertans and the sustainability of our health system. It allows clients to remain or recover in their homes, closer to their loved ones and support networks. It also helps keep facility-based care accessible for those who require it.

The RFEIOQ is available on the Alberta Purchasing Connection website here: <http://www.purchasingconnection.ca/>. AHS will also continue to provide updates as this process proceeds, including to the AHS website at ahs.ca/futurehomecare.

We understand that you may hear questions about this in your community. Should you or your communities have any questions, please do not hesitate to reach out to me at niall.macdonald@ahs.ca. We have also attached a Frequently Asked Questions document to help with these conversations.

We look forward to what the future holds, and are here to work with you and all Albertans.

Thank you –

Niall MacDonald
Interim Senior Program Officer, Provincial Seniors and Continuing Care

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Home Care Request for Expression of Interest and Qualification (RFEIOQ)

What does it mean that AHS is issuing a RFEIOQ for Home Care?

Alberta Health Services (AHS) and Alberta Health (AH) are taking action to ensure that there is an innovative and sustainable continuing care system in place for all Albertans. In addition to adding new continuing care beds, AHS and AH are expanding and improving home care supports available to all Albertans.

Interested service providers are being requested to submit proposals which will be evaluated to determine their qualification for potentially receiving a future contract to provide home care services. This RFEIOQ will seek to continue or to enhance the current home care service level provisions and will identify opportunities for innovations in service delivery.

How long will the RFEIOQ process take?

The RFEIOQ process will take approximately 14 weeks to complete. Proponents have eight weeks to submit proposals followed by a six-week evaluation period. The RFEIOQ responses will then be evaluated. We plan that by the end of 2022, we will have a list of pre-qualified Home Care vendors to consider for contract opportunities in the future.

What about existing contracts for Home Care?

AHS has advised all current Home Care contracted providers that their current contracts – originally due to expire in September 2022- will be extended by six months, with the option to extend for another six months. This will ensure there are no service disruptions for clients while the RFEIOQ process moves forward. Current Home Care contracted providers are invited to submit proposals.

Will this mean that clients and families will see a change in who provides their home care?

No changes are being made at this time and clients and families will continue to receive the best possible care no matter where they are in the province and if they are receiving care from AHS or a contracted service provider.

Will future contracts ensure caregiver consistency?

Contracted providers are and will continue to be required to report on caregiver consistency. This will remain a performance metric within their contracts. As part of the RFEIOQ process, operators are being asked to show innovative ways that they will provide care, including staffing for consistent care. Both AHS and AH have responsibilities to ensure that care is being provided in a safe, and high-quality manner.

How does AHS address standards of care and service delivery?

Quality of care and standards for care delivery are addressed in existing contracts, and AHS ensures that operators are always delivering to these standards. Any new contracts will continue to include provisions that identify the contractual accountabilities that operators must meet. We will continue to ensure enhanced quality and performance standards are met, including client outcomes, staffing requirements, and processes for missed visits, in operator accountabilities.

Will Home Care still be publicly funded?

Home Care will remain publicly funded in Alberta and available to anyone who has been assessed.

Why is this RFEIOQ being issued?

The RFEIOQ is being issued as part of this process to renew the Home Care service contracts and explore innovative home care options for future Home Care service delivery in Alberta. We are working to enhance home care options for all Albertans.

Is there a wait time to get Home Care in Alberta right now?

There is no wait time to enroll in Home Care programs. Once care needs are assessed, and special services needed by each client identified, operators and/or AHS will work with clients to schedule when they will be able to start receiving each individual service.

What about private assisted living congregate buildings?

AHS is also considering new contract opportunities for Congregate Private Supportive Living Service Providers who are also interested in directly delivering home care services to their residents. There will be a separate process for these types of contracts. That process will be shared directly with these operators once it is finalized.

Who should I contact if I have questions or a client or family member has questions?

Questions should be directed to continuingcare@ahs.ca.

BOARD REPORT



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - April 7, 2022

Chinook Arch Library Board Receives Clean Audit Opinion



Auditor Joanna Kappel of Insight LLP walked the board through the 2021 Audited Financial Statements. Despite reducing the member

levy to 2017 levels, Chinook Arch remains in sound financial shape, posting a modest surplus at year end. This year marks the final year of the board's agreement with Insight LLP, and the board and staff would like to thank the Insight team for their service and support over the past 5 years.

Chinook Arch Celebrates 30 years of Excellence in Library Service

Chinook Arch came into existence on April 1, 1992 after the steering committee spent several years getting buy-in from municipalities and library boards across the region. The original group of 22 members has since grown to 41 municipalities and one school authority, meaning that every resident within the Chinook Arch region now enjoys access to regional library services. The board would like to thank its member library boards and municipalities for their role in making the system what it is today: a model of inter-municipal collaboration that really works for the benefit of area residents.

CELEBRATING
30
YEARS

Board Members Present

Barons
Cardston
Cardston County
Champion
Claresholm
Coalhurst
Coutts
Crowsnest Pass
Fort Macleod
Hill Spring
Lethbridge (City)
Lethbridge County
Lomond
Magrath
Milk River
Milo
Nanton
Nobleford
Picture Butte
Pincher Creek
Pincher Creek M.D.
Raymond
Taber MD
Vulcan County
Warner (Village)
Warner County
ID of Waterton
Willow Creek M.D.
LPL Resource Centre
Ministerial Appointment

Ron Gorzita
Marsha Jensen
Tom Nish
Terry Penney
Tony Hamlyn
Lyndsay Montina
Stephen A. Pain
Doreen Glavin
Jim Monteith
Suzanne French
Robin Harper
Tory Campbell
Marie Logan
Darryl Christensen
Anne Michaelis
Christopher Northcott
Lise Mayne
Melissa Jensen
Teresa Feist
Mark Barber
Dave Cox
Kelly Jensen
Tamara Miyanaga
Doug Logan
Don Toovey
Morgan Rockenbach
Lesley Little
Maryanne Sandberg
Wendy Kalkan
Vic Mensch (Chair)

Regrets

Coaldale
Stirling
Taber
Vauxhall

Jordan Sailer
Gary Bikman
Monica McLean
Shelley Deleeuw

Absent

Arrowwood
Barnwell
Glenwood
Stavely
Vulcan
Kainai Board of Education

Wendy Williams
Deb Hansen
Linda Allred
Brydon Saunders
Liz Hammond
Linda Weasel Head



Policies Reviewed/Approved

- Planning and Facilities Committee
Timeline and Work Plan
- Marketing/Communications
Committee Mandate
- Marketing/Communications
Committee Timeline and Work Plan
- Finance and Personnel Committee
Timeline and Work Plan
- Annual Vacation Policy



Annual Report Approvals

In keeping with Alberta's library legislation, the Board reviewed and approved the annual reports for Chinook Arch, along with outlet libraries at Kainai and in Wrentham. Libraries continue to rebound from the COVID-19 pandemic, with usage statistics nearing pre-2020 levels. Van deliveries were up by 59% to 720,000 items, and most other indicators showed increases of 12% to 400%.

Contact Us

Chinook Arch Regional Library System
2902 7th Avenue North
Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



facebook.com/
chinook.arch7



@chinooklibs



@chinooklibs



CRAZ Air Quality Management Plan

2022 Progress Report

The Calgary Region Airshed Zone (CRAZ) Air Quality Management Plan (AQMP) is a comprehensive, multi-stakeholder plan outlining the objectives for air quality management in the CRAZ Region as well as the Strategies and Actions required to achieve the Objectives.

The CRAZ AQMP was first developed in 2008 (then referred to as the *CRAZ PM and Ozone Management Plan*) by a multi-stakeholder committee led by CRAZ. The plan was subsequently updated in 2014 to ensure its continued relevance for air quality management in the CRAZ Region. This 2019 update represents the third version of the CRAZ AQMP.

"The [Air Quality] Management Plan for the [CRAZ region] will provide the necessary tools, resources and regional technical framework for inter-municipal cooperation for measuring, assessing and sharing emission information on [air contaminants of concern] and will promote efforts to decrease measured ambient levels of [air contaminants of concern] using continuous improvement principles."

The CRAZ AQMP operates on a principle of continuous improvement. The CRAZ AQMP committee is responsible for the administration and review of the CRAZ AQMP, working with the other CRAZ committees on plan implementation. Achievement reports are prepared and published regularly by the AQMP committee to report on progress made. These reports are submitted to the Board of Directors then shared with members and stakeholders.

There is still work to undertake but CRAZ is committed to moving forward with identifying steps and developing & implementing tasks that will continue to focus on ensuring the air quality in the region has limited impact on human health and the environment. The following are highlights of the key achievements over the last year.

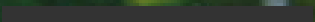
Key Achievements

Objectives	Step	Key Achievements
CRAZ will consistently and transparently be one of the best managed air quality regions in Canada	<i>Air quality network will be rationalized and will include urban and rural considerations</i>	<ul style="list-style-type: none"> • PAML project Cochrane report was completed and received by the Town of Cochrane. Canmore report is being completed and will be released soon. • The Technical committee now includes review of Airdrie Ambient Air Monitoring Station data.
	<i>Incorporate short term actions in the Air Quality Management Plan into CRAZ strategic plans on a 3–4-year cycle</i>	<ul style="list-style-type: none"> • Completed strategic planning session and plan in January 2022. • Strategic goals are aligned with the AQMP.
	<i>Trend analysis of air contaminants of concern measurements to be conducted annually</i>	<ul style="list-style-type: none"> • Information is presented annually at the AGM. • AQMP committee drafted a template for the AGM presentation and reviews annually.
	<i>Complete regular reviews of the AQMP and be made publicly available.</i>	<ul style="list-style-type: none"> • New AQMP tab on the revamped website will be completed in 2022.
Encourage strategic economic growth and foster sustainable business opportunities through improved understanding of air quality	<i>Promote air quality initiatives within environmental management plans and municipal development plans or charters in the region.</i>	<ul style="list-style-type: none"> • Completion of the Air Quality Management Toolkit: For Municipalities.
	<i>Promote and develop programs for municipalities that promote/incentivize positive air quality initiatives for transportation</i>	<ul style="list-style-type: none"> • Engagement committee is in the research stage of developing an eco-driving campaign.
Build and promote awareness of air quality issues	<i>Coordinate with the local school boards to support an air quality curriculum module in alignment with school curriculum</i>	<ul style="list-style-type: none"> • CRAZ worked with AAC to develop an on-line Grade 5 lesson plan. • Lesson plan was sent to all school boards in region. • Partnered with Eco-Schools and City of Calgary, every school that completes Eco-Schools certification receives a CRAZ Idle Free sign for their schools. • Partnered with Ever-Active schools and gave school presentations to schools in Calgary and area.

	<i>Partner with champions to develop and implement targeted behavioural campaigns within organizations</i>	<ul style="list-style-type: none"> • <i>University of Calgary Idle Free Project, working with a U of C student to identify areas of high emissions and install 2 purple air sensors and 2 idle-free traffic signs. Project complete in spring 2022.</i>
<i>Encourage, pursue, and support air quality science and research</i>	<i>Utilize air quality forecasting to predict poor air quality events</i>	<ul style="list-style-type: none"> • <i>BlueSky gave a presentation and a written section to the Smoke committee for information for the Wildfire Smoke Guide, to be released in spring 2022.</i>
	<i>Conduct studies on local target groups and associate air quality with health endpoints.</i>	<ul style="list-style-type: none"> • <i>AQMP committee obtained data on health and economic impacts of air pollution in the CRAZ region from Health Canada.</i> • <i>Engagement committee uses this data for social media and reports.</i> • <i>Data is being updated for 2021 report.</i>



Annual Report 2021



About CRAZ



Established in 2007, the Calgary Region Airshed Zone (CRAZ) provides comprehensive air quality services and representation to more than 30 municipalities, 200 industry members, and all provincial government agencies within a region of south-central Alberta that is home to more than 1.8 million Albertans.

Our vision is that the region's air quality supports and fosters a healthy and vibrant population, ecosystem, and economy.

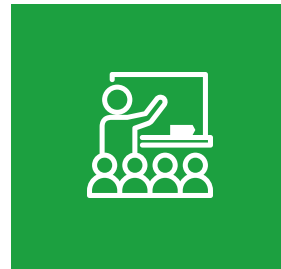
CRAZ members join various committees and guide the organization's focus, and prioritize action that benefits the airshed. Two new committees were formed in 2020/2021 - Smoke Working Group and Strategic Implementation; to complement the following committees:



Monitoring &
Analyzing Data



Policy & Research



Engagement



Air Quality
Management
Planning





Chairs Message



What a year - 2021 has been eventful again, the year has been a continuation of 2020 with lockdowns, restrictions and virtual meetings, renter issues, and an added dose of revenue challenges. Even with these challenges, I am proud of the staff and organization who carried on and handled every challenge collaboratively.

The only event held was the AGM which was virtual. CRAZ still had wonderful participation with the meetings being online, unfortunately there was no food.

2021 saw the continued deployment of Purple Air micro-sensors throughout the region. These sensors were welcomed by our municipal members. These sensors complemented the data CRAZ already collects, reviews, and publishes. For 2022, we want to be even more strategic, gain more memberships and continue to support air quality initiatives in the region.

We want to thank everyone associated with CRAZ, we have kept to our mandate, during a stressful economic time and during the largest global health crisis in over 100 years. It's taken the dedication of members, governments, industry, and our staff to have such a successful year.

David Lawlor
CRAZ Board Chair



Jill Bloor
CRAZ Executive Director



Air Quality Monitoring



CRAZ operates three continuous ambient air quality monitoring stations in the City of Calgary since 2008 on behalf of the Province of Alberta. These stations are a part of the National Air Pollution Surveillance (NAPS) network across Canada. In addition, CRAZ's Portable Air Monitoring Laboratory (PAML) was deployed at three different locations for a 6-month period. The Air Quality Health Index (AQHI) is produced from data from all four stations. The AQHI is available on the CRAZ website, www.craz.ca or through the AQHI Canada app.

Parameter	Calgary Inglewood	Calgary Southeast	Calgary Varsity	PAML
Sulphur dioxide (SO ₂)		•		
Oxides of nitrogen (NO _x)	•	•	•	•
Nitric oxide (NO)	•	•	•	•
Nitrogen dioxide (NO ₂)	•	•	•	•
Respirable particulates (PM _{2.5})	•	•	•	•
Ozone (O ₃)	•	•	•	•
Non-methane hydrocarbons (NMHC)	•	•	•	
Methane (CH ₄)	•	•	•	
Hydrogen sulphide (H ₂ S)		•		
Total hydrocarbons (THC)	•	•	•	
Carbon monoxide (CO)	•	•	•	
Wind speed and direction	•	•	•	•
Air temperature	•	•	•	•
Relative humidity	•	•	•	

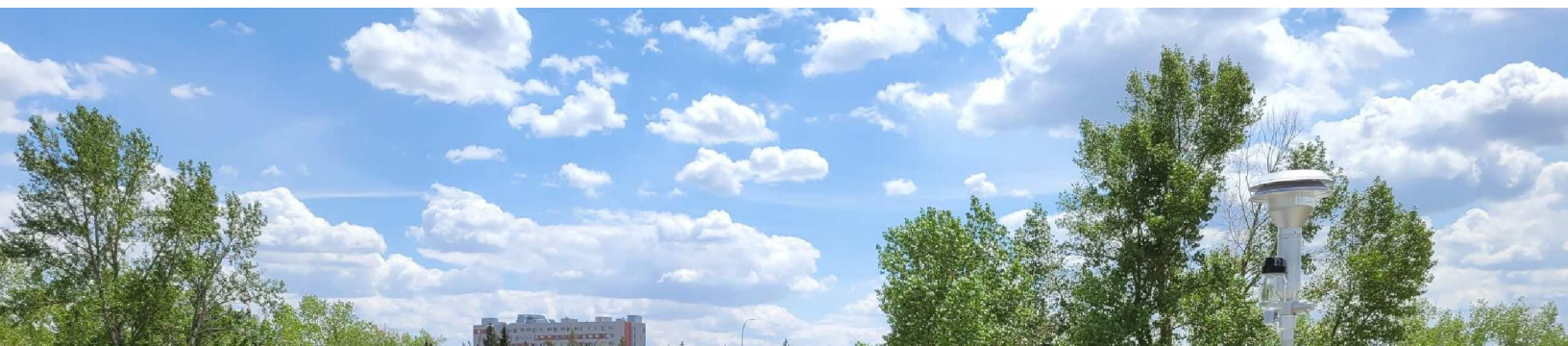
Air Quality Monitoring



CRAZ continued to monitor the air quality at the three permanent continuous monitoring stations: Calgary Inglewood; Calgary Southeast; and Calgary Varsity. The PAML monitored the air quality at: Elk Run Park in Canmore; Sunset Park in Chestermere; and the Field House in Aldersyde. CRAZ completed one full year air quality data collection through two 6-month periods at Elk Run Park in Canmore. Implementation of the CRAZ portable air monitoring program achieved the following objectives through the PAML deployments in the CRAZ region:

- Provide real-time information about air quality impacts on health based on the AQHI.
- Support CRAZ's long-term strategy for ambient air quality monitoring in its region.
- Help CRAZ stakeholders and members better understand air quality in CRAZ and what they can do to improve it.
- Provide transparent, open data for public use and scientific studies.
- Measure air quality in the areas that have little or no previous monitoring to address technical or geographical data gaps.
- Address some of the monitoring gaps identified by the regional network analysis that identified smaller urban centers should have continuous monitoring to assess emissions in relation to Alberta's Ambient Air Quality Objectives and to that in Calgary.

CRAZ as a third-party, provides more transparency to the system as all data is reviewed by its Technical Committee comprised of experienced, knowledgeable trained personnel from CRAZ's three sectors (government, industry, public/non-governmental agencies). Monthly data is reviewed by the Technical Committee at their meetings, posted on the CRAZ website and submitted to the Alberta's Air Data Warehouse. The stations undergo an audit yearly which is conducted by personnel from Alberta Environment & Parks (AEP). This separation from the operation & management of the stations increased the validity and credibility of the data.



Finance



The Finance committee keeps a close watch on the organization's financial health. We do a quarterly review of our cash flow and will report any concerns to the Board. The 2021 Audit was conducted by the Federation of Calgary Communities and was a clean Audit. 2021 continued to challenge the organization as our largest Municipal member reduced the membership fee paid to CRAZ by 40%. This continued to impact our programs and services.

The Finance committee, Executive Director, and the Board kept expenses as low as possible while still delivering programs and services.

The Provincial Government provided funds to year 3 of the 4-year operational grant. The certainty of this amount provides CRAZ with the ability to plan for future years.

The organization continues to focus on sustainability which includes increasing our membership as well as securing additional funding for programs. This work is continuous, but the support of the current members, staff, and board is evident.

Contracts	\$257,198
Grants	\$146,733
Membership Fees	\$112,046
Bay Rent	\$8,963
Sponsorship	\$7,000
Interest	\$285
Community Support	\$3,578
Total Revenue	\$535,803
Air Quality Monitoring	\$256,225
Engagement/Education/Outreach	\$9,121
Staffing	\$254,730
Governance	\$25,595
Administration	\$53,185
Total Expenses	\$598,856

Press Release



2021 Emerald Award Winner Calgary, Alberta, June 4th, 2021

The Calgary Region Airshed Zone (CRAZ) is honored to be the recipient of the 2021 Emerald Awards in the air category; recognizing projects and initiatives that improve air quality.

“Showcasing the Albertan environmental projects and initiatives that have addressed and mitigated the effects of local, regional, and global environmental issues by achieving excellence aligned to certain environmental priorities.”

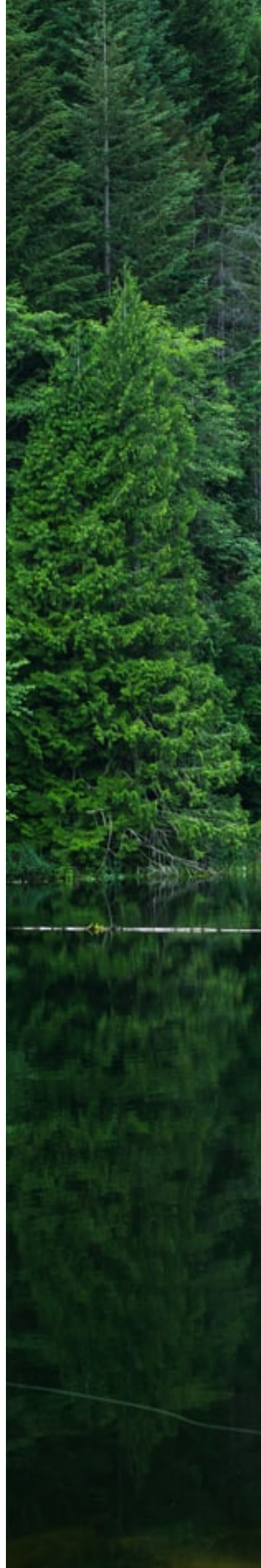
Alberta Emerald Foundation

The Emerald Awards were presented on June 1st, during Environment Week. On top of all the excitement of winning this award, CRAZ hosted the Annual General Meeting with representatives from industry, government, NGO's and the public all attending to learn about trending air quality data, future CRAZ initiatives and learning more about the air. On June 2nd, CRAZ represented Clean Air Day at the City of Calgary Mayors Environment Expo. We were given the opportunity to welcome thousands of students and teach about air quality in Calgary and the region.

The word is out, that air quality is important, and what we all can do matters to our air and to our health.

“It is an honor to be recognized for the hard work that all the members, volunteers and staff undertake to ensure the air we breathe is not harmful to us.”

Jill Bloor, CRAZ Executive Director



Board



CRAZ Board of Directors consists of 5 Industry members, 5 NGO/Public, and 5 Government bodies (AEP, AHS, AER, City of Calgary, and a rural/small urban rep). Directors hold a two-year position, and each sector agrees as a group to put a representative forward for voting at the Annual General Meeting. Being a member of the Board allows members to shape the strategic direction of CRAZ and advance action on priorities in air quality management.

David Lawlor, Chair, Public member

Dick Ebersohn, Vice Chair City of Calgary

Ted Sutton, Secretary, Public member

Paul Ryan, Treasurer Public, member

Brian Hills, Alberta Environment and Parks

Janice Gallwey, AGAT

Cailee Ellis, Lafarge Canada Ltd. (June 2021 - present)

Darcy Coombs, BVCAS

Jason Forth, Pieridae Energy (till June 2021)

Leighanne Mohr, Pieridae Energy (June 2021 - 2022)

Lynn Que, Alberta Health Services

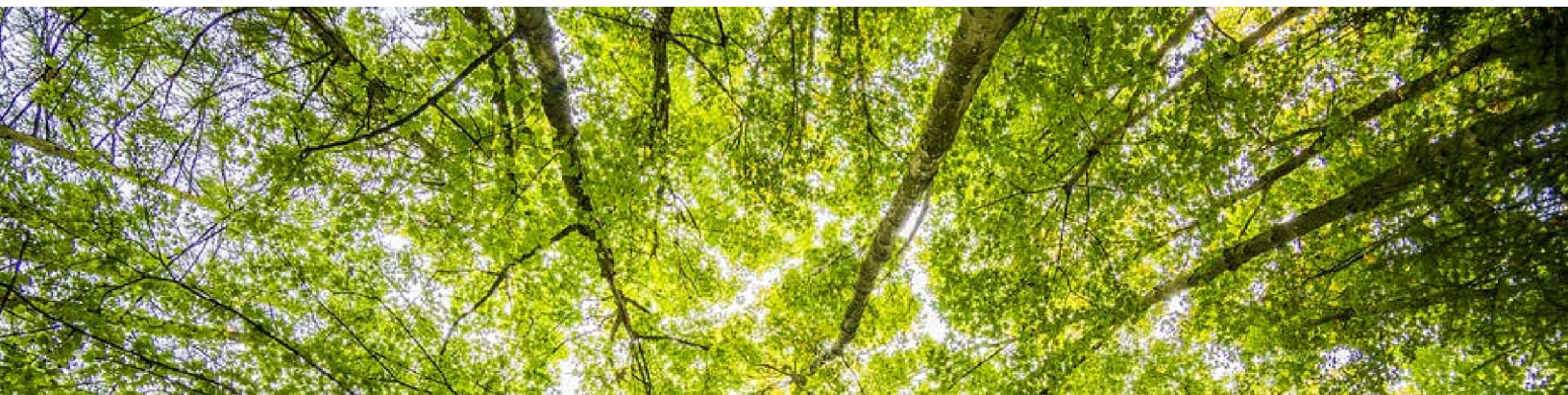
Nicole Thomas, Lehigh Hanson

Sean Dawson, Public member

Shane Adam, ENMAX

Judy Stewart, Public member (till June 2021)

Ruth Goodwin, Town of Black Diamond



Committees

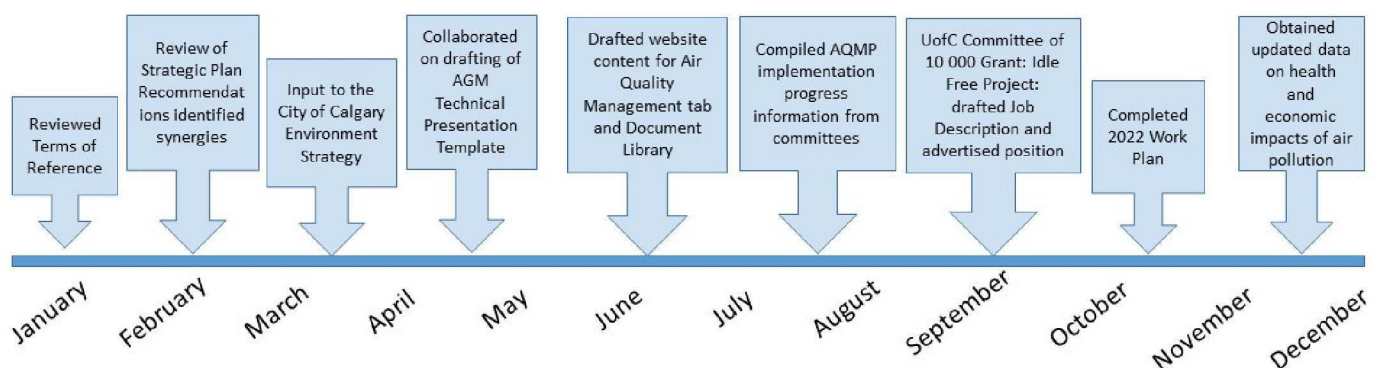


Members join various CRAZ committees and guide the organization's focus and prioritize action that benefits the airshed. The networking, goal setting, data analysis, education, and outreach planning are just a small section of what our committees accomplish in air quality management. Each committee outlined below is made up of representatives from government, industry, NGOs, and the public.



Air Quality Management Planning

In 2021, the Air Quality Management Planning (AQMP) Committee moved forward on many key items in their workplan. One key accomplishment included applying for a grant through the University of Calgary Committee of 10,000 Student's Union. CRAZ was awarded the grant for the purposes of undertaking an "Idle Free Project" on the University of Calgary campus. The project will aim to identify idling hot spots and initiate an engagement campaign to encourage a reduction of needless idling on campus. The project has been initiated and is scheduled for completion in Fall 2022. Another key project of the AQMP Committee was supporting an update of the CRAZ website. Content was drafted for a new AQMP tab on the CRAZ website. The Committee also reviewed previous reports contracted by CRAZ and developed short synopses for inclusion in an online "Document Library". The CRAZ AQMP Committee also supported CRAZ staff to develop a presentation template for the Annual General Meeting and provided input into the City of Calgary Environment Strategy. Finally, the AQMP Committee compiled a progress update on the implementation of the CRAZ Air Quality Management Plan and shared the results with the CRAZ Board.



Committees



Technical

1. Generation of AQHI for temporary sites monitored by Portable Air Monitoring Laboratory (PAML)
2. Completion of one full year air quality data collection at Elk Run, Canmore Report for annual general meeting

The Technical Committee continued to provide oversight to four continuous air quality monitoring stations that CRAZ operates.

CRAZ worked with the Town of Canmore, Chestermere, and the Aldersyde Field House for the deployments of the PAML, and appreciated all the efforts the staff contributed to this project. The PAML monitored the air quality at: Elk Run Park in Canmore; Sunset Park in Chestermere, and Regional Field House in Aldersyde. Parameters measured by the PAML included: NO_x, NO₂, NO, O₃, PM_{2.5}, Ambient Temperature, and Wind Speed and Wind Direction. Mandeep Dhaliwal, Air Quality Program Manager worked with Alberta Environment & Parks to be able to generate the Air Quality Health Index (AQHI) for all three sites from the data that the PAML's equipment generated. The AQHI was available through Canada's AQHI app.

The committee has many members that bring a wealth of experience, knowledge, skills, and resources to the table. The time they give to CRAZ is very much appreciated.

Thank you to our volunteers, corporations, municipalities, and government departments for supporting and encouraging involvement of their employees in our organization

**771 In-Kind
Hours
\$82,975.00**

Committees



Policy & Research

The committee had the task of completing the "Air Quality Management Toolkit: For Municipalities." This was an endeavor that took committee members many hours of research, and reviews. The end document is something to be very proud of and the Policy & Research committee will be proud to present the finalized document in 2022.

The Toolkit was created in response to municipal feedback from a 2020 survey created by the CRAZ Policy and Research Committee to identify municipal concerns with respect to air quality in the CRAZ region. The Toolkit has the following sections:

- Background
- Municipal responsibilities under the SSRP
- Current status of air quality in the CRAZ region.
- Tools for municipalities including examples of how they are used.
- Appendices: Best management practices from Alberta and other jurisdictions

The Toolkit supports municipalities in the CRAZ region by:

- Helping municipalities develop local air quality management plans and take actions aligned with provincial and federal policies, laws, regulations and standards to address local air quality issues;
- Illustrating the known and potential social, economic and ecological benefits of air quality management; and
- Providing examples of local air quality management policies, bylaws and activities.



Committees



Engagement

Education and outreach are an important part of the Engagement committee. Even if the presentations were made online, CRAZ had a positive impact on teaching students in 2021.

583

Students attended the CRAZ Air Quality Presentation at the Mayors Environment Expo. A Clean Air Day video was shown at each presentation on June 2nd, 2021.

6

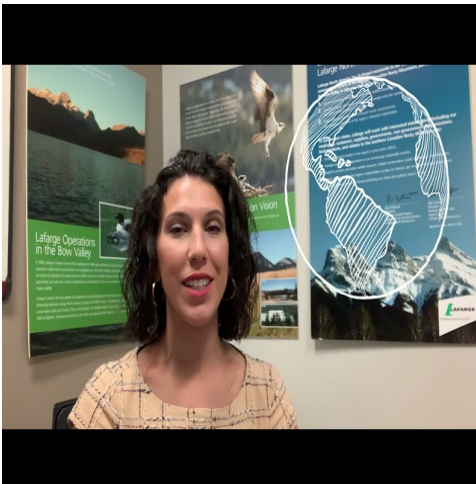
Schools that received the Eco-Schools certification and received CRAZ Idle Free Traffic Signs for their schools.

4

Presentations to City of Airdrie Environmental Advisory Committee, Medicine Hat College, Town of Crossfield

3

Videos produced:



Contact Details



We are happy to hear from you. You can easily reach us using the following contact details.



Postal Address:

Calgary Region Airshed Zone
A13, 6120 2nd St SE
Calgary, Alberta T2H 2L8



Website

www.craz.ca



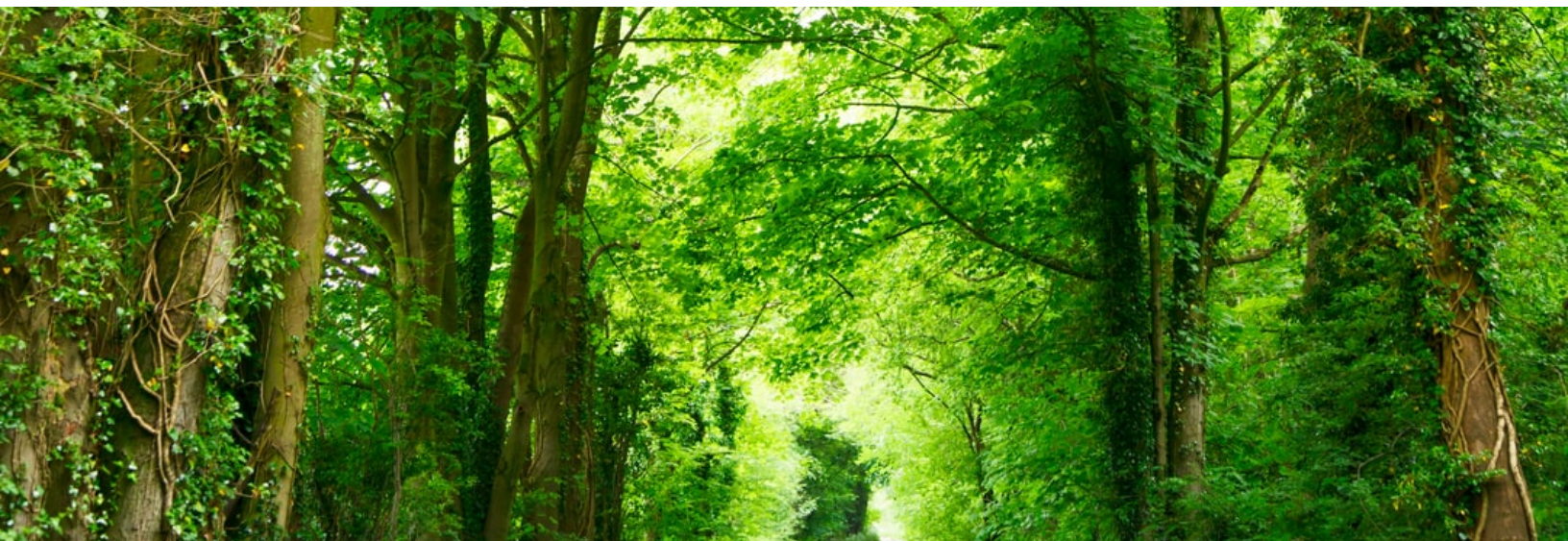
Email Address

jill.bloor@craz.ca
tanya.carlson@craz.ca
mandeep.dhaliwal@craz.ca



Social Media

Facebook: facebook.com/calgaryregionairshedzone
Twitter: twitter.com/calgaryairshed
LinkedIn: linkedin.com/company/calgaryregionairshedzone



Alberta SouthWest Bulletin June 2022

Regional Economic Development Alliance (REDA) Update

❖ Alberta SouthWest Annual General Meeting ... 20+ years of successful regional collaboration!

Planning the possibilities of regional collaboration began in 1999, and the first minutes for the formally established REDA are dated May 29, 2002. The 2022 AGM is an occasion to recognize and congratulate our 15 communities who demonstrate commitment and continuity of leadership that has resulted over 2 decades of award-winning success!

❖ Board Chairs

- (1999)-2002-2004: **Art Bonertz**, Pincher Creek
- 2004-2006: **Randy Janisko**, Cardston County
- 2006-2009: **Ted Smith**, MD Pincher Creek
- 2009-2010: **Dr. John Irwin**, Crowsnest Pass
- 2010-2013: **Shawn Patience**, Fort Macleod
- 2013-2017: **Lloyd Kearl**, Cardston County
- 2017-2021: **Dr. Brian "Barney" Reeves**, ID Waterton
- 2021-present: **Brent Feyter**, Fort Macleod

❖ Thank you to the agency partners and their inspiring presentations.

Our networks have grown over the decades! We value this support as we NAVIGATE the possibilities!

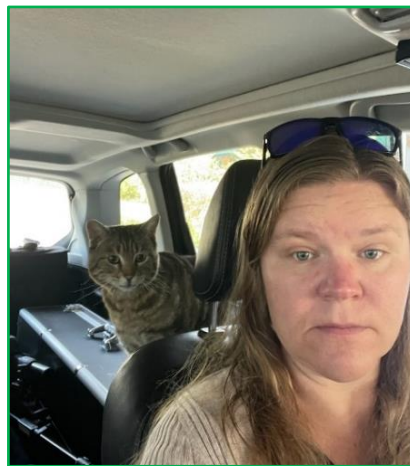
- **Natalie Gibson**, President, InnoVisions & Associates: Building a Sustainable Tourism Investment Network (BASTION)
- **Laura Hodge**, Project Coordinator, Crown of the Continent Geotourism Council: transboundary initiative-AB, BC, MT
- **William York**, Senior Engineer, EV Services ATCO: new energy initiatives; Peaks to Prairies EV Charging Network
- **Jon Mamela**, Senior VP and Chief Commercial Officer, Travel Alberta: developing tourism; promoting southern Alberta
- **Stacie Lara**, Director of Investment-Energy, Invest Alberta: strengthening opportunities for new energy development
- **Saio Yong**, Manager, Stakeholder Relations, Invest Alberta: connecting with multi-sector teams for investment attraction
- **Brock Skretting**, Head of Advocacy, Keep Alberta Rolling: preparing communities to be "film friendly" in Alberta

❖ After the AGM ... SpeCATular Story!

Heritage Acres Farm Museum is a wonderful spot for a barn cat named Fergie ... who had an adventure!

Fergie joined the festivities, charming guests (Peter!) during the AlbertaSW AGM.

Car doors remained open on a warm evening as equipment and supplies were loaded up after the meeting.



When Marie (EDO, Town of Pincher Creek) arrived home, to her surprise, the little furry charmer was in the backseat of her car! Fergie had hopped in, unnoticed, and made herself comfortable!

So, Fergie had a little vacation! She stayed the night with Marie and enjoyed a scenic return drive to Heritage Acres in the morning.

CATastrophe averted!

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Destinations and Top 3 Best of the Americas

Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com

